

MAY 22, 2023

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisor Irwin, Srp and George. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approval

Resolution 2023-110 and one (1) Motion were approved on the Consent Agenda:

RESOLUTION 2023-110

BE IT RESOLVED that the Clinton County Board of Supervisors of Clinton County, Iowa, hereby order the following appointments:

Clinton County Eminent Domain Compensation Commission (One-Year Term; expires Dec. 31, 2023)

Doug Yegge, Clinton	Kayla Minor, Lost Nation	Jenny Boysen, Clinton
Ryan Maher, DeWitt	Kathy Klahn, Camanche	Dan Nielsen, Camanche
Mary Swanson, Clinton	Evan Trenkamp, Maquoketa	Tami Guy, Grand Mound
Alan McNeil, Grand Mound	Joel Dieckmann, DeWitt	Cody Seeley, Clinton
Monica Laufenberg, Clinton	Jerome Burken, Clinton	Jennifer Graf, Clinton
Bob Hilbert, DeWitt	Beth Lippens, Grand Mound	Lance Goettsch, Calamus
Leatha Melton, Clinton	Paul Ketelsen, Grand Mound	Joe Carstensen, Camanche
Paul Mulholland, Clinton	Jane Mason, Calamus	Lydia Whitman, Calamus
Jacie Rannfeldt, Clinton	Dave Whitman, Grand Mound	Curtis Dosland, Calamus
John Eisenman, Clinton		

Roll Call: George: Yes; Srp: Yes; Irwin: Yes Jim Irwin, Jr., Chairperson

MOTION by Supervisor Srp to approve the final plans for HMA Fog Seal Project No. FM-CO23(132)—55-23, on 292nd Street from State Highway 67 to Scott County line.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes Motion carried.

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION 2023-111

WHEREAS, Iowa Code Section 26.3 requires that governmental entities follow the competitive bid process for vertical infrastructure projects with an estimated total cost that exceeds the competitive bid threshold; and

WHEREAS, based on the engineer’s cost estimate competitive bids were received for the construction of a new 100 by 45 feet clear span heated building on May 17, 2023, at 10:00 a.m.; and

WHEREAS, the total amount of each bid received is as follows:

<u>Contractor Name</u>	<u>Bid Amount</u>
Hoffmann Construction	\$355,850.00
Tricon General Construction	\$596,000.00
Clinton Engineering	\$405,000.00

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs with the County Engineer’s recommendation that the contract for said work be awarded to the low bid, as follows:

Hoffmann Construction, LLC	\$355,850.00
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BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts in behalf of Clinton County, Iowa.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes Jim Irwin, Jr., Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2023-112

WHEREAS, the Clinton County Sheriff’s Office desires to temporarily close the parking lot of the Clinton County Law Center (241 7th Avenue North) to public parking for the Tailgate & Tallboys event, in order to accommodate the parking needs of first responders, emergency operations center staff and other individuals who may be assisting public safety personnel during this event; and

WHEREAS, the temporary parking lot closure would begin June 8, 2023, at 4:30 p.m. and be closed until 6:00 a.m. on June 9, 2023, and then closed again on June 9, 2023, beginning at 4:30 p.m. until 6:00 a.m. on June 11, 2023; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Sheriff, or his/her designee is authorized to close the Clinton County Law Center parking lot during the requested times.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes Jim Irwin, Jr., Chairperson

County Holiday Resolution discussion: County Auditor Eric Van Lancker explained the December holiday has been listed on the resolution since before he was in office. He said it dates back written that way since at least 2000. He said it appears it was done that way due to when the County had several labor union contracts. County HR Director Ally Ellison explained the change from Good Friday to Spring Break to consider inclusion at the request of an

employee. Supervisor George said she doesn't see the harm in naming it what it is. Supervisor Srp said the list of State holidays doesn't match up to the County. He would like to look into what the State's out-of-office holidays actually are. Chairman Irwin said he can live with the December holiday designation but is struggling with the Good Friday designation. Van Lancker said he would meet with the Clerk of Court to determine what holidays they have off on the calendar. The resolution was scheduled to appear on the June 5 agenda.

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Van Lancker reported a working committee made up of the Iowa Department of Management, some County Auditors and some County Assessors reported back after their meeting a week ago. He said the committee still has some work to do and will meet again soon. However, some answers were provided such as the Pioneer Cemetery levy does not count against the \$3.50 cap. He also reminded the Board it does not have a meeting scheduled for next week considering the Memorial Day holiday on Monday.

Srp said the Rock Creek Eco Center is opened after the flooding has receded and Conservation is preparing for the Memorial Day weekend. He said the 7th Judicial District meeting was last week to transition to the new alignment with the Department of Corrections. He said they are trying to work on compensating some staff working extra hours to make the transition work.

Irwin said the Workforce Area met last week and they hope to generate additional revenue with no strings attached. Irwin said the Mental Health Region met last week and is keeping an eye on how State functions are being combined under one department. He is also speaking to legislators about how the Regional Mental Health Board members are made up.

George reported the CCDA reviewed four special requests for funding.

County Treasurer Dustin Johnson said his office is processing the tax list which needs to be done before the tax sale which will take place June 20.

Ellison reminded the Board that benefit open enrollment opened today and it has been shifted to an online system. She thanked Kehly Kennedy Ivory in the Auditor's Office for assisting with the online transition. She said assistance for those who need help with the online system can find help in her office and at various county buildings this week. County Engineer Todd Kinney reported roadside spraying and mowing has started. He said contract rock hauling is continuing. He said dust control has not yet been done due to the contractor running behind. He hopes the contractor can get to it this week.

County Facilities Director Corey Johnson said he is expecting the Administration Building air balancing report to be completed this week and it will be shared with the engineering firm who will present options to the County in a couple of weeks. He reported an elevator part for the Courthouse elevator replacement is not in yet so they are asking for the project to be pushed back to October with a finish date around mid-November. He said some work has been done on the project already. He has a couple of contractors to review the roof extension at the Charles A Sheridan Building. He is expecting the drawings this month for the final phase of the generator project at the Administration Building. He said he will meet with Van Lancker and the budget director about closing out some ARPA funds. Johnson said some projects came in under budget so those budgeted funds can be directed to other ARPA projects.

DISCUSSION WITH POSSIBLE ACTION

Review of Paid Time Off Policies of the County and other Organizations Funded by the County: Irwin said this came about due to a conversation at the Clinton County Solid Waste Agency board meeting. Irwin said he attended another CCSWA meeting about budgeting. The CCSWA is considering awarding 30 days vacation with 30 years of service. Ellison reviewed the paid time off for the County with the CCSWA. She recommended the County stay with its current time off package. Srp said the Conservation Board is having a discussion about changing its compensation time policies.

The Board of Supervisors approved the following claim be allowed and check issued on the fund in payment thereof:

<u>Vendor</u>	<u>Payable Description</u>	<u>Payment Amount</u>
MASTERCARD	MAY PAYMENT	<u>\$2,361.94</u>
	Grand Total:	\$2,361.94
<u>Fund</u>	<u>Expense Amount</u>	
0001 GENERAL BASIC	\$66.94	
0002 GENERAL SUPPLEMENTAL	<u>\$2,295.00</u>	
Grand Total:	\$2,361.94	

Roll Call: George: Yes; Srp: Yes; Irwin: Yes

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

REPORTS

Semi-Annual Treasurer's Report (January – June) FY22

