

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Dan Srp
Tom Determann
Jim Irwin, Jr.

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www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, May 9, 2022, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may join the Zoom meeting by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
Claims Approval

CONSENT AGENDA

- RESOLUTION 2022-129: Appointment – Treasurer’s Office
- RESOLUTION 2022-130: Resignation – Jail
- RESOLUTION 2022-131: Authorize property tax suspensions per Code of Iowa Sec. 427.8
- RESOLUTION 2022-132: Authorize property tax suspension per Code of Iowa Sec. 427.9
- RESOLUTION 2022-133: Authorize abatement of property tax per Code of Iowa Sec. 445.16
- RESOLUTION 2022-134: Set a public hearing for a proposed zoning ordinance map amendment
- MOTION: Authorize County Auditor to sign an agreement for election management software

RESOLUTIONS

- RESOLUTION: Home Base Iowa award – Jacobsen
- RESOLUTION: Appointment – County Civil Service Commission
- RESOLUTION: Award bid for overlay project on Z-40
- RESOLUTION: Adopt updates to the County building emergency action plans
- RESOLUTION: Award Administration Building restroom remodel bid
- MOTION: Approve final plans for a fog seal project on Z-34.

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Communications reserve funds
2. Administration Building project updates

9:45 a.m. Drainage Districts

The Supervisors will convene as the Board of Trustees for Drainage District 21 to discuss a repair project.

May 9, 2022

RESOLUTION 2022 - 129

RESOLUTION TO START PAYROLL OF JAMIE BURNETTE
AS A FULL-TIME CLERK II IN THE COUNTY TREASURER'S OFFICE

WHEREAS, the Treasurer of Clinton County, Iowa, Dustin Johnson has hired of Jamie Burnette for the full time Treasurer's Clerk II position starting on April 29, 2022; and

WHEREAS, it is necessary for the Board of Supervisors to approve all hires; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that Jamie Burnette has successfully completed pre-hire screenings and is eligible for hire as full-time Treasurer Clerk II by the Clinton County Treasurer for an hourly non-exempt position on the Pay Grade 5 for a Clerk II. After a successful completion of a six month probation, the wage will be increased in a manner complying with the employee handbook; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Treasurer Fund 0001-03-8100-10000 in payment of salaries without further order of the Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 9, 2022

RESOLUTION 2022-130

RESOLUTION ACCEPTING THE RESIGNATION OF
HOLLY BARKER FROM THE COUNTY JAIL

WHEREAS, the Clinton County Sheriff has accepted the resignation of Holly Barker, as a full-time correctional Officer; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Jail, to Holly Barker. Holly's last day is on May 7, 2022, with accrued benefits to be paid out until May 20, 2022.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2022-131

RESOLUTION TO AUTHORIZE THE PETITION TO SUSPEND THE 2020 ASSESSMENT YEAR PROPERTY TAXES PER CODE OF IOWA SECTION 427.8 FOR CATHERINE WINKLER AND PAM MARSCA, CLINTON, IA

WHEREAS the following individual's have petitioned to suspend their property taxes including special assessments for the 2021 assessment year under provision of Code of Iowa, Section 427.8:

Catherine Winkler, 607 3rd Avenue S, Clinton, IA Parcel #8000840000
Taxes Currently Suspended: \$0 2020 Taxes/ Special Assmts.: \$2016.66

Pam Maresca, 524 1st Avenue, Clinton, IA Parcel #8053120000
Taxes/Special Assmt. Currently Suspended: \$7582.22 2020 Taxes: \$1012.00

WHEREAS the eligibility for said suspensions have been verified by Kim Ralston, CAP Director; now

BE IT RESOLVED by the Clinton County Board of Supervisors that the above petitioners property tax suspensions [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and are hereby approved and that the Clinton County Treasurer is authorized to make entry on the records accordingly; and

BE IT FURTHER RESOLVED that the property tax suspension under provision 427.8, Code of Iowa is for the 2021 assessment year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further property tax suspensions.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2022-132

