

CLINTON/JACKSON COUNTIES EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

Monday, August 29, 2016 – 4:00 p.m.

Clinton County Satellite Offices, large boardroom
226 11th Street, DeWitt, IA 52742

Board Members Present:

Jack Willey, Chair
Shawn Hamerlinck (for Dan Srp)
Dr. Jessica Ihns
Linda Hledik
Gabe Gluba
David Hinds
Rhonda Curts
Torschia Thomas
Dustin Deweerdt
Brenda Kunau

Board Members Excused:

Karen Breitbach

ECI Staff Present:

Gwen Deming, Director

Guests Present:

Sheila Busch
Cindy Heck

Chair Jack Willey called the meeting to order at 4:00 p.m. A quorum was present (10/11). Introductions were made and a sign in sheet was circulated for members' signatures.

Approval of Minutes: Chair Jack Willey asked the members to review the minutes from ECI Board Meeting on June 13, 2016, as well as the ECI Executive Committee Meeting on August 11, 2016. Gabe Gluba moved to approve the minutes as presented; David Hinds seconded to approve the minutes as presented. The Motion was carried unanimously.

By-laws change final vote: Gwen Deming stated that she had spoken to Shanell Wagler about the proposed by-laws change. Shanell advised that changing the by-laws can be completed by local boards without approval from the state ECI office. She further stated that our board can ask for guidance, if needed. Jack Willey asked the board to review the change in the minutes from June 13, 2016, which stated

Section 1. Terms of Office

2. Board members will be allowed to serve at the pleasure of the Board. Members may be re-appointed by an affirmative vote of the majority of the voting members of the Board.

Jack Willey asked if there were any comments or questions regarding changing the by-laws. With no questions or comments, Jack asked for a motion to change the by-laws as stated above. David Hinds moved to approve the change in by-laws as presented; Gabe Gluba seconded to approve the minutes as presented. The Motion was carried unanimously.

FY2017 Contracts: Gwen Deming requested the board to approve all FY2017 contracts be paid from July 1, 2016, even though some of the contracts were signed after July 1, 2016. Gwen further explained that the funding for the contracts was the same as had already been approved by the Board in June; and she was asking for the board to approve to back date the contracts to July 1, 2016 so that all programming for these contracts could be paid. David Hinds moved to approve to pay all contracts from July 1, 2016; Gabe Gluba seconded to approve to pay all contracts from July 1, 2016. The Motion was carried unanimously.

FY2016 End of Year Financial Report: Gwen Deming presented the end of year figures for the programs that ECI funded this year. She also presented the School Ready and Early Childhood financial reports that have been sent to our fiscal agent, the Clinton County Auditor. Gwen stated the reports have not been balanced by the fiscal agent yet, but wanted to give the Board an idea of where we are financially. With the Annual ECI Report being due on September 15, 2016, before the next Board Meeting, Deming asked if the Board would allow the Executive Committee to give final approval of the end of year financial reports at their meeting before the report is due. Jack Willey suggested the Board allow the Executive Committee to finalize the financial report on September 14, 2016, and then send the final report to the Board Members to review. Brenda Kunau moved to allow the Executive Committee to approve the FY2016 financial reports for Early Childhood and School Ready, with the whole Board being sent the reports for review; Jessica Ihns seconded the Motion. The Motion was carried unanimously.

Preschool Mini-Grants: Gwen Deming presented the preschool minigrants that had been received to date, stating that she mailed the applications to all of the preschools that received funding last year, as well as emailed all of the contacts from Jenny Kreiter's old email list. Gwen stated the deadline to apply was August 19, 2016. To date, eight preschools have requested funding from ECI for preschool scholarships. After much discussion concerning funding the current preschools' requests, and not knowing if the other preschools that missed the deadline would still be applying, Jack Willey suggested that the Board approve the current preschools to be funded at \$50.00 per qualifying student for the entire year; and, if other preschools apply, they will be told the Board will consider funding them the second semester, if there are funds available, at a monthly rate that will be agreed upon by the ECI Board. Gabe Gluba moved to approved funding in the amount of \$30,150.00 for preschool scholarships (at \$50 per qualifying student per month) this semester, with the possibility of providing more funding next semester, if funds are available. Torschia Thomas seconded the Motion. All ayes, Motion carried.

ECI Marketing: Gwen Deming presented a new marketing item that was created by the State ECI Board. She requested that members take their copy and hang it someplace where families and service providers would see it. Gwen further stated she will put it in the 2017 Community Partnerships for Protecting Children's Calendar, and add ECI information for Clinton/Jackson, as well as Dubuque and Scott Counties. Gwen also invited members to visit the new ECI Facebook Page: www.facebook.com/ClintonJacksonEarlyChildhoodIowa/. The Board requested Gwen to bring estimates for different printing ideas to the next ECI meeting.

New Business: No new business was discussed.

Adjourn: Mr. Willey adjourned the meeting at 5:05 p.m.

Monday, September 26, 2016 at 4:00 p.m. is the next ECI Board Meeting

Respectfully submitted, Gwen Deming, Clinton/Jackson ECI Director

Attachments can be viewed by contacting Gwen Deming at the Clinton County Satellite Offices.

Any person needing special assistance or with special accessibility needs should contact Gwen Deming at GDeming@ClintonCounty-IA.gov or (563) 659-3651.