

Clinton County Board of Supervisors

Jim Irwin, Chairman

Dan Srp, Vice Chairman

Erin George

**Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov**

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, June 5, 2023, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
 Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
 Claims Approval

CONSENT AGENDA

- RESOLUTION 2023-115: Appointment – Human Resources
- RESOLUTION 2023-116: Appointment – Conservation
- RESOLUTION 2023-117: Property tax suspension per Code of Iowa 427.8
- RESOLUTION 2023-118: Property tax suspension per Code of Iowa 427.9
- RESOLUTION 2023-119: Home Base Iowa Award – Costello
- RESOLUTION 2023-120: Fiscal Year 2024 tobacco permits
- RESOLUTION 2023-121: Second-half disbursement of funds to various outside agencies
- RESOLUTION 2023-122: Authorize a 2021 property tax exemption correction
- RESOLUTION 2023-123: Abatement of property taxes on various parcels
- RESOLUTION 2023-124: Approve memorandum of understanding with the City of DeWitt for a fog seal project on 252nd Street and Lake Street
- MOTION: Approve contract for garbage collection services at County buildings
- MOTION: Utility permit 9-45 for Eastern Iowa Light & Power
- MOTION: Utility permit 16-218 for Windstream
- MOTION: Utility permit 16-219 for Windstream

RESOLUTIONS

- RESOLUTION: Reduce speed limits on Elwood streets
- RESOLUTION: Adopt a County Sheriff's Office Petty Cash policy
- RESOLUTION: Update the Clinton County Employee Handbook
- RESOLUTION: Set County holidays for fiscal year 2024

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Broadband expansion in Clinton County
2. County employee compensation time policy review

June 5, 2023

RESOLUTION 2023-115

RESOLUTION TO HIRE FULL-TIME HUMAN RESOURCES ADMINISTRATOR
FOR THE HUMAN RESOURCES DEPARTMENT

WHEREAS, The Board of Supervisors of Clinton County, upon recommendation from the Clinton County Director of Human Resources, hire Benjamin Nelson for the position of Human Resources Administrator; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County Iowa, to approve the appointment of Benjamin Nelson for the full-time position of Human Resources Administrator, at the annual wage of \$45,186.00 effective June 6, 2023; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Human Resources Fund in payment of salaries without further order of the Board.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

June 5, 2023

RESOLUTION 2023-116

RESOLUTION TO HIRE TIFFANI HENSEL, AND EMILY DRURY AS PART-TIME SEASONAL CONCESSIONS EMPLOYEES, AND ANTON GREENE AS PART-TIME SEASONAL CONSERVATION TECH FOR THE CONSERVATION BOARD

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of Tiffani Hensel for the position of seasonal concessions worker, at the rate of \$12.00 per hour, effective June 6th, 2023; the appointment of Emily Drury for the position of seasonal concessions worker, at the rate of \$12.00 per hour, effective June 6th, 2023; and the appointment of Anton Greene for the position of seasonal maintenance worker, at the rate of \$13.50 per hour, effective June 6th, 2023.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Conservation Maintenance & Operation Fund – Wages of Temp & Part Time Employees in payment of wages without further order of the Board.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2023-117

RESOLUTION TO AUTHORIZE THE PETITION TO SUSPEND THE 2021 ASSESSMENT YEAR PROPERTY TAXES PER CODE OF IOWA SECTION 427.8 FOR MALIA (ACKERLAND) BAYLOR, BRIAN FALLESEN AND CONNIE FALLESEN

WHEREAS the following individual’s have petitioned to suspend their property taxes for the 2021 assessment year under provision of Code of Iowa, Section 427.8:

Malia (Ackerland) Baylor, 516 Argyle Court, Clinton, IA Parcel #8063860000
Taxes Currently Suspended: \$7269.88 2021 Taxes: \$934.67

