

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Tom Determann, Chairman
Dan Srp
Jim Irwin

P.O. Box 2957
Clinton, Iowa 52733-2957
Telephone: (563) 244-0575

www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, August 15, 2022, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may join the Zoom meeting by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
Claims Approval

CONSENT AGENDA

- RESOLUTION 2022-238: Termination – Human Resources
- RESOLUTION 2022-239: Tax Suspension Request Iowa Code 427.9 – Schmoll
- RESOLUTION 2022-240: Various mobile home property tax adjustments
- MOTION: Approve FY23 contract with River Bend Transit

RESOLUTIONS

- RESOLUTION: Approve a text amendment to the County Zoning Ordinance (Ordinance 2022-08)
- RESOLUTION: Approve change orders for the Administration Building first-floor restroom project
- RESOLUTION: Approve change orders for the Administration Building second-floor restroom project
- RESOLUTION: Award purchase of a truck for County maintenance
- RESOLUTION: Approve County Engineer employment contract
- RESOLUTION: Approve agreement with Jackson County to share county engineer services
- RESOLUTION: Set wages for election day officials

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

August 15, 2022

RESOLUTION 2022-238

RESOLUTION TO TERMINATE AUTUMN GRIFFIN FROM PAYROLL
FROM THE COUNTY HUMAN RESOURCES DEPARTMENT

WHEREAS, The Clinton County Director of Human Resources has processed the termination of Autumn Griffin for the position of Payroll and Benefits Administrator under HR: now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks out of the HR budget to Autumn Griffin Payroll and Benefits Administrator last day of employment was July 20, 2022.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2022-239

RESOLUTION TO AUTHORIZE A PROPERTY TAX SUSPENSION PER CODE OF IOWA SECTION 427.9 FOR TODD AND KATHLEEN SCHMOLL, CLINTON IOWA

WHEREAS, Todd and Kathleen Schmoll have petitioned to suspend their property taxes for the 2021 assessment year under provision of Code of Iowa, Section 427.9, on the following described property:

425 4th Avenue N, Clinton, IA

Parcel #8035370000

Taxes currently suspended: \$0.00

WHEREAS, eligibility for said suspension has been verified by the Iowa Department of Human Services; now

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on the records accordingly, all under provision of Section 427.9, Code of Iowa; and

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa is for the 2021 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

Attest:

County Auditor, Eric Van Lancker

August 15, 2022

RESOLUTION 2022-240

ADJUSTMENT OF PROPERTY TAXES ON VARIOUS MOBILE HOME RECORDS
PER CODE OF IOWA SECTION 435.23

WHEREAS, the listed Clinton County mobile home records have been purchased from mobile home dealer Scottsman Homes LLC and qualify for a property tax adjustment pursuant to Iowa Code section 435.23:

- MO376631 owned by David French qualifies for an adjustment of \$168.00.
- 1HP03295 owned by John Lund or Jeanine Collins-Lund qualifies for an adjustment of \$126.00.
- FLHML2FE192730063 owned by Brett Lawson qualifies for an adjustment of \$134.00.
- 5150M owned by Cynthia Stewart qualifies for an adjustment of \$192.00.
- A066817 owned by Matthew Thomas qualifies for an adjustment of \$194.00

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that Mobile Home taxes for the above referenced parcels shall be adjusted in accordance with Iowa code chapter 435.23 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

August 15, 2022

MOTION by Supervisor _____ to authorize the chairman to sign the contract for transportation services for persons with disabilities and older individuals with River Bend Transit.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

MOTION: _____

RESOLUTION 2022 - _____

RESOLUTION APPROVING A TEXT AMENDMENT TO THE
ZONING ORDINANCE OF CLINTON COUNTY, IOWA

WHEREAS, on the matter herein, the Clinton County Planning and Zoning Commission held a Public Hearing on July 12, 2022 and following said hearing the Commission recommended approval of the attached text amendments to the Clinton County Zoning Ordinance; and

WHEREAS, the Clinton County Board of Supervisors held a public hearing and first reading of the proposed text amendments on August 1, 2022 to consider said amendment and to hear comments for and against; and

WHEREAS the Clinton County Board of Supervisors held a second reading of the proposed text amendment on August 15, 2022 to consider said amendment;

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors as follows:

1. The attached ordinance numbered 2022-08 is hereby adopted.
2. The Auditor is directed to publish said ordinance as required by law.
3. This ordinance shall be in effect from and after its adoption and publication as required by law.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

ORDINANCE 2022 – 08

AN ORDINANCE AMENDING THE TEXT OF THE CLINTON COUNTY ZONING ORDINANCE TO UPDATE ZONING DISTRICTS A-1, AR-1, R-1, C-1, C-2, M-1, AND M-2 AND UPDATING SECTION 4.2.13.

Section 1: Be it enacted by the Clinton County Board of Supervisors that the text of the Clinton County Zoning Ordinance be amended as follows:

See attached Exhibit “A”

Section 2: The change as hereinabove set forth shall be entered and made part of the Zoning and Ordinance of the County of Clinton, Iowa.

Section 3: If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4: This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

PASSED AND ADOPTED this 15th day of August, 2022 by the Board of Supervisors, Clinton County, State of Iowa.

Dan Srp

Jim Irwin

Chairperson, Tom Determann

Clinton County Board of Supervisors

ATTEST:

County Auditor, Eric Van Lancker

August 15, 2022

RESOLUTION 2022 - _____

RESOLUTION TO APPROVE CHANGE ORDERS 1, 2 & 3 TO COUNTY
ADMINISTRATION BUILDING FIRST-FLOOR RESTROOM CONTRACT TO REED
CONSTRUCTION IN THE AMOUNT OF \$3,287.01

WHEREAS the Clinton County Board of Supervisors have reviewed the proposed changes to the contract with Reed Construction for the Administration Building first-floor restroom; and

WHEREAS the Clinton County Facilities Director has determined that the changes to wood doors, steel studs, and plumbing are needed; and

WHEREAS the Clinton County Facilities Director has prepared Change Orders 1, 2 and 3 detailing the contract changes and negotiated lump sum price of \$3,287.01 and recommends approval; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, concurs with the Clinton County Facilities Director recommendation that Change Order 1, 2 and 3 for the contract change be approved: and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to execute said proposal on behalf of Clinton County, Iowa.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

August 15, 2022

RESOLUTION 2022 - _____

RESOLUTION TO APPROVE CHANGE ORDER 1
TO THE COUNTY ADMINISTRATION BUILDING SECOND-FLOOR RESTROOM
CONTRACT TO REED CONSTRUCTION IN THE AMOUNT OF \$5,670.68

WHEREAS the Clinton County Board of Supervisors have reviewed the proposed change to the contract with Reed Construction for the Administration Building second-floor restroom; and

WHEREAS the Clinton County Facilities Director has determined that the change to plumbing and heat tubes is needed; and

WHEREAS the Clinton County Facilities Director has prepared Change Order 1 detailing the contract changes and negotiated lump sum price of \$5,670.68 and recommends approval; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, concurs with the Clinton County Facilities Director recommendation that Change Order 1 for the contract change be approved; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to execute said proposal on behalf of Clinton County, Iowa

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

August 15, 2022

RESOLUTION 2022 - _____

RESOLUTION TO AWARD THE BID OF A F-150 PICKUP TO CLINTON AUTO GROUP
FOR THE BUILDING MAINTENANCE DEPARTMENT

WHEREAS The Clinton County Board of Supervisor has considered all the bids for the F-150 truck for building maintenance department; and

WHEREAS the bid received is as follows

Clinton Auto Group	\$54,247.76
State Bid Price	\$55,443.00

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the bid be approved to Clinton Auto Group in the amount of \$54,247.76 which is included in the fiscal year 2023 building maintenance budget and recommended by Facilities Director; now

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to execute sign proposal on behalf of Clinton County, Iowa

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

August 15, 2022

RESOLUTION 2022- _____

RESOLUTION TO APPROVE COUNTY ENGINEER EMPLOYMENT CONTRACT

WHEREAS, according to Iowa Code Section 309.17, the Board of Supervisors shall employ one or more licensed civil engineers who shall be known as county engineers, and

WHEREAS, it is in the best interest of both parties to review the Clinton County Engineer Employment Contract and Agreement annually; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that said employment contract and agreement be and is hereby approved.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

August 15, 2022

RESOLUTION 2022-_____

RESOLUTION TO APPROVE JOINT AGREEMENT WITH
JACKSON COUNTY FOR COUNTY ENGINEER SERVICES

WHEREAS, The Clinton County Board of Supervisors and the Jackson County Board of Supervisors wish to enter into an agreement to share the services of the Clinton County Engineer, a Registered Professional Engineer as County Engineer pursuant to Iowa Code Section 309.19, and

WHEREAS, The purpose of the agreement is to establish a working mechanism between the participating counties so that the Jackson County Board may utilize the services of Clinton County Engineer Todd Kinney, and

WHEREAS, an Inter-Governmental Agreement has been prepared by the Clinton County and Jackson County Boards of Supervisors and presented to the Clinton County Board of Supervisors, said agreement by and between Clinton County, Iowa, and Jackson County, Iowa, each a local government in Iowa, pursuant to Chapter 28E of the Code of Iowa; now.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that said agreement be and is hereby approved and the Board of Supervisors and the Board Chairman is hereby authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker

August 15, 2022

RESOLUTION 2022-_____

CLINTON COUNTY PRECINCT ELECTION OFFICIAL
AND ELECTION SUPPORT STAFF COMPENSATION POLICY

WHEREAS, the Clinton County Board of Supervisors does acknowledge the importance of Precinct Election Officials and Election Support Staff in the Election Process; and

WHEREAS, the Clinton County Board of Supervisors approve the following hourly rates for Precinct Election Officials & Election Support Staff effective August 15, 2022,

<u>Position</u>	<u>Recommended Salary</u>
Precinct Election Official	\$10.00/hour
Precinct Election Official – Chair	\$11.00/hour
Election Tech	\$15.36/hour

WHEREAS, the Clinton County Board of Supervisors approves a mileage rate for all election workers that travel outside of their home voting precinct for service in an election following the standard Federal IRS mileage reimbursement rate; now

THEREFORE, BE IT RESOLVED that the Clinton County Board of Supervisors adopts the salary recommendations for the previously listed workers, which will remain in effect until a new compensation policy is passed.

Roll Call:

Srp: Yes No

Irwin: Yes No

Determann: Yes No

Chairperson, Tom Determann

ATTEST:

County Auditor, Eric Van Lancker