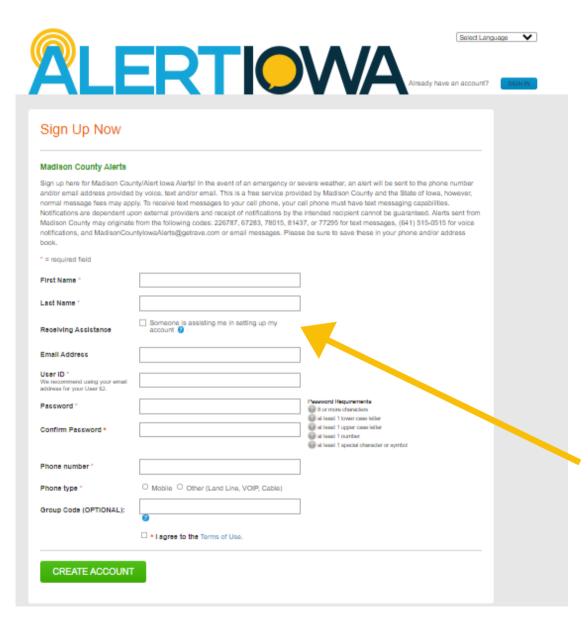# ALERT IOWA ONLINE SIGN-UP PROCESS

Residents can sign up for Alert Iowa online through an online portal. Go to the HSEMD webpage, County EMA webpage , or to Smart911.com to sign up.

Once you are at the sign up page you will be asked to create an account.
You must provide:
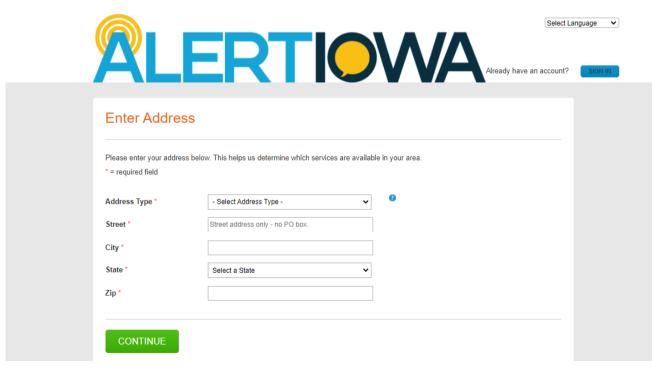Your name,
Phone Number
And create a username and password.

Your e-mail address is optional.

The system also allows you to designate some who will provide assistance in setting you up and managing your account. If you choose this option the person assisting will get reminders to update your information on an annual basis.

ALERTIOWA

Select Language ▼

Already have an account? **SIGN IN**

Do you want to provide an Email address?

We see you did not provide and Email address. We will only use your Email address to remind you to keep your account up-to-date and help you retrieve a forgotten User ID or Password. Which of the following applies to you?

I want to provide an Email address.

Add your Email address now and continue.

Email Address

[   ]

CONTINUE

I'd like to skip this step

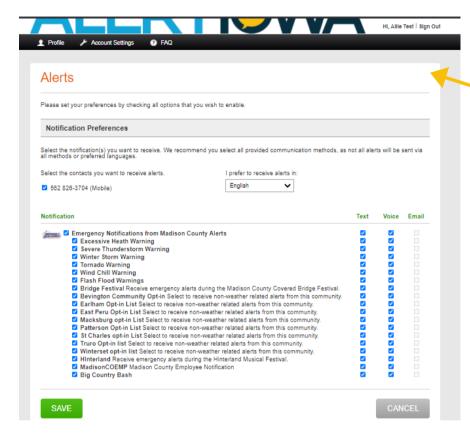Continue without providing an Email Address.

Skip

Once you create your account the next few pages will review your personal information. If you choose to not include an email you will be asked to verify, and if you entered in a mobile number you will be asked to verify the carrier by a call.

ALERTIOWA

Select Language ▼

Already have an account? **SIGN IN**

Enter Address

Please enter your address below. This helps us determine which services are available in your area.

* = required field

Address Type *	- Select Address Type - ▼
Street *	Street address only - no PO box.
City *	[ ]
State *	Select a State ▼
Zip *	[ ]

CONTINUE

Lastly you will be asked to enter in an address. This is needed to confirm what alerts you will be offered.

** You can add multiple address in different counties in your profile in a later step.

once you verify your address, the next screen will display off of the alerts available in your county.

**The system automatically subscribes you to all alerts. To opt out you can click on the blue check box, next to the alert you do not want.
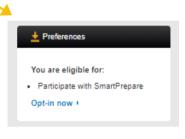
You can also uncheck the box next to the first alert category and it will deselect all at once, and you can select the alerts and modes you prefer.

Select your preferred language to view this page here.

You can add multiple people under one account, making this a great way to sign up a whole household.