RESOLUTION TO AUTHORIZE A PROPERTY TAX SUSPENSION PER CODE OF IOWA SECTION 427.9 FOR DOUG A. SCHULZ, DELMAR, IOWA

WHEREAS, Doug A. Schulz has petitioned to suspend his property taxes for the 2021 assessment year under provision of Code of Iowa, Section 427.9, on the following described property:

203 Welton Barker Street, Delmar, IA Parcel #6600643400
Taxes currently suspended: \$0.00

WHEREAS, eligibility for said suspension has been verified by the Iowa Department of Human Services; now

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on the records accordingly, all under provision of Section 427.9, Code of Iowa; and

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa is for the 2021 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

Attest:

County Auditor, Eric Van Lancker

May 9, 2022

RESOLUTION 2022-133

ABATEMENT OF TAX PURSUANT TO 445.16 CODE OF IOWA

WHEREAS, pursuant to Iowa code section 445.16 The Treasurer deems it is impractical to pursue collection of the total amount due through the tax sale or personal judgment remedies. The Treasurer recommends that the Board of Supervisors enter into a written agreement, as submitted, with Orren Thompson for the sum of \$200 to be paid and disbursed through apportioning, for CH91-0906 with certificate transfer fee of \$10 to be paid and deposited into the County General Fund:

1012560000 \$200.00

THEREFORE, BE IT RESOLVED pursuant to code of Iowa sections 445.16 remaining taxes owing shall be abated and the Treasurer is hereby authorized to make amendment to the county records indicating said abated tax for the parcels as noted, and the county Auditor shall update the record for fiscal year 2023-2024 in the same manner.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2022 - 134

RESOLUTION SETTING A PUBLIC HEARING WITH THE
CLINTON COUNTY BOARD OF SUPERVISORS FOR JUNE 6 AT 10 AM
FOR A PROPOSED ZONING ORDINANCE MAP AMENDMENT

BE IT RESOLVED, that the Clinton County Board of Supervisors will hold a Public Hearing on the 6th day of June, 2022 at 10:00 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732 for the purpose of soliciting public comment on a proposed map amendment to the Clinton County Zoning Ordinance changing the designation of certain property in Section 6, Township 80 North, Range 6 East of the 5th P.M. from AR-1 (Agriculture Recreational) to R-1 (Suburban Residential); and

BE IT FURTHER RESOLVED, the Clinton County Board of Supervisors authorizes Planning and Zoning Director Thomas Barnes to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 9, 2022

MOTION by Supervisor _____ to authorize the County Auditor to sign an agreement with InTech Software Solutions to provide election management software.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

May 9, 2022

RESOLUTION 2022-_____

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT TO MARK JACOBSEN

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Mark Jacobsen the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Mark Jacobsen from the General Basic Miscellaneous Fund.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 9, 2022

RESOLUTION 2022-

RESOLUTION TO APPOINT TAMMY MCCLIMON
TO THE COUNTY CIVIL SERVICE COMMISSION

BE IT RESOLVED that the Clinton County Board of Supervisors of Clinton County, Iowa, hereby order the following appointments:

Clinton County Civil Service Commission (Two-Year Term; expires May 9, 2024)
Tammy McClimon, De Witt

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 9, 2022

RESOLUTION 2022-_____

RESOLUTION TO AWARD CIR AND HMA OVERLAY CONTRACT ON Z-40
BETWEEN 140TH STREET AND THE CITY OF MILES TO MATHY
CONSTRUCTIONS IN THE AMOUNT OF \$1,709,300.26

WHEREAS, The Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IDOT) on April 19, 2022 for CIR and HMA Overlay project located on Z-40 (between 140th Street and City of Miles), Project No. HSIP-SWAP-C023(129)--FJ-23; and.

