

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Tom Determann, Chairman  
Dan Srp  
Jim Irwin

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, September 12, 2022, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA. The public may join the Zoom meeting by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

**9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance

**9:15 a.m.** Formal Action & Motions  
Claims Approval

## CONSENT AGENDA

- RESOLUTION 2022-272: Retirement – Secondary Road
- RESOLUTION 2022-273: Resignation – Jail
- RESOLUTION 2022-274: Appointment – Secondary Road
- RESOLUTION 2022-275: Re-Appointments – County Board of Health
- RESOLUTION 2022-276: Mobile home property tax abatements
- RESOLUTION 2022-277: Mobile home property tax adjustments
- RESOLUTION 2022-278: Assignment of tax sale certificates to the City of Clinton
- RESOLUTION 2022-279: Approve 2021 property tax exemption corrections
- RESOLUTION 2022-280: Authorize the County Sheriff to sign the Governor’s Traffic Safety Bureau agreement for traffic enforcement
- MOTION: Utility permit 9-38 for Eastern Iowa Light & Power
- MOTION: Utility permit 9-39 for Eastern Iowa Light & Power

## RESOLUTIONS

- RESOLUTION: Home Base Iowa award – Parsons
- RESOLUTION: Approve final payment for a bridge deck overlay project on 210<sup>th</sup> Ave
- RESOLUTION: Approve final payment for a bridge replacement project on F-12
- RESOLUTION: Set a public hearing to lease County-owned property for a cell tower installation

## UNFINISHED BUSINESS

### GENERAL PUBLIC

### DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

### DISCUSSION WITH POSSIBLE ACTION

1. Elvira wastewater project update
2. County ARP/budget planning
3. County HR department update

**9:45 a.m.** Public Hearing

The Supervisors will solicit public comment on a proposed preliminary plat for a major subdivision in Camanche Township.

**9:50 a.m.** Public Hearing

The Supervisors will solicit public comment on a proposed map amendment to the County Zoning Ordinance to change certain property in Section 12, Township 81 North, Range 3 East from A-1 to R-1.

**9:55 a.m.** Public Hearing

The Supervisors will solicit public comment on a proposed map amendment to the County Zoning Ordinance to change certain property in Section 26, Township 82 North, Range 3 East from A-1 to M-1.

September 12, 2022

RESOLUTION 2022-272

RESOLUTION TO ACCEPT RETIREMENT OF DONN HOLST FROM  
SECONDARY ROAD DEPARTMENT

WHEREAS, it is necessary to make certain changes in the status of employees of Clinton County, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Accept the retirement of Donn Holst (Maintenance Superintendent), effective October 31, 2022.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-273

RESOLUTION ACCEPTING THE RESIGNATION OF  
CIERA MARWEG FROM THE COUNTY JAIL

WHEREAS, the Clinton County Sheriff has accepted the resignation of Ciera Marweg, as a full-time correctional Officer.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Jail, to Ciera Marweg. Ciera's last day is on September 16, 2022 with accrued benefits to be paid out until September 23, 2022.

Roll Call:

Srp:           Yes   No

Irwin:        Yes   No

Determann:   Yes   No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-274

RESOLUTION TO HIRE CLINTON COUNTY MAINTENANCE SUPERINTEDENT FOR THE  
SECONDARY ROAD DEPARTMENT

WHEREAS, The Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Engineer’s Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the employment status and/or addition of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following change is made:

Approve the appointment of Jeff Oster, as Maintenance Superintendent, effective October 5th, 2022, at a salary of \$81,500 annually.

Roll Call:

Srp:           Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-275

RESOLUTION TO RE-APPOINT DON THILTGEN & JEAN MORGAN  
TO THE CLINTON COUNTY BOARD OF HEALTH

BE IT RESOLVED that the Clinton County Board of Supervisors of Clinton County, Iowa, hereby order the following re-appointment:

Clinton County Board of Health (Three-Year Term; expires Dec. 31, 2025)

Don Thiltgen, DeWitt  
Jean Morgan, Camanche

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-276

ABATEMENT OF PROPERTY TAXES ON VARIOUS MOBILE HOME RECORDS  
PER CODE OF IOWA SECTION 435.25

WHEREAS, the listed Clinton County mobile home records have been transferred to mobile home dealers Cedar Heights Inc. and Scottsman Homes LLC and pursuant to Iowa Code section 435.25 taxes shall be abated:

- CL7308 transferred to Cedar Heights Inc to be junked qualifies for an abatement.
- 143004337 transferred to Scottsman Homes LLC in dealer inventory qualifies for an abatement.

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that Mobile Home taxes for the above referenced parcels shall be abated in accordance with Iowa code chapter 435.25 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-277

ADJUSTMENT OF TAXES ON VARIOUS MOBILE HOME RECORDS  
PER CODE OF IOWA SECTION 435.23

WHEREAS, the listed Clinton County mobile home records have been purchased from mobile home dealer Scottsman Homes LLC and qualify for a property tax adjustment pursuant to Iowa Code section 435.23:

- WWAL1212 owned by Alex Downey qualifies for an adjustment of \$134.00.
- MS284427 owned by James and Alexandra Stevens qualifies for an adjustment of \$180.00.

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that Mobile Home taxes for the above referenced parcels shall be adjusted in accordance with Iowa code chapter 435.23 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call:

Srp:           Yes    No

Irwin:        Yes    No

Determann:  Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-278

RESOLUTION REQUESTING ASSIGNMENT OF COUNTY TAX SALE CERTIFICATES TO THE CITY OF CLINTON

WHEREAS, the City of Clinton requests assignment and abatement of all levied taxes upon title transfer by tax sale deed for Clinton County tax sale certificates on parcels within the city of Clinton, Iowa, listed as follows;

Certificate Number	Parcel Number	Street Address
CH00806	8018710000	210 S 5 ST
CH00805	8017740000	717 S 5 ST
CH00804	8016870000	440 4 AVE S
CH00803	8003170000	335 2 AVE N
CH00802	8002780000	111 N 3 ST
CH00801	8001250000	613 2 AVE S

WHEREAS, an offer of compromise of the tax sale has been received by the Treasurer in the form of City Resolution No. 2022-420 from the City Clerk and the Mayor. The County Board of Supervisors may in accordance with section 446.19 code of Iowa, assign county tax sale certificates to tax certifying and levying bodies. The city of Clinton has made request for the assignment and subsequent tax abatement upon completed transfer of ownership to the city by tax sale deed. The Treasurer recommends this action as satisfactory; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the chairman shall assign requested county tax certificates to the City of Clinton, Iowa. Effective upon signing, the Treasurer shall proceed with abatement of tax due after transfer of ownership to the municipality is completed by recorded tax sale deed.

Roll Call:

- Srp:            Yes    No
- Irwin:         Yes    No
- Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

RESOLUTION 2022-279

RESOLUTION MAKING 2021 EXEMPTION AMOUNT CORRECTIONS

WHEREAS the Clinton County Assessor's Office has determined an exemption error, a taxable status error and a classification error exist in the 2021 Auditor file; and

WHEREAS the Clinton County Assessor's Office has informed the Treasurer's office regarding the intent to correct the errors in the 2021 Auditor file; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors authorizes the Clinton County Treasurer to adjust the 2021 tax bill for said parcels:

- Parcel 10-18750100: corrected valuation/exempt amounts are (land - \$36,500), (building - \$204,830 with \$157,130 subject to exemption), (dwelling - \$0), (total value = \$241,330 with \$157,130 subject to exemption).
- Parcel 82-04350000: should be made fully exempt for the 2021 assessment year
- Parcel 20-03050000: reclass from commercial to residential.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-280

RESOLUTION TO AUTHORIZE THE SHERIFF TO SIGN AN AGREEMENT  
WITH THE GOVERNOR'S TRAFFIC SAFETY BUREAU

WHEREAS, the Clinton County Sheriff's Office desires to enter into an agreement with the Governor's Traffic Safety Bureau to provide overtime and equipment to the county for the purpose of enforcing traffic safety laws; and

WHEREAS, the Sheriff desires the Clinton County Board of Supervisors to authorize the signing of said agreement effective October 1, 2022, and expires September 30, 2023; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Sheriff is hereby authorized to sign the agreement, which has been reviewed and approved by the Clinton County Attorney.

Roll Call:

Srp:           Yes    No

Irwin:        Yes    No

Determann:  Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

MOTION by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 9-38 for EI L&P to bore under 150<sup>th</sup> Street in the county right-of-way located in Section 27, T83 R2E of Brookfield Township

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

MOTION: \_\_\_\_\_

September 12, 2022

MOTION by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 9-39 for EI L&P to bore under 120<sup>th</sup> Street in the county right-of-way located in Sections 13 & 14, T83 R2E of Brookfield Township

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

MOTION: \_\_\_\_\_

September 12, 2022

RESOLUTION 2022-\_\_\_\_\_

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA  
HOME PURCHASE CLOSING COST REIMBURSEMENT TO NICHOLAS PARSONS

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Nicholas Parsons the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Nicholas Parsons from the General Basic Miscellaneous Fund.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-\_\_\_\_\_

RESOLUTION TO APPROVE FINAL PAYMENT FOR  
W-0117 BRIDGE DECK OVERLAY PROJECT

WHEREAS the Clinton County Secondary Roads Five Year Construction Program includes a bridge deck overlay on structure W-0117 (on 210<sup>th</sup> Avenue) Project No. BHS-SWAP-C023(118)--FC-23; and

WHEREAS construction of said project BHS-SWAP-C023(118)--FC-23 has been completed by the Contractor and the work has been approved and accepted by the County Engineer; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the final payment to said Contractor.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-\_\_\_\_\_

RESOLUTION TO APPROVE FINAL PAYMENT FOR  
S-3280 BRIDGE REPLACEMENT PROJECT

WHEREAS, the Clinton County Secondary Roads Five Year Construction Program includes a bridge replacement project on structure S-3280 (on F-12) Project No. BROS-SWAP-C023(122)--FE-23;and

WHEREAS: Construction of said project BROS-SWAP-C023(122)--FE-23 has been completed by the Contractor and the work has been approved and accepted by the County Engineer; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the final payment to said Contractor.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:    Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-\_\_\_\_\_

RESOLUTION TO SET A PUBLIC HEARING FOR SEPTEMBER 26 AT 10 A.M.  
TO LEASE COUNTY LAND TO USCOC OF GREATER IOWA, LLC

WHEREAS, the Clinton County Board of Supervisors (hereinafter “Board”) has determined certain Clinton County property will best serve the needs of the residents of the Clinton County for the purpose of improving communication capabilities through providing property to construct a tower. The parcel is located on an area of the Clinton County Administration campus located at 1900 N. 3<sup>rd</sup> St. in Clinton, Iowa, and legally described as follows:

406 20<sup>th</sup> Ave. N., City of Clinton, Clinton County Iowa, this parcel identified on the site plan as attached hereto.

WHEREAS, the Board desires to grant USCOC of Greater Iowa, LLC (“Tenant”) the option to lease the above-described parcel upon the terms and conditions listed in a proposed Lease. The Lease gives the Tenant the option to lease the Parcel, including grants of easement for access and utilities, for a period of 18 months with an option to extend the option term for an additional six (6) months. Further, if the Tenant exercises the option to lease the Parcel, Clinton County, Iowa shall lease the Parcel to the Tenant for an initial lease term of five (5) years. The lease provides for renewal terms that may extend the term of the lease for up to 20 additional 5 year terms. Tenant shall pay rent in the amount of \$700 per month with adjustments of 10% for each renewal term; now

BE IT RESOLVED by the Board pursuant to Iowa Code Sections 331.361(2)(a) and (b), public notice be given for a public hearing to be held as required for entry of the proposed Lease as stated in this Resolution (and as currently drafted); and in accordance with Iowa Code Section 331.305; and

BE IT FURTHER RESOLVED the Board will hold the public hearing on September 26, 2022, at 10:00 a.m. in the Board of Supervisor's Conference Room "B", Clinton County Administration Building, 1900 N. 3rd St., Clinton, Iowa for the purpose of soliciting comment on the above-proposed Lease. At the hearing, anyone may address the Board. Written comments need to be directed to the Board, P.O. Box 2957, Clinton, IA 52733-2957, or e-mailed to auditor@clintoncounty-ia.gov and must be received before the public hearing.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
Determann:	Yes	No

ATTEST:

\_\_\_\_\_  
Chairperson, Tom Determann

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-

RESOLUTION TO APPROVE CERTIFIED LETTERS TO  
ELVIRA WASTEWATER PROJECT RESIDENTS

WHEREAS, certain properties in the unincorporated community of Elvira were unable to insure that their household would have an adequate sewage and treatment disposal system that is economically viable; and

WHEREAS, the Elvira Wastewater Project was designed by a group of engineers and installed by a local contractor under the supervision of the Clinton County Sanitarian; and

WHEREAS, the Elvira Wastewater Project has now come to a completion and a letter with expectations and final information to the residents involved is warranted; now

THEREFORE, BE IT RESOLVED that the Clinton County Board of Supervisors, Clinton County Treasurer, Clinton County Auditor, Clinton County Attorney, and Clinton County Sanitarian have approved such letter to the homeowners involved in said project; and

BE IT FURTHER RESOLVED the Clinton County Board of Supervisors authorizes the Clinton County Sanitarian's office to prepare and mail such letters.

Roll Call:

Srp:           Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Tom Determann

ATTEST:

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County Auditor, Eric Van Lancker

September 12, 2022

RESOLUTION 2022-

RESOLUTION ALLOCATING ADDITIONAL AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS, on March 11, 2021, President Biden signed the \$109 trillion American Rescue Plan Act (ARPA) which included the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) to provide state, local and tribal governments with the resources needed to respond to the pandemic and its economic effects; and

WHEREAS, on January 6, 2022, the Treasury issued final rules for the SLFRF program including authorization for counties to allocate up to \$10,000,000 of their total SLFRF allocation as lost revenue to spend on government services; and

WHEREAS, Clinton County applied for and has received both tranches of the funds for the American Rescue Plan Act totaling \$9,018,289, and

WHEREAS, based on the final rules from the US Department of Treasury, the following projects have been approved for the use of said funds:

PROJECT	OFFICE/DEPARTMENT	ESTIMATED (INC. CONTINGENCY)
Administration Building – Windows & Entryway	Building Maintenance	\$2,040,000
Computerized sinks and toilets – Jail	Building Maintenance/Jail	\$128,948
Grand Mound Conservation Office - Renovations & Roof	Conservation	\$420,000
Electrical infrastructure upgrade and electrical hookups - Rock Creek Campground and Marina	Conservation	\$416,875
Electrical hookups - Sherman Park	Conservation	\$71,875
Various vehicles and equipment	Conservation	\$200,000
Active Shooter Incident Management Training	Sheriff's Office/Jail	\$75,000
Administration Building Ceiling Tile & Lights – Increase requested due to addition of 2 <sup>nd</sup> floor and architectural design	Building Maintenance	\$143,500
Administration Building 2 <sup>nd</sup> Floor Bathroom- Increase requested due to existing and possible future change orders	Building Maintenance	\$12,000
Dump Trucks for Secondary	Secondary Roads	\$6,000

Roads Department – Increase requested as signed contract exceeded original estimate	Department	
Courthouse Security Camera – Increase requested as approved change order not included in original estimate	Information Technology	\$7,400
Administration Building Generator Update Phase 1 – Heating & Cooling – Increase requested as signed contract exceeded original estimate	Building Maintenance	\$670
County commitment toward the homelessness shelter project sought by the YWCA.	Countywide	\$250,000

BE IT RESOLVED that the Clinton County Board of Supervisors endorses the distribution of American Rescue Plant Act Funds for the items listed above and authorizes the Auditor to make these payments as they are presented.

Roll Call:

Srp:            Yes    No

Irwin:         Yes    No

Determann:   Yes    No

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Chairperson, Thomas Determann

ATTEST:

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County Auditor, Eric Van Lancker