

CLINTON/JACKSON COUNTIES EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

Monday, August 26 2019 – 4:00 p.m.

Clinton County Satellite Offices, 226 11th Street, DeWitt, IA 52742. (large boardroom)

Board Members Present:

Gabe Gluba
Jim Irwin
Jack Willey
Jessica Ihns
Linda Hledik
David Hinds

Board Members Absent:

Scott Bengston
Rebecca Barnes
Bobbi Bartels

Staff Present:

Gwen Deming

ECI Board Meeting Called to Order: Jack Willey called the meeting to order at 4:07 p.m.

Minutes from ECI Board Meeting on June 24, 2019: Jack Willey presented the minutes from the June 24, 2019 Board Meeting. Jessica Ihns moved to approve the minutes as presented; Jim Irwin seconded the Motion to approve the minutes as presented. The Motion was carried unanimously.

Preschool Scholarship Mini Grant Requests: Gwen Deming reported the Clinton/Jackson Early Childhood Iowa Board approved (via email vote-all ayes) 46 3-year-old preschool scholarships for FY2020. She also stated Cardinal requested 4 additional scholarships, and Bennett School District in Cedar County requested 1 scholarship for a Clinton County student. Gwen also requested approval for up to 5 scholarships in case other centers had families who might apply for scholarships before the next C/J ECI Board Meeting. Jim Irwin moved to

acknowledge the original 46 scholarship vote, moved to approve 4 additional Cardinal scholarships and 1 Bennett School District scholarship, and approve up to 5 additional scholarships for Gwen to approve; Gabe Gluba seconded the Motion to approve the acknowledgement of the original 46 scholarships and other scholarships as noted. The Motion was carried unanimously.

Director's Expenditure Report: Gwen Deming presented the expenditure report through June for review. She stated the report would be used to reconcile financial information with the Clinton County Auditor's office, acting fiscal agent for the C/J ECI Board. She also stated the financial report, as well as the rest of the Annual ECI Report is due on September 15, 2019, and once the report is finished, the performance measures (taken from contractors' end-of-year reports) in the Community Plan will be updated.

Community Indicators: Gwen Deming presented updated community indicators for the board to review. The board members read through the measures and began discussing the measures, and if the data showed information that was still relevant. It was decided the Community Plan, with Community Indicators and other data would be left on the agenda throughout fy2020 to keep the discussion going as the Plan is being updated.

ECI Boards Alliance: The C/J ECI Board discussed joining the ECI Boards Alliance, and the importance of having a lobbyist for Early Childhood. The C/J ECI Board's share would be \$614, which can come out of administration funding; with an additional \$85.99 non-ECI funds to be paid. Jack Willey asked for further clarification as to where the \$85.99 would come from, and Gwen stated she would reach out to McKinley Bailey to receive an answer. David Hinds moved to approve joining the ECI Boards Alliance, paying \$614 in fees, and an additional \$85.99-paying in whatever way is suggested; Jessica Ihns seconded the Motion as stated. The Motion was carried unanimously.

Board Membership / Conflict of Interest Forms / Board Member Survey: Gwen Deming presented the board members with the FY2020 Conflict of Interest Forms to sign. She stated she would bring them to the next meeting for any missing members to sign. The board members discussed the need for additional members, and reviewed the board member survey results. One request was to have more information about board contracts and programs. Gwen stated she would put together an informational document for board members to go through together at the next meeting on September 23, 2019. She further stated an open house for board members, contractors, and the public will be held on October 28, 2019 from 4-5:30 p.m., with each contractor giving a 5-minute overview of their programs and time for one-on-one discussions.

FY2019 4th Quarter Contractor Reports: The C/J ECI Board members began reviewing the fy2019 4th quarter reports, with suggestions to ask for further documentation from the 2nd Shift Extended Care Program. Gwen stated the board could request any type of information that would be helpful for them. Asking participating parents about involvement with other programs, such as WIC, etc. was one suggestion. Gwen said she would update their quarterly report after the board gave all of their input into what information is wanted.

Adjourn: Jack Willey adjourned the meeting at 5:10 p.m.

Monday, September 23, 2019 at 4:00 p.m. is the next ECI Board Meetings.

Respectfully submitted by Gwen Deming, ECI Director
Any person needing special assistance or with special accessibility needs should contact
Gwen Deming at GDeming@ClintonCounty-IA.gov or (563) 659-3651.