

MAY 24, 2021

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Determann, Irwin and Srp. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims      Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions                      Claims were approved unanimously

Coronavirus/COVID-19 update: County Community Health Manager Michelle Cullen reported numbers are up just a little from last week, but mostly steady. She said there are 236 active cases in the county, 26 new in last seven days and two new in the last three days. She said regional hospitalizations are at 40 with 14 at Genesis and five at Mercy. Cullen reported the positivity rate is at 4.8%, down from last week. She said the vaccination rate in the County is up to 40% and climbing slowly. Cullen said clinics are now starting for 12 and older. She said public health is hosting a clinic on Thursday and pharmacies have started vaccinations already this week for the younger population.

CONSENT AGENDA

Resolution 2021-129 through 2021-133 and five (5) Motions were approved on the Consent Agenda:

**RESOLUTION 2021-129**

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel; and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made: Approve the appointment of Claire Abbott for the position of seasonal concession worker, at the rate of \$10.00 per hour, effective May 20, 2021; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Rock Creek Enterprise Fund in payment of wages without further order of the Board.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.                      Tom Determann, Chairperson

**RESOLUTION 2021-130**

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Jail to Stephanie VanDellen, as a full-time Civilian Correctional Officer. This will be in effect at an hourly rate of \$18.73 during the probationary period of 6 months, then increasing to \$20.81. Stephanie VanDellen’s starting date of employment with the Sheriff’s Office will be June 14, 2021. This is subject to the terms and conditions of the Sheriff’s Bargaining Unit agreement without further action of this Board.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.                      Tom Determann, Chairperson

**RESOLUTION 2021-131**

WHEREAS, Kim Drury has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property: 715 10<sup>TH</sup> Avenue S, Clinton, IA                      Parcel #80-37500000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2020 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.                      Tom Determann, Chairperson

**RESOLUTION 2021-132**

WHEREAS, Charles Fenzel Jr. has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property: 514 N 3<sup>rd</sup> Street, Clinton, IA                      Parcel #80-49450000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2021 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Tom Determann, Chairperson

RESOLUTION 2021-133

WHEREAS, Beverly Grant has petitioned for property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property: 315 N 13<sup>th</sup> Street, Clinton, IA Parcel #80-22900000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa, is for the 2020 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Tom Determann, Chairperson

MOTION by Supervisor Irwin to authorize the County Human Resource Director to attend the National Public Employee Labor Relations Association Annual Training Conference November 6-10, 2021, and approve any necessary travel expenses (including out of state travel) per existing policy.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Motion carried.

MOTION by Supervisor Irwin to approve the final plans for HMA Fog Seal Project No. FM-CO23(126)—55-23, on 130<sup>th</sup> Avenue (Y-4E) from the City of Wheatland to the County line, by placing their signatures on said plans.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Motion carried.

MOTION by Supervisor Irwin to approve the final plans for Cape Seal Project No. HDP-CO23(124)—6B-23, on 220<sup>th</sup> Street (F-12) from Y-70 to Z-24, by placing their signatures on said plans.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Motion carried.

MOTION by Supervisor Irwin to authorize the chairman to sign a letter of support for a RAISE Grant to assist with the reconstruction of the Scott County and Clinton County Wapsipinicon overflow bridge on Y58 along with seven other bridges in rural communities throughout Iowa.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Motion carried.

MOTION by Supervisor Irwin to authorize the Chairperson to sign Utility Permit Number 10-127 for Eastern Iowa Light and Power to bore underground electric line under the road in the county right-of-way located in Section 7 of T81N R05E in the Eden TWP (under 350<sup>th</sup> Ave).

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Motion carried.

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION 2021-134

WHEREAS, certain departments in the various funds of the County may overspend and there are sufficient funds available in the said service areas to cover these expenditures; now

THEREFORE BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

Auditor's Admin Management	from	\$353,011	to	\$357,011
Law Center Maintenance	from	\$143,966	to	\$168,966
Sheriff's Jail General Fund	from	\$1,760,113	to	\$1,770,128
Sheriff's Jail General Supp. Fund	from	\$520,748	to	\$522,483
Sheriff Uniform Patrol General Fund	from	\$1,855,098	to	\$1,856,953
Sheriff Uniform Patrol General Supp. Fund	from	\$512,296	to	\$512,626
Sheriff's Admin General Fund	from	\$560,755	to	\$568,505
Sheriff's Admin General Supp. Fund	from	\$204,699	to	\$206,059
Recorder's General Fund	from	\$252,743	to	\$282,743
Recorder's General Supp. Fund	from	\$113,657	to	\$125,957

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Tom Determann, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2021-135

WHEREAS, it is allowed per Code of Iowa Sections 331.478 and 331.479 to advance funds for a noncurrent debt; and

WHEREAS, it is required per Code of Iowa Sections 331.478 and 331.479, to set a time and place for a public hearing on the proposed advance of funds for noncurrent debt to allow taxpayers to present objections to or arguments in favor of proposed advance of funds; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that a public hearing be held on Monday, June 14, 2021, at 9:45 a.m. in person at the Clinton County Administration Building at 1900 N 3rd St., Clinton, IA; and electronically and the public may participate by phone by dialing 1-408-418-9388 and entering the access code 623839162 or the public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> and enter meeting Code: 623839162 and then password clinton23; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to cause a publication to be made of a notice of the meeting in the official county newspapers and that such publication to be not less than 10 nor more than 20 days before the date of the public meeting on the advance of funds for noncurrent debt.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Tom Determann, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2021-136

