

**Minutes – Clinton County Board of Health  
Public Meeting held  
January 5, 2017 – 7:30 a.m.  
Clinton County Administration Building – Conference Room “B”  
1900 N. 3<sup>rd</sup> St., Clinton**

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<b><u>Board Members</u></b>	Dr. Mary Malcom	Present
	Dr. O. Daniel Osaro	Present
	Dr. Sheryl Ernst	Present
	Jean Morgan, RN, BSN, MSED	Absent
	Don Thiltgen	Present

**Staff Present**      Shane McClintock, Director to the Board of Health  
Lisa Frederick, Administrative Assistant to the Board of Health

**Others Present**      Michele Cullen, Genesis VNA and Hospice  
Gwen Deming, Early Childhood Iowa  
Kristin Huisenga, Gateway ImpACT Coalition  
Joanne Hermiston, Women’s Health Services  
Leslie Mussmann, ASAC  
Jocelyn Meyer, Bridgeview Community Mental Health Center  
Todd Morris, Center for Alcohol & Drug Services, Inc.  
Amanda Pearson, Emergency Management

Chairperson **Malcom** called the meeting to order at 7:32 a.m. Roll call showed 4 members present. It was **moved** by **Osaro**, seconded by **Thiltgen**, to **APPROVE** the November 3, 2016 minutes as submitted. Motion carried 4-0.

**AGENDA ITEM III – BOARD OF HEALTH**

The Board elected **Malcom** to be Chairperson and **Osaro** to be Vice-Chairperson for the 2017 calendar year.

**AGENDA ITEM IV – COMMITTEE REPORTS**

- A. Finance** – The Board elected **Malcom** and **Thiltgen** to serve on the finance committee.
- B. Personnel** – The Board elected **Thiltgen** and **Osaro** to serve on the personnel committee.
- C. Total Quality Management** – The Board elected **Ernst** and **Morgan** to serve on the total quality management committee.

**AGENDA ITEM V – DEPARTMENT REPORTS**

- A. Environmental Services** –

- i. **McClintock** stated progress has been made for the installation of a new septic system at 1383 362<sup>nd</sup> Ave., Goose Lake and postponement of the vote would be appropriate.
- ii. **McClintock** asked for a vote on approving and signing an Order to Desist and Comply for the septic system at 4685 155<sup>th</sup> St., Clinton. **Motion** by **Malcom**, seconded by **Osaro**, to **APPROVE** and sign an Order to Desist and Comply for the septic system at 4685 155<sup>th</sup> St., Clinton:

<b>Roll call:</b>	<b>Malcom</b>	<b>Yes</b>	
	<b>Osaro</b>	<b>Yes</b>	<b>Motion carried 4-0.</b>
	<b>Thiltgen</b>	<b>Yes</b>	
	<b>Ernst</b>	<b>Yes</b>	

- iii. **McClintock** asked for a vote on approving and signing the three year renewal contract with the Iowa Department of Natural Resources (DNR) for commercial septic tank pumper inspections. **Motion** by **Osaro**, seconded by **Thiltgen**, to **APPROVE** and sign the three year renewal contract with the DNR for commercial septic tank pumper inspections:

<b>Roll call:</b>	<b>Malcom</b>	<b>Yes</b>	
	<b>Osaro</b>	<b>Yes</b>	<b>Motion carried 4-0.</b>
	<b>Thiltgen</b>	<b>Yes</b>	
	<b>Ernst</b>	<b>Yes</b>	

**B. Genesis VNA & Hospice – Cullen** presented the monthly Genesis report (please refer to report on file with these minutes). **Cullen** stated school immunization audits are being completed. **Cullen** stated Clinton County will be part of region 5A for the regionalized emergency preparedness program with funds pooled between EMS, public health and hospitals.

**C. Hillcrest Family Services/WIC** – Unable to attend.

**D. Early Childhood Iowa/DECAT – Deming** stated a public baby shower will be held on April 1, 2017 at the Church of the Open Door. This shower will connect new parents/caregivers to local resources.

**E. Gateway ImpACT Coalition – Huisenga** stated the Camanche-DeWitt Coalition continues to work on the creation of a Hidden in Plain Sight trailer. **Huisenga** distributed a CRUSH+ Update flyer (please refer to flyer on file with these minutes). **Huisenga** stated the next CRUSH+ meeting will be on January 11, 2017 from 5:30 – 7:30 PM. **Huisenga** stated the Gateway ImpACT Coalition is working on applying for an Environmental Justice Small Grant from the Environmental Protection Agency (EPA) to help keep prescription medications out of waterways. **Motion** by **Osaro**, seconded by **Thiltgen**, to **APPROVE** submitting a letter of support to Gateway for the EPA grant application:

<b>Roll call:</b>	<b>Malcom</b>	<b>Yes</b>	
	<b>Osaro</b>	<b>Yes</b>	<b>Motion carried 4-0.</b>
	<b>Thiltgen</b>	<b>Yes</b>	
	<b>Ernst</b>	<b>Yes</b>	

- F. Women’s Health Services – Hermiston** presented the first and second quarter HIV Rapid Testing claims and the first half of the Teen Success Program claim to the Board for their approval. **Motion** by **Osaro**, seconded by **Thiltgen**, to **APPROVE** payment and submission to the Auditor’s office of the first and second quarter HIV Rapid Testing claims and the first half of the Teen Success Program claim, as presented:

<b>Roll call:</b>	<b>Malcom</b>	<b>Yes</b>	
	<b>Osaro</b>	<b>Yes</b>	<b>Motion carried 4-0.</b>
	<b>Thiltgen</b>	<b>Yes</b>	
	<b>Ernst</b>	<b>Yes</b>	

**Hermiston** stated various outreach activities have occurred including at the Women’s Holiday Expo, at Clinton Community College, and a Darkness to Light training.

- G. ASAC/New Directions – Mussmann** stated ASAC currently has the Comprehensive Substance Abuse Prevention Grant and the grant has not experienced any funding or administration changes in nine years. **Mussmann** stated when the grant is renewed in the future it will be a combination grant that includes suicide and gambling. **Mussmann** stated there have been issues with reimbursement and placement as well as local schools not providing life skills training.

- H. Bridgeview Community Mental Health Center – Meyer** stated three-year accreditation has been completed for Bridgeview. **Meyer** stated initial intakes from the 2015 year and the 2016 year increased by 120 intakes. **Meyer** stated the Night to Remember Suicide Awareness Gala will take place on March 18, 2017 from 5:30 – 11:00 PM at the Wild Rose Casino.

- I. Center for Alcohol & Drug Services, Inc. (CADS) – Morris** stated he currently has 9 Clinton County residents. **Morris** stated training will occur for casino staff in March and a new counselor has been hired that will be working heavily on prevention and outreach. **Morris** stated CADS offers a free one hour training to help recognize the signs and symptoms of gambling addiction.

- J. Emergency Management** – No updates at this time.

- K. Community Health Care** – Not in attendance.

**AGENDA ITEM VI – BOARD OF SUPERVISORS**

Not in attendance.

**AGENDA ITEM VII – PUBLIC COMMENT**

None.

**AGENDA ITEM VIII – OLD BUSINESS**

None.

**AGENDA ITEM IX – NEW BUSINESS**

None.

**AGENDA ITEM X – NEXT MEETING DATE**

March 9, 2017 at 7:30 a.m. at the Clinton County Administration Building, Conference Room “B”.

**AGENDA ITEM XI – ADJOURNMENT**

**Motion** by **Ernst**, seconded by **Thiltgen**, to adjourn. Motion carried unanimously. Meeting was adjourned at 8:16 a.m.

Respectfully Submitted,

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Lisa Frederick, Administrative Assistant to  
the Board of Health

Approved \_\_\_\_\_  
Dr. Osaro, Vice-.Chairperson, Board of  
Health

Attachments can be viewed by contacting the Board of Health at the Clinton County Satellite offices.