

Clinton County Board of Supervisors

Jim Irwin, Chairman

Dan Srp, Vice Chairman

Erin George

**Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov**

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, February 27, 2023, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
 Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
 Claims Approval

CONSENT AGENDA

- RESOLUTION 2023-51: Appointing HR Director as County ADA Co-Coordinator
- MOTION: Utility permit 16-217 for Windstream

RESOLUTIONS

- RESOLUTION: Execute a contract for pre-employment background check services for County HR
- RESOLUTION: Execute a contract for legal support services for County HR
- RESOLUTION: Approve final payment for Lost Nation shed replacement project
- RESOLUTION: Approve final payment for Elwood shed replacement project
- RESOLUTION: Classify a section of 130th Avenue in Liberty Township as a Level “C” road

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Invitation to Qualify with OCIO for priority future funding of broadband gaps
2. County grant applications to the Clinton County Development Association
3. Courthouse elevator project update
4. Best practices for listing budget agenda items
5. Clinton County Attorney Office budget

9:45 a.m. Public Hearing
 The Supervisors will solicit public comment on a proposed maximum tax levy for the County Fiscal Year 2024 budget.

10:00 a.m. LincolnWay Community Foundation Presentation
 The Supervisors will receive a presentation from representatives of the LincolnWay Community Foundation.

10:15 a.m. FY24 Budget Discussion

The Supervisors will discuss the previously presented proposed budgets and other budget-related issues including, but not limited to, budget presentations scheduled for a future date, various tax levies, fund balances, the current FY23 budget in its entirety, the past FY22 budget in its entirety, capital projects (in progress and proposed), ARPA funds, LATC funds, various state and federal grants, wages, employee health benefits, IPERS, FICA, union contracts, library funding, outside agency funding, economic development funding, any pending or anticipated litigation, office supplies, computers and other related technologies, copier leases and other office equipment leases, leases on any vehicles, all previous annual audits, staffing levels, the County Conservation Board, the County 911 Board, the County Emergency Management Commission, building operational expenses (including, but not limited to, internet, electrical, water, sewer, etc) project revenues for the current FY23 budget and FY24 budget, grant applications, special projects, records archiving, existing and potential 28E agreements, the County Five-Year Secondary Road plan, roadside weed spraying, drainage districts, disposition of County-owned property, employee trainings, mileage rates, vehicle and equipment purchases and repairs, contracts for services, etc.

February 27, 2023

RESOLUTION 2023-

RESOLUTION APPOINTING COUNTY HR DIRECTOR ALEXANDRIA ELLISON
AS THE ADA CO-COORDINATOR FOR CLINTON COUNTY

WHEREAS, The Americans with Disabilities Act of 1990 (ADA), including changes made by the ADA Amendments Act of 2008, states that no person should be discriminated against on the basis of disability in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public; and

WHEREAS, The Americans with Disabilities Act requires state and local entities with over 50 employees to designate an ADA Coordinator to oversee and coordinate ADA compliance; and

WHEREAS, Clinton County further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source; and

WHEREAS, Clinton County designates County Human Resources Director Alexandria Ellison as the ADA Co-Coordinator to be responsible for administrating ADA related activities, and all other responsibilities as required; now

THEREFORE BE IT RESOLVED, that County Human Resources Director Alexandria Ellison is here by designated as the co-coordinator for ADA in partnership with Maintenance Director Corey Johnson.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 27, 2023

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 16-217 for Windstream to place buried feeder cable along 320th Ave, 270th St, and then 330th Ave in the county ROW located in Sections 19 and 30 of T81N R4E in the DeWitt TWP

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

February 27, 2023

RESOLUTION 2023-

RESOLUTION AWARDING A CONTRACT TO C4 OPERATIONS BACKGROUND
CHECK SERVICES FOR CLINTON COUNTY HUMAN RESOURCES

WHEREAS, the Clinton County Human Resources wish to enter into a contract for pre-employment background check services; and

WHEREAS, the Clinton County Human Resources Office and Clinton County Attorney's Office have reviewed said proposed C4 Operations contract and recommends its execution; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors authorizes Clinton County Human Resources Director Alexandria Ellison to sign the contract with C4 Operations.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 27, 2023

RESOLUTION 2023-

RESOLUTION AWARDING A CONTRACT TO LYNCH DALLAS TO PROVIDE
LEGAL SUPPORT SERVICES FOR CLINTON COUNTY HUMAN RESOURCES

WHEREAS, the Clinton County Human Resources wish to enter into a contract for legal support services; and

WHEREAS, the Clinton County Human Resources Office and Clinton County Attorney's Office have reviewed said proposed Lynch Dallas contract and recommends its execution; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors authorizes the Clinton County Clinton County Chairman to sign the contract with Lynch Dallas.

