

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Tom Determann, Chairman
Dan Srp
Jim Irwin

P.O. Box 2957
Clinton, Iowa 52733-2957
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www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, June 27, 2022, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may join the Zoom meeting by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

- 9:00 a.m.** Review Correspondence & Claims
Call to Order – Pledge of Allegiance
- 9:15 a.m.** Formal Action & Motions
Claims Approval

CONSENT AGENDA

- RESOLUTION 2022-187: Appointment – Sheriff’s Office
- RESOLUTION 2022-188: Appointment – Medical Examiner
- RESOLUTION 2022-189: Tax Suspension Request Iowa Code 427.8 – Farwell
- RESOLUTION 2022-190: Set payroll for County Communications Commission employees
- RESOLUTION 2022-191: Set Medical Examiner’s Office various personnel wages for FY23
- RESOLUTION 2022-192: Updates to the County Secondary Road Department Employee Handbook
- RESOLUTION 2022-193: County road closures for the Crossroads Triathlon
- MOTION: Utility permit 6-29 for F & B Communications

RESOLUTIONS

- RESOLUTION: Commitment of funds in the County general fund balance for FY23
- RESOLUTION: Approve a map amendment to the Clinton County Zoning Ordinance (Ordinance 2022-06)

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Review of the County payee program fee
2. Carosh update
3. Protective Payee Services fees

10:30 a.m. Discussion

The Supervisors will review the County policy on indigent burials.

June 27, 2022

RESOLUTION 2022-187

RESOLUTION TO AUTHORIZE PAYROLL START FOR
ROBYN CARTER FROM THE PATROL BUDGET

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Patrol to Robyn Carter, as a full-time Deputy Sheriff. This will be in effect at an hourly rate of \$29.76 during the probationary period. Robyn Carter's starting date of employment with the Sheriff's Office will be June 30, 2022. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

June 27, 2022

RESOLUTION 2022-188

RESOLUTION APPOINTING DAVE BOWMAN
AS CLINTON COUNTY MEDICAL EXAMINER TRANSPORTER

WHEREAS, the medical examiner Clinton County has determined the need for a Clinton County Medical Examiner Transporter; and

WHEREAS, the Board has determined Dave Bowman to be qualified and appropriate to be appointed as a Clinton County Medical Examiner Transporter; now

THEREFORE, BE IT RESOLVED that Dave Bowman is appointed as Clinton County Medical Examiner Transporter.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2022-189

RESOLUTION TO AUTHORIZE THE PETITION TO SUSPEND THE 2020 ASSESSMENT YEAR PROPERTY TAXES PER CODE OF IOWA SECTION 427.8 FOR CODI M FARWELL, CLINTON

WHEREAS Codi M Farwell has petitioned to suspend her property taxes for the 2020 assessment year under provision of Code of Iowa, Section 427.8; on the following described property:

1417 S 8th Street, Clinton, IA Parcel #8005600000
Assessed Value: \$25,584.00 Total Taxes Owed: \$3,740.50
Taxes/Special Assessments Currently Suspended: \$0.00

WHEREAS the eligibility for said suspensions have been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that the above petitioners property tax suspensions [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and are hereby approved and that the Clinton County Treasurer is authorized to make entry on the records accordingly.

BE IT FURTHER RESOLVED that the property tax suspension under provision 427.8, Code of Iowa, is for the 2020 assessment year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further property tax suspensions.

