

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Tom Determann, Chairman
Jim Irwin, Jr., Vice-Chairman
Dan Srp

P.O. Box 2957
Clinton, Iowa 52733-2957
Telephone: (563) 244-0575

www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, September, 13, 2021, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may join the meeting by phone by dialing 1-408-418-9388 and entering the access code 623839162. The public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join>
Enter meeting Code: 623839162 and then password clinton23.

9:00 a.m. Review Correspondence & Claims; Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions; Claims Approval; Coronavirus/COVID-19 update

CONSENT AGENDA

- RESOLUTION 2021-239: Termination – Conservation
- RESOLUTION 2021-240: Resignation – Communications
- RESOLUTION 2021-241: Wage Adjustment – Board of Health
- RESOLUTION 2021-242: Wage Adjustment – Conservation
- RESOLUTION 2021-243: Authorize reserve Sheriff's deputy to carry weapons
- RESOLUTION 2021-244: City of Clinton tax abatements
- RESOLUTION 2021-245: City of Lost Nation tax abatements
- RESOLUTION 2021-246: 2020 property tax value adjustments
- RESOLUTION 2021-247: 2020 property tax taxable status adjustments
- RESOLUTION 2021-248: 2020 property tax classification adjustments
- RESOLUTION 2021-249: Approve agreement for County Attorney's Office to conduct a workload evaluation study
- RESOLUTION 2021-250: Approve agreement between Clinton Schools and County Sheriff's Office for the 21st Century Program
- RESOLUTION 2021-251: Approve 28E agreement with Iowa DNR in regards to private well construction and reconstruction
- MOTION: Utility Permit W-1 for Solar FX

RESOLUTIONS

- RESOLUTION: Home Base Iowa award – Boden
- RESOLUTION: Tax suspension policy update

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. State Public Defenders Office opening office in Clinton County update
2. Communications radio project update
3. Update of solar projects in the County
4. Elvira wastewater project update
5. ARP fund review

9:30 a.m. Public Hearing

The Supervisors will solicit public comment on a proposed text amendment update to the Clinton County Zoning Ordinance Chapter III.

September 13, 2021

RESOLUTION 2021- 252

RESOLUTION UPDATING THE COUNTY WORKING DURING A PANDEMIC POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Director of Human Resources has recommended the County update Policies for Pandemic reasons, specifically Working During a Pandemic Policy; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Working During a Pandemic Policy be updated with policy revision date of September 13, 2021; and

BE IT FURTHER RESOLVED that this policy be distributed by the HR Director to all County elected officials and department heads and that it be posted on the web for staff readily to find from home.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-239

RESOLUTION TO TERMINATE EMPLOYMENT FOR BAYLOR CRIGGER
AS A SEASONAL EMPLOYEE OF CLINTON COUNTY CONSERVATION

WHEREAS, the Clinton County Conservation Board wishes to end seasonal employment of Baylor Crigger, as a maintenance worker, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board. Crigger's last day of employment was on August 27, 2021.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021 - 240

RESOLUTION ACCEPTING THE RESIGNATION
OF BOBBIE DUNCAN FROM THE COMMUNICATIONS COMMISSION

WHEREAS, the Clinton County Communications Director has accepted the resignation of Bobbie Duncan, as a full-time Telecommunicator; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks to Ann Magill-Hamilton, after accrued benefits are paid effective after her last day of employment on September 7, 2021.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-241

RESOLUTION TO UPDATE HOURLY WAGE FOR BOARD OF HEALTH ASSISTANT

WHEREAS, the Clinton County Handbook states pay grade levels with appropriate wages and probationary periods and the Clinton County Board of Health has adopted the Clinton County Handbook; and

WHEREAS, the Board of Health Assistant was not placed appropriately on the wage table when the wages were adopted into the handbook in 2019; and

WHEREAS, the Board of Health Administrative Assistant, Kelli Eggers, shall now be compensated at the hourly rate of \$21.81 effective July 1, 2021 including back pay discrepancy differences compensated from 2019 as detailed here: pay rate for 2019-2020=\$20.71, 2020-2021=21.18, and 2021-2022=21.81; now

THEREFORE, BE IT RESOLVED that the County Auditor be and is hereby authorized to increase the hourly rate of pay and pay back pay for Kelli Eggers, without further action of this Board; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly pay checks in payment of same without further action of this Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-242

RESOLUTION TO AUTHORIZE KIM CLARK AS PART-TIME CONCESSIONS
MANAGER OF THE CONSERVATION BOARD

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of Kim Clark from permanent part-time (29) hour concessions worker to permanent part-time (29) hour concessions manager at the rate of \$15.11 per hour, effective July 25, 2021; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Conservation Maintenance & Operation Fund – Wages of Temp & Part Time Employees in payment of wages without further order of the Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-243

