

Clinton County Emergency Management Commission Meeting

Wednesday, January 18, 2023 | 6:15 PM Clinton County Satellite Office and Zoom Meeting 226 11th St, DeWitt, Iowa

Attendees:

Board of Supervisors: Supervisor Jim Irwin
 City of Andover: Councilperson Leslie Schroeder

City of Calamus: Mayor Lance Goettsch
 City of Camanche: Mayor Austin Pruett
 City of Charlotte: Mayor Kelly Snyder

City of Charlotte: Councilperson Kelly Hosette

City of Clinton: Mayor Scott MaddasionCity of DeWitt: Mayor Steve Hasenmiller

City of DeWitt: Chief Dave Porter

City of Goose Lake: Mayor Ken Schoon

City of Grand Mound: Mayor Kurt Crosthwaite

City of Lost Nation: Mayor Ramon Gilroy

• City of Low Moor: Councilperson Karna Rehr

• City of Welton: Mayor Ashley Paulsen

City of Wheatland: Councilperson Paul Stankee

Sheriff's Office: Sheriff Bill Greenwalt

Clinton County Communications: Eric Dau

• Emergency Management:

Coordinator, Chance Kness Plans Officer, Nancy Burns Operations Officer, John Bray

Absent:

City of Delmar City of Toronto

> Media: None Public: Kay Bates

- 1. Introductions The meeting was called to order at 6:17 p.m. by Mayor Hasenmiller. Roll call attendance was completed.
- 2. Election of Officers
 - a. Chairperson and Vice-Chairperson
 - i. Mayor Crosthwaite nominated Mayor Hasenmiller for the position of Chairperson. Mayor Gilroy nominated Mayor Maddasion for the position of Chairperson. A motion to cast ballot via paper or email was made by Mayor Crosthwaite. A ballot vote was conducted with Mayor Hasenmiller receiving 8 votes and Mayor Maddasion receiving 6 votes. Mayor Hasenmiller was elected as Chairperson. Supervisor Irwin was nominated by Sheriff Greenwalt for the position of Vice Chair. Supervisor was elected as Vice Chairperson with all ayes.

- 3. Approval of previous meeting minutes February 16, 2022 A motion to approve the previous meeting minutes as presented was made by Councilperson Stankee and seconded by Mayor Goettsch. Motion passed with all ayes.
- 4. General Public This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. No comments from the public.
- 5. Possible Action Approve Coordinator's Calendar Year 2022 Evaluation
 - a. This item is tabled for this month. This will be completed at the next meeting.
- 6. Coordinator's Update
 - a. Kness explained that the Executive Committee has asked for him to complete a goals document so it has been provided for you. Every year we produce an Annual Report. Dan Howard retired on January 3 and John Bray has taken over as Operations Officer after being trained by Dan. Latest update is that the new truck will be built in February. We have enacted an agreement with MercyOne to keep our supply reserve updated. In the Annual Report, the tracked volunteer hours were 2611 which is the second highest that we have had. We created a new section with the Medical Examiner program statistics. The Radiological Program has substantially grown in time requirements and we will discuss that later. The report describes our new drone trailer which was paid for in part with a CCDA grant and it has been outfitted and is operational. The various trainings are listed and the preparedness items are listed such as the Governor's School Safety initiative.
 - b. Supervisor Irwin brought up that the Executive Committee is wanting to have a discussion with the full EM Commission about EMA backing off on programming. More discussion needs to occur about this.
- 7. Budget Discussion 2023/2024 Budget (Fiscal Year 2024)
 - a. Funding Recommendations from EMA Grant Sub-Committee
 - i. Discussion occurred over the projects that were recommended for funding. Extensive discussion occurred about whether the generators for the schools should be funded and also about whether there are program changes that need to be made or not. It was decided to publish this amount as is for now but to have further discussion next month about the program, the funding for this year and into the future, the grant rules and purpose, etc.

Application Summary FY 2024

Presented to Sub-Committee

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Name City of Grand Mound	Project Summary Water Tower Pump Station Generator	Amount Requested		Total Project Amount		Amount recommended for Funding	
		\$	6,000.00	\$	12,000.00	\$	6,000.00
Camanche Fire Department	Safe Shed storm shelter for trailer park	\$	5,070.00	\$	10,140.00	5	5,070.00
Northeast Schools	Stormwater Management Mitigation Project	\$	37,500.00	\$	150,000.00	\$	37,500.00
Clinton Schools	Backup generators for 2 schools	\$	100,000.00	\$	250,000.00	\$	100,000.00
		PHI DE	a a training				
And with the second second	Totals	5	148,570.00	5	422,140.00	\$	148,570.00

- a. Appointment of Grant Subcommittee Members
 - ii. This was tabled until next month's discussion of the grant program.
- b. General Budget Discussion
 - Kness reviewed the budget line item explanation document and the county budget spreadsheet, the wage percentage document, and the fund balance document. Kness explained some line items that have changed.
 - ii. Discussion occurred amongst the commission over the wage place holder percentage.
 - iii. The Commission offered no objection that all proposals stay in the budget for publication with further discussion occurring in February on the details of the budget with final approval voted on at that time.
- 8. EMA Budget Amendment discussion for FY2023 Budget
 - a. EMA amendment requested due to Clinton Fire is still waiting for the delivery of their Generator, Radiological Emergency Worker training was paid to entities by EMA and then EMA was reimbursed by Constellation, generator replacement due to failure at DeWitt water tower which serves as power for outdoor siren, unexpected replacement of 3 siren motors, donation from Nestle Purina to our Therapy Dog program and then additional price for Coordinator's replacement vehicle.
 - b. From the Communications portion of the amendment, the request is made due to the upgrade of the radio consoles and also the Communications Commission is joining the City of Clinton and Clinton County in a fiber optic project that will connect all city and county systems.
- 9. Discussion of Tentative February Meeting Topics (February 15th @ 6:15 p.m. at the DeWitt Satellite Office and via Zoom—Backup Date February 27th at 6:15 pm)
 - a. Public Hearing
 - b. Possible Budget Approval
 - c. Mitigation Plan Review
 - d. Discussion and Possible Approval of Budget Amendment Amount will be \$18,250.
 - e. Discussion and Possible Approval of FFY23 ESF Plan Updates we will be asking for your permission to allow the Chair to approve and sign the ESF plans updates as they are completed before we submit those to the state.
 - f. Discussion and Possible Approval for Commission Chair to negotiate and sign EMA Coordinator Contract to start July 1, 2023 Supervisor Irwin directed that he needs examples of contracts that other EMAs have with their counties. This discussion will continue in February.
 - g. Discussion and Possible Approval for Commission Chair to sign an updated 28E Agreement with Davenport Hazmat Kness explained that the cost will remain the same and that the language is more beneficial to EMA than the current one.
 - Discussion and Possible Approval of Bylaws Amendment
 - i. Discussion and Permission to sell used Coordinator's vehicle
 - j. Other?.

10. Other Business -

a. Discussion about Constellation owned Outdoor Warning Siren System – Kness explained that Constellation is trying to transition to not using sirens as their primary warning system. They are waiting for approval from the Nuclear Regulatory Commission. Kness explained the different options that Clinton County would have if the sirens owned by

- Constellation were gifted to us. There are no decisions to be made as of now and no definite timeline. Kness just wanted to inform the Commission of the possibility so that they can start thinking about the options and possible decisions they wish to make with the Siren system.
- b. Radiological Emergency Preparedness program changes and workload Kness gave an update on the changes in the program and how the State of Iowa has now put the majority of the requirements onto the counties rather than the state. Discussion occurred about the program, Constellation, etc. Kness explained that the next REP exercise will be May 23, 2023. It was suggested that EM Commission members attend and observe so that they have more knowledge of what occurs.

11. With no other business Councilperson Stankee made a motion to adjourn at 8:34 pm.

Chance Kness, Coordinator

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Emergency Management Chairperson

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Date