Roll Call:

Srp: Yes No
Irwin: Yes No
Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

June 27, 2022

RESOLUTION 2022-190

RESOLUTION TO AUTHORIZE PAYROLL FOR COUNTY
COMMUNICATIONS COMMISSION PERSONNEL FY 2023 WAGES

WHEREAS, an agreement has been made between the Clinton County Board of Supervisors and the Clinton County Communications Commission, and PPME Local 2003 of which Commission, Clinton County is a member, and the Clinton County Communications Telecommunicators are covered by said agreement; and

WHEREAS, the following employees are covered by said agreement for FY 23:

James Alderson	Jodi Guilliams
Danielle Andersen	Latisha Hart
Hollie Baker	Rhya Kowzic
Tad Bartels	Crystal Lant
Sarah Breaux	Adam Lemke
Margaret Crosthwaite	McKenna McRoberts
Marcia DeBoer	Erica Rodriguez
Sara Eagle	Logan Warren

BE IT FURTHER RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue biweekly pay checks on the General Basic Fund in payment of wages, as set out in said agreement without further action of this Board; and

BE IT FURTHER RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to pay longevity, shift differential, and shift supervisor pay as per the Communications Commission Handbook without further action of this Board.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

June 27, 2022

RESOLUTION 2022-191

RESOLUTION APPROVING MEDICAL EXAMINERS OFFICE

VARIOUS PERSONNEL SALARIES FOR FY23

WHEREAS, the Clinton County Board of Supervisors has approved the annual increase in wages for the following positions within the Medical Examiner's Office for the fiscal year 2022–2023 are hereby established; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the following wages be set for the following positions within the Medical Examiner's Office.

Medical Examiner Investigators on-call pay	\$1.38 hourly
Medical Examiner Investigator Hourly pay (while on a call)	\$25.75 hourly
Medical Examiner Transport Drivers on-call pay	\$1.38 hourly
Medical Examiner Transport pay to Ankeny	\$309.00 flat fee
Medical Examiner Transport to Cedar Rapids	\$154.50 flat fee
Medical Examiner Transport to Clinton	\$77.25 flat fee

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue pay checks in the payment of same without further action of this Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

June 27, 2022

RESOLUTION 2022-192

RESOLUTION TO UPDATE THE CLINTON COUNTY SECONDARY ROAD
DEPARTMENT EMPLOYEE HANDBOOK

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Engineer and the Human Resources Department have reviewed and updated the Clinton County Secondary Road Employee Handbook; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Secondary Road Department Employee Handbook filed in the County Human Resources Department be and is hereby adopted with said recommended changes effective this date;

BE IT FURTHER RESOLVED that this policy be distributed to all Secondary Road Department employees.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

June 27, 2022

RESOLUTION 2022- 193

RESOLUTION TO APPROVE ROAD CLOSURE REQUEST
FOR CROSSROADS TRIATHLON

WHEREAS: Clinton County has received a completed request form for temporary road closure as follows:

Request From:	DeWitt Crossroads Triathlon (City of DeWitt)
Purpose of Closure:	Triathlon
Date & Time:	Saturday, July 23, 2022; 8:00 A.M.-11:00 A.M. (Approx.)
Roads Involved:	Lake Killdeer 330 th Avenue to 245 th Street to DeWitt to Y-70 from DeWitt to 190 th Street

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors, in a spirit of cooperation do hereby approve the aforementioned road closures for the above specified time and the event sponsor has requested that the Secondary Road Department provide the proper road closure signage and the Secondary Road Department will not be reimbursed by the City of DeWitt.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

June 27, 2022

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 6-29 for F&B Communications to place Fiber optics line in the NE corner of the 190th Avenue and 230th St intersection, south to 2315 190th Ave. In the county right-of-way located in Section 10 T81N R2E in the Olive TWP.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

June 27, 2022

RESOLUTION 2022-_____

RESOLUTION TO COMMIT CERTAIN SURPLUS FUNDS
IN THE COUNTY GENERAL FUND BALANCE FOR FISCAL YEAR 2023

WHEREAS, the Government Accounting Standards Board (GASB) has issued its Statement No. 54, Fund Balance Reporting and Government Fund Type Definitions, requiring, among other things, all state and local governmental entities to adopt a resolution committing General Fund balance resources for various purposes; and

WHEREAS, Clinton County receives property taxes, state-aid funding and other revenues; and

