

CLINTON/JACKSON COUNTIES EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

Monday, June 24, 2019 – 4:00 p.m.

Clinton County Satellite Offices, 226 11th Street, DeWitt, IA 52742. (large boardroom)

Board Members Present:

Gabe Gluba
Jim Irwin
Jack Willey
Jessica Ihns
Linda Hledik
Rebecca Barnes
Bobbi Bartels

Board Members Absent:

Scott Bengston
David Hinds

Staff Present:

Gwen Deming

ECI Board Meeting Called to Order: Jack Willey called the meeting to order at 4:03 p.m.

Introductions: Introductions from the ECI Board Members

Minutes from ECI Board Meeting on June 10, 2019: Jack Willey presented the minutes from the June 10, 2019 Board Meeting. Jim Irwin moved to approve the minutes as presented; Gabe Gluba seconded the Motion to approve the minutes as presented. The Motion was carried unanimously.

Director's Expenditure Report: Gwen Deming presented the expenditure report through May. Jessica Ihns moved to approve the expenditure report as presented; Jim Irwin seconded the Motion to approve the expenditure report. The Motion was carried unanimously.

Literacy Grants Update: (From June 10, 2019) Gwen reported she had updated the state ECI Budget in Iowa Grants. She stated she contacted two companies for the literacy kits (suggestions were made by two local librarians); the Dolly Parton Imagination Libraries had been contacted and will be requesting \$2500 each via invoices-the funding will pay for approximately 1000 children's books in each county; the C.A.T.C.H. Kits totaled \$1830; the Literacy Project in Jackson County will cost approximately \$3800-C/J ECI is partnering with Grade Level Reading in Jackson County to provide books to Medical Associates for children/families at well-child visits; and, the Jackson County Interpretive Center hasn't submitted an invoice yet. The total for all of these projects will be roughly \$30,000.

Update for June 24, 2019 Meeting: Gwen reported the books and parent education flyers were delivered to Medical Associates in Maquoketa; and the Literacy kits were due to be delivered. C/J ECI stickers will be placed on the kits; and flyers showing Jackson County Grade Level Reading and C/J ECI will be hung in the exam rooms of Medical Associates so that parents know the books are provided by ECI. Gwen stated all invoices for literacy projects would be submitted for payment. Press releases for all of these projects will be sent. And, everyone receiving funding and/or literacy items from C/J ECI will be asked to provide updates during FY2020.

FY2020 Contracts Update: Gwen stated all FY2020 program contracts were delivered to our contractors.

ECI Community Plan Review: Gwen stated she would send out via email the current Community Plan, which needs to be updated. The board agreed the members could review the plan during the summer break, and return to it in September.

0-5 Quarterly Meeting - FY2020: Gwen asked the board to consider a quarterly meeting that would include all 0-5 year old program partners in Clinton & Jackson Counties. The meeting would be to give updates on all activities and events to promote communication and collaboration among partners. Members agreed this would be a good idea, and Gwen stated she would get feedback from partners about possible meeting times.

Director's Yearly Review: The Clinton/Jackson ECI Board requested Gwen to step out of the meeting so they could review the Director's Review Surveys. When asked to return, Jack Willey stated the board discussed raising the Director's salary 2.55%. Bobbi Bartels-Poll made Motion to raise Gwen Deming's salary 2.55%; Gabe Gluba seconded the Motion. The Motion was carried unanimously.

New Business:

Adjourn: Jack Willey adjourned the meeting at 5:10 p.m.

Monday, August 26, 2019 at 4:00 p.m. is the next ECI Board Meetings.

Respectfully submitted by Gwen Deming, ECI Director
Any person needing special assistance or with special accessibility needs should contact
Gwen Deming at GDeming@ClintonCounty-IA.gov or (563) 659-3651.