RESOLUTION TO AUTHORIZE RESERVE DEPUTY AJ RYAN
TO BE AUTHORIZED TO CARRY WEAPONS REQUIRED
BY IOWA CODE SECTION 80D.7

WHEREAS, the Clinton County Sheriff is authorized to have a Sheriff's Reserve Unit,
and

WHEREAS, from time to time new members are added to this unit, and that said
members are trained in the use of various weapons, and

WHEREAS, the following reserves have been locally trained by certified instructors
in Firearms, Striking Instruments and Chemical Weapons,

AND after receiving training as prescribed by the Code of Iowa, Section 80D.3 and
501.IAC Chapter 10(3); Sheriff Bill Greenwalt now seeks approval from the Clinton
County Board of Supervisors for Reserve Deputy AJ Ryan to be authorized to carry
weapons as required by Iowa Code Section 80D.7.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-244

ABATEMENT OF TAX PURSUANT TO 445.63 CODE OF IOWA

WHEREAS, pursuant to Iowa code section 445.63 the City of Clinton is entitled to abatement of penalty interest, taxes / rates, and charges owed as detailed:

Clinton	8628510000	2501 N 2 ST	\$894.00
Clinton	8623960000	2200 N 8 ST	\$1062.00
Clinton	8017650000	422 8 AVE S	\$670.00
Clinton	8015990000	204 N 4 ST	\$406.00
Clinton	8016190000	216 N 4 ST	\$322.00
Clinton	8016200000	212 N 4 ST	\$356.00
Clinton	8014790000	328 2 AVE N	\$116.00
Clinton	8013340000	237 2 AVE S	\$174.00
Clinton	8013350000	235 2 AVE S	\$132.00
Clinton	8013490000	212 4 AVE S	\$1484.00
Clinton	8013490000	212 4 AVE S	\$1604.00
Clinton	8003030000	316 1 AVE	\$1216.00
Clinton	8003150000	121 N 4 ST	\$126.00
Clinton	8003870000	845 10 AVE S	\$146.00
Clinton	8003880000	845 10 AVE S	\$8.00
Clinton	8005220000	1404 CAMANCHE AVE	\$128.00
Clinton	8002860000	227 2 AVE N	\$44.00
Clinton	8003300000	118 N 4 ST	\$274.00
Clinton	8016330000	426 2 AVE S	\$104.00
Clinton	8017420000	430 7 AVE S	\$1440.00
Clinton	8017830000	506 2 AVE S	\$114.00
Clinton	8018580000	531 2 AVE S	\$420.00
Clinton	8018830000	546 4 AVE S	\$108.00
Clinton	8023780000	434 LOCUST PL	\$150.00
Clinton	8023870000	LOCUST PL	\$76.00
Clinton	8023910000	408 LOCUST PL	\$260.00
Clinton	8023960000	136 N 4 ST	\$144.00
Clinton	8024770000	639 7 AVE S	\$736.00
Clinton	8033710000	716 1 AVE	\$106.00
Clinton	8038620000	539 11 AVE S	\$160.00
Clinton	8038630000	541 11 AVE S	\$150.00
Clinton	8039080000	1236 CAMANCHE AVE	\$1966.00
Clinton	8039090000	1234 CAMANCHE AVE	\$1484.00
Clinton	8039310000	716 13 AVE S	\$168.00
Clinton	8041970000	723 4 AVE S	\$106.00
Clinton	8042960000		\$54.00
Clinton	8044351000	1222 S 14 ST	\$344.00
Clinton	8044590000	1548 14 AVE S	\$280.00

