



Clinton County Justice Coordinating Commission
Clinton County Courthouse
612 North Second Street, Suite 103
Clinton, Iowa 52732

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MEETING MINUTES

DATE: July 16, 2015
TIME: 3:30p.m.
LOCATION: CCC – Room 139

Members Present: Kim Ralston, MHSA; Rick Lincoln, Sheriff; Dave Porter, GAPAA; Ken Howard, DOC; Lisa Leslie, Clerk; Mike Wolf, County Attorney; John Deckert, Citizen Rep., Jack Wolfe, Bar Association; Dan Srp, BOS, Jail; Phil Tabor, Associate Ct; and Mark Lawson, District Court.

Members Not Present: Rural Citizen

Staff Present: Margaret Kuhl, CCJCC Coordinator; Tara Sbertoli, Sheriff's Office.

Guests Present: Dave Vickers, KROS; Gabe Gluba, ASAC.

Quorum: Present (11)

I. Call Meeting to Order by Mike Wolf, Chair

The meeting was called to order by Mike Wolf at 3:30pm. A quorum was present. A motion was made to approve the meeting minutes for May 21, 2015 and June 18, 2015 by Phil Tabor, and seconded by Dave Porter. Motion carried.

II. Appointment of Citizen Member

The nominating committee has recommended Bianca Sola Perkins as the new citizen member. Phil Tabor made a motion to accept Bianca as a citizen voting member, and Mark Lawson seconded that motion. Motion carried.

III. Financial Report

Balance: \$98,982.00 This amount includes professional services. (\$40,000)

IV. Addition of Substance Abuse Professional to CCJCC Membership

Margaret Kuhl recommended the commission appoint Gabe Gluba and Leslie Mussman to share vote as substance abuse professionals. Judge Tabor pointed out that the way the by-laws are stated we would need to first vote to amend the bylaws at our next meeting and then vote to new membership. This will be added to the agenda.

V. Committee Reports

Court Issues – No meeting this month.

Mental Health – Next meeting Monday, 8am

Jail Facility – Commission reviewed architectural drawings. These drawings show glass as transition for historic look and the directions that we are moving, they are not the final.

VI. Coordinator Update



A 2-3 minute video and a 7-10 minute video were reviewed by commission and changes documented for videographer to update.

RFI was received – Consultant Craig McClanahan is currently reviewing and will make recommendation for demos.

Margaret continues to communicate with other counties as a resource for jail planning, blue ribbon panel, and public outreach which has been very helpful.

VII. Substance Abuse Professionals

Margaret discussed with the group adding a substance abused professional to our bylaws as a voting member. Gabe and Leslie from ASAC are both prevention and treatment specialist and willing to be a part of our commission. This will need to be added to the agenda for vote next month.

VIII. Blue Ribbon Panel - Public Safety Authority

We need to begin to compile a list of individuals for the public safety authority which requires a larger group of people then distilled down to blue ribbon panel of Three. The nominating committee has sent out letters to city leaders for recommendations. The panel will work together on common issues to save tax payers money and focus solely on development of jail. The panel will allow the two entities work thoroughly together toward common goals and needs. Bonding legal counsel is also being looked into, there are two firms in the area that handle bonding in Iowa. Will have more information at the next meeting.

IX. Therapeutic Alternatives to Incarceration Workshop

On July 17th there was training session in Des Moines – Alternatives to Incarceration Workshop, Gabe, Rick and Margaret attended.

X. The Stepping Up Initiative - A National Summit

There will be more information to come regarding the Stepping Up Initiative and eligible funding following a meeting tomorrow.

XI. Video Review

A 2-3 minute video and a 7-10 minute video were reviewed by commission and changes documented for videographer to update.

XII. Adjournment

Meeting adjourned at 4:32p.m.

Next meeting: August 20, 2015 3:30pm

Respectfully submitted by:

Tara Hertoli – Commission Recorder