WHEREAS, it is the intent of the Clinton County Board of Supervisors to adopt this resolution to restrict and commit the fund balance resources of the General Fund in accordance with Generally Accepted Accounting Principles (GAAP) and GASB 54; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that it commits the following funds for Fiscal Year 2023:

- Sheriff's Office Uniform Patrol:
 - \$15,461 toward radar equipment
 - \$114,000 toward motor vehicles
 - \$52,029 toward other necessary equipment
- Sheriff's Office Jail:
 - \$60,000 toward education and training
 - \$190,862 toward miscellaneous supplies and equipment
- Sheriff's Office Investigations
 - \$6,300 toward G.T.S.B. Expenses
- Sheriff's Office Administration
 - \$39,115 toward equipment and furniture
 - \$52,000 toward miscellaneous supplies and equipment
- Information Technology – Uniform Patrol Services
 - \$25,000 toward squad car computers and maintenance
- Conservation
 - \$17,500 toward park supplies
 - \$13,600 toward equipment purchases

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

ATTEST:

Chairperson, Tom Determann

County Auditor, Eric Van Lancker

RESOLUTION 2022 - _____
RESOLUTION APPROVING A MAP AMENDMENT TO THE ZONING ORDINANCE OF
CLINTON COUNTY, IOWA

WHEREAS, on the matter herein, the Clinton County Planning and Zoning Commission held a Public Hearing on May 3, 2022 and following said hearing the Commission recommended Approval of the attached map amendment to the Clinton County Zoning Ordinance; and

WHEREAS the Clinton County Board of Supervisors held a public hearing and first reading of the proposed map amendment on June 6, 2022 to consider said amendment and to hear comments for and against; and

WHEREAS the Clinton County Board of Supervisors held a second reading of the proposed map amendment on June 27, 2022 to consider said amendments; and

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors as follows:

1. The attached ordinance numbered _____ is hereby adopted.
2. The Auditor is directed to publish said ordinance as required by law.
3. This ordinance shall be in effect from and after its adoption and publication as required by law.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

ORDINANCE 2022 - 06

AN ORDINANCE AMENDING THE MAP OF THE CLINTON COUNTY ZONING ORDINANCE RELATIVE TO THE ZONING DESIGNATION OF CERTAIN PROPERTY LOCATED IN SECTION 6, TOWNSHIP 80 NORTH, RANGE 6 EAST OF THE 5TH P.M. IN CLINTON COUNTY, IOWA

BE IT ENACTED BY THE CLINTON COUNTY BOARD OF SUPERVISORS:

Section 1: The zoning district boundaries of the County of Clinton Iowa are herewith changed so as to provide for the change of the following described property:

A portion of the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ and a prortion of the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ all of section 6, township 80 north, range 6, east of the 5th P.M. Clinton County Iowa, described as follows:

See Exhibit "A"

within the AR-1 (Agricultural Recreational) District of Clinton County, Iowa to R-1 (Suburban Residential).

Section 2: The change as hereinabove set forth shall be entered and made part of the zoning map of the County of Clinton, Iowa, which map is made part of the Zoning Ordinance of the County of Clinton, Iowa, by incorporation therein as set forth in Chapter III, Section 3.2 of the said Clinton County Zoning Ordinance, and the Chairperson of the Board of Supervisors in accord with Chapter III, Section 3.2.3 shall promptly note on said map the Ordinance numbers, nature of change and date of change.

Section 3: If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4: This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

PASSED AND ADOPTED this 27th day of June, 2022 by the Board of Supervisors, Clinton County, State of Iowa.

Dan Srp

Jim Irwin

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

EXHIBIT A - Legal Description

A part of lots one (1) and two (2) in section six (6) in township eighty (80) north, range six (6), East of the 5th P.M. Said lot one (1) being the north half (N $\frac{1}{2}$) of, and said lot two (2) being the south half (S $\frac{1}{2}$) of the northwest quarter (NW $\frac{1}{4}$) of said section six (6). Said tract being described as follows, to-wit:

Commencing at a point seventy-nine (79) rods east of the common northwest corner of said lot one (1) and of said section six (6), thence running east eight (8) rods, thence south eighty-six (86) rods to a point in the center of the highway, thence southwesterly along the center line of said highway to a point sixteen (16) feet northeasterly of and from the linear center of the bridge over cattle way, thence northwesterly to a point seventy-nine (79) rods east of the northwest corner of said lot two (2) and one (1) rod west of the center of the northwest quarter (NW $\frac{1}{4}$) of said section six (6), thence north eighty (80) rods to the place of beginning, supposed to contain four (4) acres of said lot one (1) and about thirty-two (32) rods of said lot two (2);

Also, the east seventy-three (73) rods of the east half (E $\frac{1}{2}$) of the northwest quarter (NW $\frac{1}{4}$) of section six (6), township eighty (80) north, range six (6), East of the 5th P. M., lying north of the B. C. R & N. Railway right-of-way, excepting from the last above described tract of land, the following: About four (4) acres and ten (10) rods of land which lies north of said right-of-way and included in a tract described as follows:

Commencing at a point in the center of the highway six (6) rods south of a point eighty-seven (87) rods east of the northwest corner of lot two (2), said lot two (2) being the south half (S $\frac{1}{2}$) of the northwest quarter (NW $\frac{1}{4}$) of section six (6), township eighty (80) north, range six (6), East of the 5th P.M., and seven (7) rods east of the center of the northwest quarter (NW $\frac{1}{4}$) of said section six (6); thence from said commencing point running south sixty-nine (69) rods to a point fifteen (15) rods and nine (9) feet south of the center line of the right-of-way of the Burlington, Cedar Rapids and Northern Railway, thence running northeasterly on a line eleven (11) rods and six (6) inches distant from and parallel to the center line of said right-of-way, forty (40) rods; thence north ten (10) rods; thence westerly to a point on the center line of said right-of-way and on center of the second pier of the railway bridge, counting from the northeast; thence southwesterly along the center of said right-of-way twelve (12) feet to the center of the next pier of said bridge, said pier being the second pier, counting from the southwest; thence northwesterly thirty-eight (38) rods and five (5) feet to a point in the center of the highway, three (3) rods and six (6) feet northeasterly from the starting point; thence southwesterly along the center of the highway three (3) rods and six (6) feet to the place of beginning; containing seven and one-half (7 $\frac{1}{2}$) acres more or less, of which two (2) acres lies south of and four (4) acres and ten (10) rods lies north of said right-of-way.

Also excepting right-of-way sold to Iowa and Illinois Railway Company, and public highway sixty-six (66) feet in width running diagonally across the tract hereby conveyed.

Also excepting a tract of land, lying north of and adjacent to Iowa Highway No. 67, formerly known as the Camanche-Davenport Road, in the northeast quarter (NE $\frac{1}{4}$) of the northwest quarter (NW $\frac{1}{4}$) of section six (6), township eighty (80) north, range six (6), East of the 5th P.M. described as: Commencing as a point of reference at the northwest corner of said section six (6), thence east on the north line of said section six (6), seventy-nine (79) rods; thence south on a line parallel to and one (1) rod west of the east line of the northwest quarter (NW $\frac{1}{4}$) of the northwest quarter (NW $\frac{1}{4}$) of said section six (6), a distance of nine hundred eighty-two (982) feet; thence east at right angles to the last named line three hundred seventy-seven (377) feet to an iron stake, being the point of beginning for the tract now described; thence north 53° east a distance of four hundred twenty-five (425) feet to an iron stake; thence south 57° east one hundred forty-eight (148) feet to the center of a public highway, known as Iowa Highway No. 67 (formerly the Davenport-Camanche Road), thence southwesterly along the center line of said public highway a distance of five hundred eighty-four (584) feet; thence north 5° west two hundred one (201) feet to the point of beginning.