Roll Call:

George:	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 27, 2023

RESOLUTION 2023-_____

RESOLUTION TO APPROVE FINAL PAYMENT
FOR LOST NATION SHED REPLACEMENT PROJECT

WHEREAS, construction of Lost Nation Shed (Unit 1) Replacement Project has been completed by the Contractor and the work has been approved and accepted by the County Engineer and required lien waivers have been received; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the project as complete; and

BE IT FURTHER RESOLVED that after 30 days from the project acceptance that final payment to the Contractor be issued in accordance with IAC 573.14 and the performance bond be released if no claims are submitted.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 27, 2023

RESOLUTION 2023-_____

RESOLUTION TO APPROVE FINAL PAYMENT
FOR ELWOOD SHED REPLACEMENT PROJECT

WHEREAS, construction of the Elwood Shed (Unit 2) Replacement Project has been completed by the Contractor and the work has been approved and accepted by the County Engineer and required lien waivers have been received; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the project as complete; and

BE IT FURTHER RESOLVED that after 30 days from the project acceptance that final payment to the Contractor be issued in accordance with IAC 573.14 and the performance bond be released if no claims are submitted.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 27, 2023

RESOLUTION 2023-_____

RESOLUTION TO CLASSIFY A SECTION OF 130th AVENUE IN
SECTION 27 OF LIBERTY TOWNSHIP A LEVEL “C” ROAD

WHEREAS, the Board of Supervisors have the power to classify roads level “C” with reduced level of maintenance and restricted access in accordance with Iowa Code Section 309.57 and the Board of Supervisors have received a petition to classify a section of 130th Avenue in Section 27 of Liberty Township in Clinton County as level “C”; and

WHEREAS, the County, held a public hearing regarding the proposed classification on February 13, 2023, to solicit public comments, and

WHEREAS, the Clinton County Board of Supervisors desires to classify certain roads on the area service system in the County to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS: the only persons who will have access rights to the road shall be:

1. The owner, lessee, or person in lawful possession of any adjoining land
2. The agent or employee of the owner, lessee or person in lawful possession of any adjoining land
3. Any peace officer and emergency services personnel
4. Any magistrate
5. Any public employee whose duty is to supervise the use and or perform maintenance of the road
6. Any agent or employee of any utility located upon the land

WHEREAS: the minimal level of maintenance will as follows:

1. Maintenance Blading-Blading or dragging will not be performed on a regular basis.
2. Snow and Ice Removal-Snow and ice will not be removed, nor will the road surface be sanded or salted.
3. Signing-Except for load limit posting for bridges, signing shall not be continued or provided.
4. AREA SERVICE LEVEL C ROADS SHALL BE IDENTIFIED WITH A SIGN AT ALL POINTS OF ACCESS TO WARN THE PUBLIC OF THE LOWER LEVEL OF MAINTENANCE.
5. Weeds, Brush and Trees-Mowing or spraying of weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate site distances will not be maintained.
6. Structures-Bridges and culverts may not be maintained to carry legal loads. Upon failure or loss, the replacement structure will be appropriate for the traffic thereon.
7. Road Surfacing-There will be no surfacing materials applied to the Area Service System C Roads on a regular basis.
8. Shoulders-Shoulders will not be maintained on a regular basis.
9. Crown-A crown will not be maintained on the road on a regular basis.
10. Repairs-There will be no road repairs on a regular basis.

11. Uniform Width-Uniform width for traveled portion of the road will not be maintained.
12. Inspections-Regular inspections will not be conducted.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that Clinton County does hereby establish the road described below as an Area Service "C" road, with restricted access and a minimal level of maintenance. Clinton County shall erect a gate at the entrance to Class "C" roads and distribute keys to control access in accordance with this resolution. The property owners shall relocate mailboxes to an area outside of the Class "C" section of road as described:

On 130th Avenue, beginning approximately 130 feet south of the mid-section line of the NW quarter of section 27 in Liberty Township (R82, R1E) to the north bank of the Wapsipinicon River.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

February 27, 2023

RESOLUTION 2023-

RESOLUTION AUTHORIZING THE COUNTY CLINTON SHERIFF’S OFFICE
TO APPLY FOR THE 2023 CLINTON COUNTY
DEVELOPMENT ASSOCIATION (CCDA) GRANT APPLICATION

WHEREAS, the Clinton County Sheriff’s Office desires to apply for a grant funding opportunity through the Clinton County Development Association (CCDA) for an possible award of \$75,000, which would be used to purchase equipment related to tactical training and operations (law enforcement officer protective equipment to include ballistic vests, helmets and training simulator); and

WHEREAS, the CCDA grant award requires a 25% match of the project total from the Clinton County Sheriff’s Office to not exceed \$25,000 if awarded the funding and the CCDA grant funds if awarded would fund up to \$75,000; and

WHEREAS, the provision of said grant requires approval of the Board of Supervisors of the County of Clinton, Iowa to commit funds of said grant, if approved; and

WHEREAS, the Clinton County Sheriff recommends said application to be approved to allow the CCDA application submission process to proceed; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Sheriff is hereby authorized to sign the CCDA grant application.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker