

Board Members Present**via role call:**

Bobbi Bartels-Poll
Carlene Erikson
David Hinds
Gabe Gluba
Jack Willey
Jessica Ihns
Jim Irwin
Linda Hledik
Peggy Sellnau
Rebecca Barnes
Sarah Hogan

Board Members Absent:

Staff Present:
Gwen Deming

CLINTON/JACKSON EARLY CHILDHOOD IOWA BOARD MEETING MINUTES**March 22, 2021**

This meeting was held via Zoom due to the Covid-19 restrictions on gatherings.

C/J ECI Board Meeting Called to Order/Roll Call: Jack Willey called the meeting to order at 4:00 p.m. Gwen Deming conducted roll call: Members present listed.

February, 2021 Minutes: Gwen Deming presented the minutes from the 2/22/21 C/J ECI Board Meeting. Peggy Sellnau made a Motion to approve the Minutes as presented; Linda Hledik seconded the Motion; all Ayes, Motion carried.

Director's Expenditure Report: Gwen Deming presented the Director's Expenditure Report for review, and noted there were 36 preschool scholarships funded in February, which brings the total cost to date at \$22,250. David Hinds made a Motion to approve the expenditure report as presented; Gabe Gluba seconded the Motion; all Ayes, Motion carried.

FY2021 Site Visits: Gwen Deming reported nine site visits had been completed virtually for programs the board funds, including New Parent Program, Nurse-Family Partnership, Bright Beginnings, Head Start Expanded Day, Early Head Start, Extended Care-2nd Shift Childcare, I-Smile, Child Care Nurse Consultant, and Child Care Consultant-QRS. C/J ECI Board members who attended site visits stated they enjoyed talking with contractors, and felt the virtual visits made it easier to have good attendance.

FY22 Contract Renewals: Gwen shared the draft School Ready and Early Childhood budgets with the board. She also stated the contract renewals were sent directly after the site visits and that they are due on April 10, 2021. The C/J ECI Board members will be asked to review and score 2-3 renewals before the board meeting on April 26, 2021. After the board reviews the results, a draft budget for FY22 will be discussed. Contracts for FY22 are expected to be sent out by June 10, 2021.

Community Plan: The results from the parent/caregiver survey, as well as the provider survey were reviewed. Eighty-two parent surveys and 26 provider surveys were submitted by the March 31, 2021 deadline. Gwen stated she would draw names and send gift cards to the winners. Gift cards were purchased as incentives for parents and providers to complete the survey.

0-5 in 60 Minutes Meeting: The next 0-5 meeting will be held on April 14, 2021 at 10:00 a.m. The zoom information will be sent out to board members and providers. We will be reviewing the results from the above-mentioned surveys and hear perspectives from the attendees.

Review Policy ID 2.3 - Job Vacancies/Hiring/Selection Process: The C/J ECI Board began reviewing Policy 2.3 regarding hiring. Gwen Deming reported she will be stepping down as director on June 30, 2021. Jack Willey stated the Executive Committee will review the policy and make recommendations to change/updated the policy, as well as **Director Salary and Hours** to the board.

New Business/Community Input: Gwen Deming reported the New Parent Program e-vote to approve reallocating \$18,360.69 in funding (due to covid-19 reducing visits/travel) from travel and unused parent visitation salary to programming/training/supplies/ and salary raises. E-vote results are attached.

Adjourn/ Next Meeting Date: The next C/J ECI Board Meeting will be held on April 26, 2021 at 4:00 p.m. via Zoom

*Respectfully submitted by Gwen Deming, C/J ECI Director
Any person needing special assistance or with special accessibility needs should contact
Gwen Deming at GDeming@ClintonCounty-IA.gov or (563) 659-3651.*

Every child, beginning at birth, will be healthy and successful.