WHEREAS, the total amount of each bid was as follows:

Mathy Construction	\$1,709,300.26
Manatts INC.	\$1,845,626.27

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IaDOT's recommendation that the contract for said work be awarded to the low bidder, as follows:

Mathy Construction	\$1,709,300.26
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BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance (Todd Kinney), the County Engineer for Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this Clinton County.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 9, 2022

RESOLUTION 2022-

ADOPTION OF UPDATES TO BUILDING EMERGENCY ACTION PLANS

WHEREAS, Clinton County is dedicated to managing the risks of providing services for the public and will do all it can to prevent losses and create a safe work place for employees; and

WHEREAS, recognizing that losses may occur, Clinton County considers no losses acceptable and will make efforts to identify and treat all loss exposures; and

WHEREAS, Clinton County recognizes the need to adopt, review and update the Emergency Action Plans for its facilities; now

THEREFORE, BE IT RESOLVED that the Clinton County Board of Supervisors approves the Clinton County Satellite Offices (DeWitt), Clinton County Administration Building, Clinton County Courthouse, and the Clinton County Law Center Emergency Action Plans developed, reviewed and presented by the Risk Management Committee.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 9, 2022

RESOLUTION 2022 - _____

RESOLUTION TO AWARD THE RESTROOM REMODEL AT THE CLINTON COUNTY
ADMINISTRATION BUILDING TO REED CONSTRUCTION

WHEREAS the Clinton County Board of Supervisor has considered the contract on the restroom remodel at the Clinton County Administration Building; and

WHEREAS: the bid received is as follows

Reed Construction \$122,000.00

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the bid be approved to Reed Construction for the bid amount of \$122,000.00 as recommended by the Facilities Director Corey Johnson; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to execute sign proposal on behalf of Clinton County, Iowa

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 9, 2022

MOTION by Supervisor _____ to approve the final plans for HMA Fog Seal Project No. FM-CO23(131)—55-23, on Z-34 from Goose Lake City limits to Jackson County line.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

May 9, 2022

RESOLUTION 2022 - _____

RESOLUTION TO AWARD A CONTRACT FOR PROFESSIONAL SERVICE WITH
ORIGIN DESIGN FOR THE FIRST FLOOR CEILING REPLACEMENT PROJECT
AT THE ADMINISTRATION BUILDING

WHEREAS the Clinton County Board of Supervisors seeks professional services for the design of the ceiling and light replacement project at the Administration Building; and

WHEREAS the bid received is as follows:

Origin Design \$45,000.00

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the proposal be approved with Origin Design for the amount of \$45,000.00; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to execute said proposal on behalf of Clinton County, Iowa

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 9, 2022

RESOLUTION 2022 - _____

RESOLUTION TO AWARD A CONTRACT FOR PROFESSIONAL SERVICE WITH
ORIGIN DESIGN FOR WINDOW REPLACEMENT
AT THE ADMINISTRATION BUILDING

WHEREAS the Clinton County Board of Supervisors seeks professional services for the design of the window replacement project at the Administration Building; and

WHEREAS the bid received is as follows

Origin Design \$195,000.00

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the proposal be approved with Origin Design for the amount of \$195,000.00; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to execute said proposal on behalf of Clinton County, Iowa

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

May 9, 2022

MOTION by (DD21 Trustee) Supervisor _____ to authorize payment of \$2,996.50 to Liberty Ag & Excavating for the installation of approximately 1,450 feet of six inch diameter perforated tile and 8” outlet to restore the drainage on the Spies and Henningsen property. The need to restore drainage to this area was caused by the removal of existing parallel 15” and 20” diameter clay tile lines that were replaced with one 24” diameter plastic tile during the 2018 DD21 Repair Project. The two clay tiles ran 30-75 feet apart and the zone of drainage influence in this area was reduced when only one tile was installed in this area. The replacement of two tiles with one larger tile was chosen by the DD21 Trustees due to the estimated cost savings of \$10,000 during the option evaluation phase of the 2018 DD21 Repair Project.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____