Clinton	8045850000	847 11 AVE S	\$224.00
Clinton	8049830000	349 5 AVE N	\$350.00
Clinton	8049930000	401 N 4 ST	\$784.00
Clinton	8050200100	3 AVE N	\$138.00
Clinton	8054320000	438 11 AVE S	\$1724.00
Clinton	8055010000	553 8 AVE S	\$116.00
Clinton	8055370000	424 9 AVE S	\$84.00
Clinton	8059620000	1010 S 4 ST	\$2326.00
Clinton	8059730000	1002 S 4 ST	\$1316.00
Clinton	8060630000	810 13 AVE S	\$926.00
Clinton	8061500000	141 N 4 ST	\$634.00
Clinton	8061530000	135 N 4 ST	\$646.00
Clinton	8063590000	621 12 AVE S	\$230.00
Clinton	8071690000	2201 Manufacturing Dr	\$550.00
Clinton	8071870000	Lincolnway	\$18.00
Clinton	8203550000	2451 Prospect Ave	\$128.00
Clinton	8203560000	Prospect Ave	\$128.00
Clinton	8203640000	Prospect Ave	\$128.00
Clinton	8206780000	214 18 PL	\$1040.00
Clinton	8207070000	221 17 PL	\$164.00
Clinton	8208170000	246 16 PL	\$766.00
Clinton	8208830000	234 21 PL	\$240.00
Clinton	8600290000	2030 McKinley St	\$154.00
Clinton	8600300000	2026 McKinley St	\$116.00
Clinton	8615440000	2108 McKinley St	\$668.00
Clinton	8615910000	72 Main Ave	\$382.00
Clinton	8617410000	109 25 AVE N	\$414.00
Clinton	8819000001	1131 S 22 ST	\$380.00

THEREFORE, BE IT RESOLVED pursuant to code of Iowa sections 445.63 taxes, penalty interest, rates, and charges outstanding and billed to the city of Clinton shall be abated and the treasurer is hereby authorized to make amendment to the county records indicating said abated tax for the parcels as noted, and the county auditor shall update the county record for fiscal year 2021-2022 in the same manner.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-245

ABATEMENT OF TAX PURSUANT TO 445.63 CODE OF IOWA

WHEREAS, pursuant to Iowa code section 445.63 the City of Lost Nation is entitled to abatement of penalty interest, taxes / rates, and charges owed as detailed:

City of Lost Nation	400 Main St	\$98.00
City of Lost Nation	402 Main St	\$670.00

THEREFORE, BE IT RESOLVED pursuant to code of Iowa sections 445.63 taxes, penalty interest, rates, and charges outstanding and billed to the city of Clinton shall be abated and the treasurer is hereby authorized to make amendment to the county records indicating said abated tax for the parcels as noted, and the county auditor shall update the county record for fiscal year 2021-2022 in the same manner.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-246

RESOLUTION MAKING 2020 VALUE ADJUSTMENTS

WHEREAS the Clinton County Assessor's Office has determined 2020 valuation adjustments are required on various parcels; and

WHEREAS the Clinton County Assessor's Office has informed the owners regarding the intention to correct the valuations of the parcels; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors authorizes the Clinton County Treasurer to adjust the 2020 tax bill for the listed parcels:

- Parcel 10-08400000: a garage built in 2019 assessed on parcel 10-07090000 be removed from this parcel and assessed on parcel 10-08400000 for the 2020 assessment year: Parcel 10-08400000 corrected assessed values for 2020 are (land - \$49,080), (dwelling - \$68,007), (total value = \$117,087).
- Parcel 10-07090000: a garage built in 2019 assessed on parcel 10-07090000 be removed from this parcel and assessed on parcel 10-08400000 for the 2020 assessment year: Parcel 10-07090000 corrected assessed values for 2020 are (land - \$18,720), (dwelling - \$110,223), (total value = \$128,943).
- Parcel 48-01760000: corrected to (land - \$6,540), (dwelling - \$76,460), (building - \$1,200), (total value - \$84,200).
- Parcel 26-05930000: corrected to (land - \$55,350), (dwelling - \$0), (building - \$0), (total value - \$55,350).
- Parcel 44-02801000: Corrected 2020 values for parcel 44-02801000 are (land - \$52,440), (improvement - \$13,080), (dwelling - \$380,230), (total value = \$445,750).
- Parcel 52-07280000: corrected to (land - \$31,300), (dwelling - \$0), (building - \$1,210), (total value - \$32,510).
- Parcel 44-02760100: Corrected 2020 value for parcel 44-02760100 are (land - \$57,130), (improvement - \$0), (dwelling - \$0), (total value = \$57,130).
- Parcel 40-01290000: be corrected to (land - \$22,830), (dwelling - \$0), (building - \$0), (total value - \$22,830).
- Parcel 26-057310000: be corrected to (land - \$9,190 (-\$2,440 Forest Reserve), (dwelling - \$368,300 (-\$13,350 Geothermal), (building - \$10,220), (total value - \$371,920).