BE IT RESOLVED by the Clinton County Board of Supervisors that the official holidays for FY 2022, for which County offices of the Administration Building and other off premises County offices will be closed are as follows:

2021: Independence Day	Monday, July 5 <sup>th</sup>
Labor Day	Monday, September 6 <sup>th</sup>
Veterans Day	Thursday, November 11 <sup>th</sup>
Thanksgiving	Thursday, November 25 <sup>th</sup>
	Friday, November 26 <sup>th</sup>
December Holidays	Thursday, December 23 <sup>rd</sup>
	Friday, December 24 <sup>th</sup>
2022: News Years Day	Friday, December 31 <sup>st</sup>
Martin Luther King Day	Monday, January 17 <sup>th</sup>
Good Friday	Friday, April 15 <sup>th</sup>
Memorial Day	Monday, May 30 <sup>th</sup>

BE IT FURTHER RESOLVED that employees of the Sheriff's Office are to refer to their respective Bargaining Unit Agreement for their holiday schedule.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Tom Determann, Chairperson

RESOLUTION 2021-137 discussion: County EMA Director Chance Kness explained the changes include that the County conducts two fire drills at its building each year and includes expectations. County Treasurer Dustin Johnson said there is a cost to his office when they have to delay work for a fire drill. Julie Bray, local insurance agent for the County reported that loss control is in support of the County's current standards. She said the County's actions do result in loss reduction as she reports the steps the county takes. She added a lawsuit after an incident would be easier for someone to file if the County didn't take these risk prevention steps.

The following resolution was presented and on motion approved:

RESOLUTION 2021-137

WHEREAS, Clinton County is dedicated to managing the risks of providing services for the public and will do all it can to prevent losses and create a safe work place for employees; and

WHEREAS, recognizing that losses may occur, Clinton County considers no losses acceptable and will make efforts to identify and treat all loss exposures; and

WHEREAS, Clinton County recognizes the need to adopt, review and update the Emergency Action Plans for its facilities; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors approves the Clinton County Satellite Offices (DeWitt), Clinton County Administration Building, Clinton County Courthouse, and the

Clinton County Law Center Emergency Action Plans developed, reviewed and presented by the Risk Management Committee.

Roll Call: Srp: Yes; Irwin: Yes; Determann: Yes.

Tom Determann, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker asked the Board if it would like to meet the week of Memorial Day as the County is closed for business on Monday. It was agreed the next Board meeting would be scheduled for June 7. He asked the Board if there were any objections to the Clinton Substance Abuse Council placing signs in the County property lawns. There were no objections.

Supervisor Irwin reported the resource center has been staffed the last week and they are working through some issues to make it better. Supervisor Srp said the judicial district funding the position for that resource center has been huge toward the center's success.

Supervisor Srp said a grand opening for the Eden Valley Nature Center expansion is at 1 p.m. May 29. He said at 6 p.m. June 23 a dedication of the Peterson Addition at Eden Valley will be conducted. He added that the Conservation Board took action last week to close the Enterprise Zone and transfer the remaining funds into the Conservation Department land acquisition fund.

Chairman Determann said on Thursday there was a preconstruction meeting for the Elvira Wastewater Project. He said the project will start in June and could take up to 2-3 weeks depending on the weather.

Kness reported his office will put out a release soon for a reboot of Alert Iowa. The program allows people to receive texts and emails about pending severe weather. Alert Iowa is switching vendors which will cause the reboot and users will have to sign up with the new system to continue to receive alerts.

County Engineer Todd Kinney reported rock hauling is in full swing. He said the Z-24 grinding project east of DeWitt is done and they will move to the Elwood Road grinding project.

County Facilities Director Corey Johnson said the roof project at the Administration Building continues after a rainy last week. He said the parking lot plan for employee parking will be going out soon as that project starts June 14. He said an inmate last week was able to break a sprinkler head in a holding cell. He said the front doors to the Law Center are being worked on now.

DISCUSSION WITH POSSIBLE ACTION

Risk Management Committee Update: Kinney said he shared a draft letter to the Board they could send if certain departments aren't as responsive as they should be with Risk Management Committee recommendations and trainings. Van Lancker spoke about the insurance premium reductions over the years since Clinton County started their risk management program. He said they have reduced from \$200,000 to under \$100,000 last year. Kness said there is leeway given for departments that have something critical going on during a drill. Srp is worried a fiscal penalty could hurt services to taxpayers. Irwin said that could be discussed during budget time. Srp said a public discussion could take place before a budget discussion.

County Tax Suspension Policy: The Board reviewed the policy with General Assistance Director Kim Ralston. She said there are currently 27 property owners who have been granted a property tax suspension through Code of Iowa Section 427.8. She added there are a couple who regularly apply that she has not heard from this year. She said the people requesting the suspensions range in age from 51 to 93 with the average age at 68. She said they may be eligible for the tax suspension policy, but may not qualify for some of the property tax credits as she is able to remove medical claims from income guidelines. Ralston was going to work with the County Treasurer's Office to update portions of the policy.

American Rescue Plan Funds Planning: County Auditor Eric Van Lancker said he is hearing the issues with signing in for the funds has been resolved. He said his office will work on signing in later this week. Determann said he doesn't support using the funds for premium pay. Irwin agreed he isn't there for premium pay right now until it is more defined how the money can be used.

The Board of Supervisors adjourned to meet on Monday, June 7, 2021.

Eric Van Lancker, County Auditor

Tom Determann, Chairperson

-APPROVED-

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County Auditor

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Chairperson