The system allows for multiple addresses that can span across counties. The address will activate which alerts you have the ability to opt into.
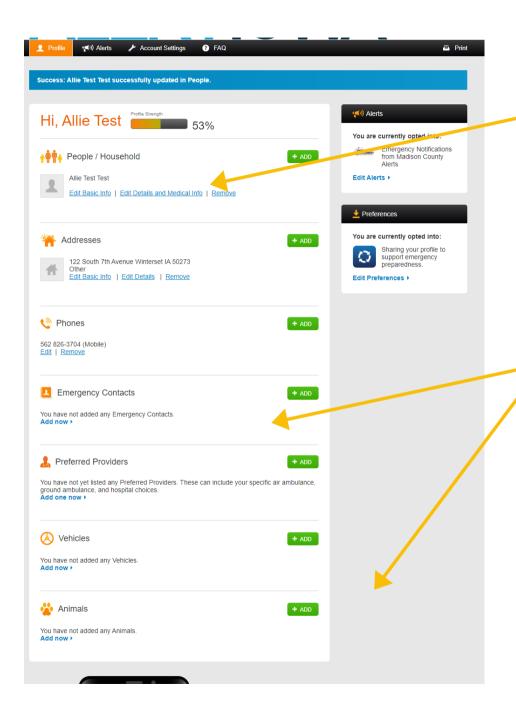
Your main page also tells you what alerts you are currently subscribed to and what alerts you are eligible to subscribe to. Residents can update their preferences at any time through the Alerts Tab in toolbar located at the top of the screen. You can also opt-in to provide personal information to assist in disaster response and first responders under preferences.

If you would like to provide personal information to your local emergency management agency to assist them in response, evacuation and recovery efforts Opt-in under preferences. Note: Not all Counties may participate in this feature.

⬇ Preferences

You are eligible for:

- Participate with SmartPrepare

Opt-in now ›

Edit Account Settings

* = required field

Account Holder Information

User ID *

Change password

Email Address

First Name *

Last Name *

Profile Update Reminders

In order to keep your profile available to 9-1-1, you must log in every 6 months to ensure that your information is up to date.

You have no phones confirmed on your account. 9-1-1 call takers only see profiles associated with confirmed phones. Add a phone

Account Assistant Information

Does someone help you with your Smart911 profile? Provide their information here. When it is time to update your profile, we will notify them so that they can help you if needed.

Assistant's Name

Assistant's Email Address

Preferences

☑ **Share my Profile with Madison County Alerts to support emergency preparedness.**
Your data can help emergency managers strengthen their plans for responding to and recovering from natural disasters or other emergencies. This can include identifying those that require extra help during an evacuation, or determining the type and quantity of supplies that should be kept on-hand.

SAVE   REMOVE ACCOUNT   CANCEL

If you opt-in to provide your personal information you will notice more fields populate your Profile tab.

You now have the option to add in personal medical and access and functional needs information. Your emergency management agency can use this information to send preemptive messaging to groups who may need extra time to evacuate, or rely on generators.

You can now populate information about emergency contacts, preferred providers, vehicles and animals in your household.

Some counties use this for response and recovery efforts across the state, and a few counties can pull this information into their 911 dispatch centers when you place a call.

Note: Participation across the State of Iowa is determined on a county basis.

Once you have configures your profile to your liking you can move to the Alerts tab and choose which alerts you want to receive. You can enable alerts to go to the phone(s) and email(s) of your choice, and may be able to opt into additional counties based off of any additional addresses you have added.
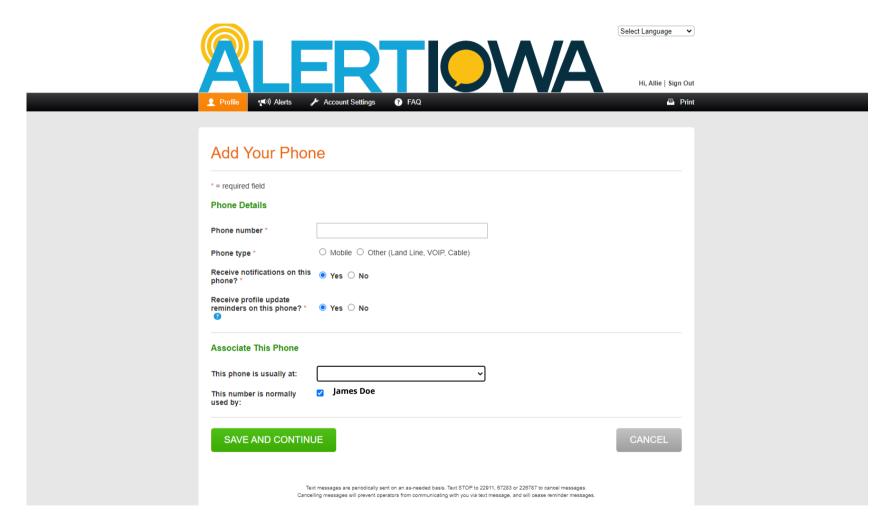
You can also choose the language of your choice for alerts. If your county translates their messages you will receive it in your preferred language. If they do not, the message will still be delivered in English.

ADDITONAL SCREENSHOTS

Adding additional addresses to your account-

Adding additional phone numbers to your account-

ALERTIOWA

Hi, Allie | Sign Out

| 👤 Profile | 🔊 Alerts | 🔧 Account Settings | ❓ FAQ | 🖨 Print |

Add Your Phone

* = required field

Phone Details

Phone number *   [   ]

Phone type *   ○ Mobile ○ Other (Land Line, VOIP, Cable)

Receive notifications on this   ● Yes ○ No
phone? *

Receive profile update   ● Yes ○ No
reminders on this phone? *
❓

Associate This Phone

This phone is usually at: [▾]

This number is normally   ☑ **James Doe**
used by:

[SAVE AND CONTINUE]   [CANCEL]

Text messages are periodically sent on an as-needed basis. Text STOP to 22911, 67283 or 226787 to cancel messages.
Cancelling messages will prevent operators from communicating with you via text message, and will cease reminder messages.

Setting your account preferences-

You can update your password, profile update reminders, and account assistant information in preferences.

You can also choose to share or unshare your information with local emergency management officals.