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-247

RESOLUTION CHANGING THE TAXABLE STATUS OF VARIOUS PARCELS

WHEREAS the Clinton County Assessor's Office has determined 2020 taxable status errors were made on various parcels; and

WHEREAS the Clinton County Assessor's Office has informed the owners regarding the intention to correct the tax bill for said parcels; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors authorizes the Clinton County Treasurer to adjust the 2020 tax bill for parcels:

- Parcel 42-00430000: Should be made fully exempt for the 2020 assessment year
- Parcel 50-01370000: Should be made fully exempt for the 2020 assessment year
- Parcel 12-02150000: Should be made fully exempt for the 2020 assessment year

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-248

RESOLUTION MAKING 2020 CLASSIFICATION CORRECTIONS

WHEREAS the Clinton County Assessor’s Office has determined a classification error in the 2020 Auditor file for various parcels; and

WHEREAS the Clinton County Assessor’s Office has informed the County Budget Director regarding the intent to correct the classification for said parcels in the 2020 Auditor file; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors authorizes the Clinton County Treasurer to adjust the 2020 tax bill for parcels:

- Parcel 02-03520000: The classification on this parcel be reclassified from residential to ag dwelling.
- Parcel 20-13150071: The classification on this parcel be reclassified from residential to ag dwelling.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-249

RESOLUTION APPROVING THE CLINTON COUNTY ATTORNEY OFFICE TO CONTRACT FOR SERVICES WITH SKYWALK GROUP, CEDAR RAPIDS

WHEREAS, the Clinton County Attorney desires to improve organizational efficiency and meet public safety needs through proper staffing; and

WHEREAS, the Clinton County Attorney has identified professionals in the Skywalk Group, an Iowa agency as capable of performing an Office evaluation of the County Attorney staff workload and organizational needs; and

WHEREAS, the Clinton County Attorney’s Office has discretionary funds available in the County Attorney Recovery Fund (0029) to provide for such an evaluation; and

WHEREAS, the Clinton County Attorney’s Office seeks to enter into an Agreement with the Skywalk agency to perform such study not to exceed \$10,000; now

THEREFORE, BE IT RESOLVED, that Clinton County Attorney is authorized to enter into an office workload evaluation study agreement with the Office’s Recovery Funds.

Roll Call:

- Srp: Yes No
- Irwin: Yes No
- Determann: Yes No

Chairperson, Tom Determann

ATTEST:

Eric Van Lancker
County Auditor

September 13, 2021

RESOLUTION 2021-250

RESOLUTION TO AUTHORIZE THE SHERIFF TO SIGN AN AGREEMENT WITH THE CLINTON COMMUNITY SCHOOL DISTRICT FOR THE 21ST CENTURY PROGRAM

WHEREAS, the Clinton Community School District desires to enter into an agreement with the Clinton County Sheriff's Office to provide services to students through the 21st Century Program; and

WHEREAS, the Clinton County Sheriff wishes to continue to service the program; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Sheriff is authorized to sign said agreement.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

RESOLUTION 2021-251

RESOLUTION TO APPROVE THE 28E INTERGOVERNMENTAL AGREEMENT
BETWEEN CLINTON COUNTY AND THE
IOWA DEPARTMENT OF NATURAL RESOURCES

WHEREAS it is necessary to establish terms and conditions for authority in regards to the permit issuing authority with respect to private well water construction and reconstruction; and

WHEREAS, the Iowa Department of Natural Resources wishes to update and modify the 28E agreement with Clinton County in regards to such permitting regulations; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the 28E Intergovernmental Agreement between Clinton County, Iowa and The Iowa Department of Natural Resources be approved; and

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors Chairperson be authorized to sign the agreement on behalf of the board.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

September 13, 2021

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number W-1 for SOLAR FX to bore underground cable from the east ditch of 225th St. under to 225th St. to the west ditch in the county right-of-way located in Section 2 T81 R3E of DeWitt TWP.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

September 13, 2021

RESOLUTION 2021-253

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT TO BUDDY BODEN

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Buddy Boden the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Buddy Boden from the General Basic Miscellaneous Fund.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2021-254

RESOLUTION TO APPROVE THE REVISED ELIGIBILITY GUIDELINES OF THE 427.8 PROPERTY TAX SUSPENSION POLICY AND AUTHORIZE THE CHAIRPERSON TO SIGN THE REVISED 427.8 PROPERTY TAX SUSPENSION POLICY

WHEREAS, Clinton County currently has a 427.8 Property Tax Suspension Policy; and

WHEREAS, the Clinton County Board of Supervisors wishes to revise the 427.8 Property Tax Suspension Policy with respect to the eligibility guidelines; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the current 427.8Property Tax Suspension Policy be replaced with the revised 427.8Property Tax Suspension Policy and the Chairperson be and is hereby authorized to sign the 427.8 Property Tax Suspension Policy, dated August 9, 2021 on behalf of Clinton County.

Roll Call:

- Srp: Yes No
- Irwin: Yes No
- Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker