

Clinton County Board of Supervisors

Jim Irwin

Dan Srp

Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Tuesday, January 3, 2023, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
 Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
 Claims Approval

RESOLUTIONS

- RESOLUTION: Appointment of Board of Supervisors Chairman and Appointment of Vice Chairman for 2022.

CONSENT AGENDA

- RESOLUTION 2023-02: Designation of official newspapers for County publications for 2023
- RESOLUTION 2023-03: Authorize the County Auditor to issue checks when the Board is not in session
- RESOLUTION 2023-04: Authorize the County Auditor to make allowed deductions from employee salaries
- RESOLUTION 2023-05: Authorize the County Engineer to execute certification of completion of work and final acceptance of federal or state aid construction projects
- RESOLUTION 2023-06: Authorize the Chairman to execute transfer of funds from Secondary Road Farm to Market Fund
- RESOLUTION 2023-07: Authorize the County Engineer to close County Secondary Roads as necessary
- RESOLUTION 2023-08: Home Base Iowa award – Peterson
- RESOLUTION 2023-09: Appointment – County Medical Examiner

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Hometown Heroes banner program
2. Maintenance Department vehicle purchase
3. Fiber optic project
4. The Supervisors will discuss committee assignments for 2023
5. The Supervisors will discuss the schedule for fiscal year 2024 budget presentations

January 3, 2023

RESOLUTION 2023 – 01

RESOLUTION APPOINTING A CHAIRPERSON
FOR THE CLINTON COUNTY BOARD OF SUPERVISORS FOR 2023

The Board of Supervisors of Clinton County, Iowa, proceeded to elect a Chairperson according to the following Roll Call:

Supervisor Irwin voted for _____

Supervisor Srp voted for _____

Supervisor _____, having received the majority of the votes, was declared Chairperson of this Board of Supervisors for the year 2023.

Chairperson
ATTEST:

County Auditor, Eric Van Lancker

Chairperson _____ appointed Supervisor _____ Vice-Chairperson of the Clinton County Board of Supervisors for the Year 2023.

January 3, 2023

RESOLUTION 2023-02

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR CLINTON COUNTY BUSINESS AS THE OBSERVER AND THE HERALD

WHEREAS, two (2) newspapers of Clinton County have made application for appointment as official newspapers of this County, in accordance with Section 349, Code of Iowa, as follows:

THE OBSERVER, DeWitt, Iowa
THE HERALD, Clinton, Iowa

THEREFORE, BE IT RESOLVED that *THE OBSERVER* and *THE HERALD* are hereby designated as the official newspapers for the publication of the proceedings of the Board of Supervisors of Clinton County, Iowa, for the year 2023.

Roll Call:

Srp: Yes No

Irwin: Yes No

Vacant seat

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 3, 2023

RESOLUTION 2023-03

RESOLUTION TO AUTHORIZE THE COUNTY AUDITOR TO ISSUE VARIOUS CHECKS
WHEN THE BOARD IS NOT IN SESSION DURING CALENDAR YEAR 2023

BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the various funds when said Board is not in session during calendar year 2023, in payment of such fixed charges as freight, express postage, water/sewer, other utilities and right of way, when duly certified claims have been properly filed with the County Auditor; now

BE IT FURTHER RESOLVED that all bills paid under this provision shall be passed upon by the Board of Supervisors and shall then be entered upon the minutes as other claims allowed by the Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

Vacant seat

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 3, 2023

RESOLUTION 2023-04

RESOLUTION AUTHORIZING THE COUNTY AUDITOR/HR DEPARTMENT TO MAKE
ALLOWED DEDUCTIONS FROM EMPLOYEE SALARIES

WHEREAS, the employees of Clinton County have authorized certain deductions from their payroll, the accumulations of such deductions to be used in the purchase of Annuities, Life Insurance, Flex Plans, United Fund, Family Dental Coverage and Credit Unions; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor or County Human Resources Director, be and is hereby authorized to hold said deductions and make payments to the proper entity or organization.

Roll Call:

Srp: Yes No

Irwin: Yes No

Vacant seat

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 3, 2023

RESOLUTION 2023- 05

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO EXECUTE
CERTIFICATION OF COMPLETION OF WORK AND FINAL ACCEPTANCE OF
FEDERAL/STATE AID PROJECTS

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that Todd Kinney, County Engineer of Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm to Market and federal or state aid construction projects in this county.

Roll Call:

Irwin: Yes No

Srp: Yes No

Vacant seat

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 3, 2023

RESOLUTION 2023-06

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO EXECUTE
TRANSFER OF FUNDS FROM SECONDARY ROADS TO MARKET FUND

WHEREAS, from time to time it is necessary to procure various services from the Iowa Department of Transportation (IADOT) for the construction of Clinton County Secondary Road projects; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the Chairperson of said Board of Supervisors of Clinton County, Iowa, is hereby designated, authorized, and empowered to execute the transfer of funds from the Secondary Road Farm to Market Fund to the IADOT in payment for services provided to Clinton County on Secondary Road construction projects in this county.

Roll Call:

Irwin: Yes No

Srp: Yes No

Vacant seat

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 3, 2023

RESOLUTION 2023-07

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER
TO CLOSE COUNTY SECONDARY ROADS

WHEREAS, Section 306.41 of the Code of Iowa provides that “The agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonably necessary because of construction, reconstruction, maintenance or natural disaster and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or the persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of highway or the contents of such vehicle or for any injuries to any person that enters the closed section of highway, unless the damages are caused by gross negligence of the agency or contractor.”

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Engineer be authorized to close Clinton County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer as follows:

1. For Construction: Any project as described in the approved Clinton County Secondary Road Construction Program for the current fiscal year and any approved supplements thereto.
2. For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer.

Roll Call:

Irwin: Yes No

Srp: Yes No

Vacant seat

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 03, 2023

RESOLUTION 2023-08

RESOLUTION AWARDED CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT TO KEVIN PETERSON

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Kevin Peterson the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Kevin Peterson from the General Basic Miscellaneous Fund.

Roll Call:

Srp: Yes No

Irwin: Yes No

Vacant seat

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 3, 2023

RESOLUTION 2023-09

RESOLUTION APPOINTING DR. MARY MALCOM
AS CLINTON COUNTY MEDICAL EXAMINER

WHEREAS, the medical examiner for Clinton County shall be appointed by the Board of supervisors every two years; and

WHEREAS, the Board has determined Dr. Mary Malcom to be qualified and appropriate to be appointed as the Clinton County Medical Examiner; now

THEREFORE, be it resolved that Dr. Mary Malcom is appointed as the Clinton County Medical Examiner.

Roll Call:

Srp: Yes No

Irwin: Yes No

Vacant seat

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 3, 2023

RESOLUTION 2023 - _____

RESOLUTION TO AWARD THE PURCHASE OF A F-150 PICKUP
TO CLINTON AUTO GROUP FOR THE BUILDING MAINTENANCE DEPARTMENT

WHEREAS, The Clinton County Board of Supervisor has considered and budgeted for the purchase of a F-150 Crew Cab 4x4 truck for building maintenance department; now

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, approves the purchase of a F-150 from Clinton Auto Group as budgeted in the fiscal year 2023 building maintenance budget and recommended by Facilities Director; and

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute sign proposal on behalf of Clinton County, Iowa; and

BE IT FURTHER RESOLVED that Clinton County Resolution 2022-244 dated August 15, 2022 is hereby rescinded.

Roll Call:

Srp: Yes No

Irwin: Yes No

Vacant seat

Chairperson

ATTEST:

County Auditor, Eric Van Lancker