Brian Fallesen, 2046 442nd Ave N, Clinton, IA Parcel #3204970000 / 97100
Taxes Currently Suspended: \$11,154.00 2021 Taxes: \$1,326.00

Connie Fallesen, 419 Main Avenue, Clinton, IA Parcel #8625170000
Taxes Currently Suspended: \$946.00 2022 Taxes: \$967.00

WHEREAS the eligibility for said suspensions have been verified by Kim Ralston, CAP Director; now

BE IT RESOLVED by the Clinton County Board of Supervisors that the above petitioners property tax suspensions [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and are hereby approved and that the Clinton County Treasurer is authorized to make entry on the records accordingly; and

BE IT FURTHER RESOLVED that the property tax suspension under provision 427.8, Code of Iowa is for the 2021 assessment year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further property tax suspensions.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2023-118

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUESTS FOR THE
2022 ASSESSMENT YEAR PER CODE OF IOWA SECTION 427.9
FOR VARIOUS INDIVIDUALS

WHEREAS, the individuals listed on this resolution have petitioned for tax suspensions under provision of Code of Iowa, Section 427.9.

Akiti, Semadin & Salije	1505 6 th Avenue S, Clinton, IA	8812110000
Austin, Todd	1823 Middle Rd, Camanche, IA	10-16850000
Bailey, Russell	1804 23 rd Avenue S, Clinton, IA	8010630000
Bates, (Thompson)Amy	2509 Garfield St, Clinton, IA	8616240000
Cheramy, Cathi	331 6 th Avenue N, Clinton IA	8049540000
Davis, Yvonne	2345 N 5 th Street, Clinton, IA	8625210000
Dodge, Debra	539 2 nd Ave S, Clinton, IA	8018550000
Douglass, Elizabeth	2129 Garfield St, Clinton, IA	8615500000
Edfors, Barbie L	410 10 th Ave S, Clinton, IA	8056370000
Flood, Sheila	257 16 th Place, Clinton, IA	8208060000
Froeming, Cheryl	1516 Prospect Ave, Clinton, IA	80-06060000
Gibson, Krista & David	247 Myra Place, Clinton, IA	8061790000
Houston, Jerry	2523 Garfield, Clinton, IA	861620000
Huskey, Roger & Brenda	347 23 rd Place, Clinton, IA	8202360000
Jenkin, Carol	1322 15 th Ave S, Clinton, IA	8043570000
Just, Kymber	430 8 th Ave S, Clinton, IA	80-17670000
King, Ruth	238 3 rd Avenue S, Clinton, IA	8013270000
Kinney, Andrew	2916 HWY 67, Camanche, IA	2201930000
Kramer, Pamela	717 6 th Avenue S, Clinton, IA	80-26080000
Larson, Kim	1520 27 th Ave S, Clinton, IA	80-06520000
Law, Lawrence & Shirley	302 22 nd Ave N, Clinton, IA	8625560000
McDanel, Clair & Carolyn	1844 Deer Creek Rd, Clinton, IA	3210270000
Matyasse, Jean	4010 W 3 rd St, Camanche, IA	1020100000
Mitchell, Randy	318 2 nd Ave S, Clinton, IA	80-15060000
Morrow, Wade L	723 S 6 th St, Clinton, IA	8020320000
Putman, Melinda	1806 Pershing Blvd, Clinton, IA	86-07420000
Renkes, Kathi L	655 7 th Avenue S, Clinton, IA	8024720000
Risdal (Little), Beth	5000 Lincolnway,#141,Clinton, IA	INFLT55A70702AU13
Ross, Kevin & Emily	803 5 th Avenue S, Clinton, IA	8027120000
Schmoll, Todd & Kathleen	425 4 th Avenue N, Clinton, IA	8035370000
Schnitzler, Johnson G	2512 McKinley St, Clinton, IA	86-16160000
Schreiner, Mary Ellen	2515 Pershing, Clinton, IA	86-13080000
Schulz, Doug A.	Welton Barker St, Delmar, IA	6600643400
Short, Ricky James	711 4 th Street, DeWitt, IA	2007090000
Simms, Tammy	3014 Garfield St, Clinton, IA	8602960000
Simons, Teresa	205 Lincoln Ave, Delmar, IA	0400370000
Smith, Mary Anne	2422 Pershing Blvd, Clinton, IA	8605390000

Stauffer, Larry Jr.	735 15 th Ave S, Clinton, IA	80-35150000
Stich, Minnie	710 9 th Ave S, Clinton, IA	80-36620000
Thompson, Sandra E.	3015 N 2 nd Street, Clinton, IA	86-03590000
Walker, George	514 1 st Ave, Clinton, IA	8053090000
Walton, Willie R	226 17 th Place, Clinton, IA	8206520000

WHEREAS, the Iowa Department of Human Services has verified their continued eligibility for said property tax suspensions; now

BE IT RESOLVED by the Clinton County Board of Supervisors that these property tax suspensions (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and are hereby approved and the County Treasurer shall make entry on her records accordingly, all under provision of Section 427.9, Code of Iowa; and

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa is for the 2022 Assessment Year and all prior years, and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

June 5, 2023

RESOLUTION 2023-119

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT TO JOHN COSTELLO

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards John Costello the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to John Costello from the General Basic Miscellaneous Fund.

Roll Call:

George:	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

June 5, 2023

RESOLUTION 2023-120

RESOLUTION AUTHORIZING RENEWAL TOBACCO PERMITS TO
CLINTON COUNTY BUSINESSES FOR FISCAL YEAR 2024

WHEREAS, the below listed entities have filed applications for renewal applications to sell cigarettes/tobacco/nicotine/vapor in Clinton County; now

BE IT RESOLVED by the Clinton County Board of Supervisors that said applications be and are hereby accepted and the County Auditor be and is hereby authorized to issue renewal permits for FY2024 to the following pending the payment of \$50 for each application:

The Almont Tap	4581 140 th St., Clinton
B.S. General Store	2919 Hwy 67, Camanche

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

June 5, 2023

RESOLUTION 2023-121

RESOLUTION DISBURSING FUNDS TO VARIOUS OUTSIDE AGENCIES

BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the General Basic Fund to the following listed entities for the amounts detailed, representing the second-half allocation FY2023:

Carroll Assistance Center	\$ 495.00
DeWitt Referral Center	\$ 1,500.00
Milestone Area Agency on Aging	\$ 3,000.00
Retired Senior Volunteer Program	\$ 2,625.00
River Bend Transit	\$ 6,407.00
YWCA Clinton	\$20,000.00

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2023-122

RESOLUTION MAKING 2021 EXEMPTION CORRECTIONS TO PARCEL 82-04360000

WHEREAS the Clinton County Assessor's Office has determined exemption errors in the 2021 Auditor file for various parcels; and

WHEREAS the Clinton County Assessor's Office has informed the Treasurer's office regarding the intent to correct the exemption amounts for said parcels in the 2021 Auditor file; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors authorizes the Clinton County Treasurer to adjust the 2021 tax bill for parcels:

- Parcel 82-04360000: corrected value/exempt amount is (land - \$14,080 with \$14,080 exempt), (building - \$0), (dwelling - \$0), (total value = \$14,080 with \$14,080 exempt).

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

June 5, 2023

RESOLUTION 2023-123

ABATEMENT OF PROPERTY TAX PURSUANT TO 445.63 CODE OF IOWA
ON VARIOUS PARCELS

WHEREAS, pursuant to Iowa code section 445.63 the City of Clinton is entitled to abatement of penalty interest, taxes / rates, and charges owed as detailed:

Clinton	8024990000	657 6 AVE S	\$39.00
Clinton	8025000000	655 6 AVE S	\$49.00
Clinton	8049830000	349 5 AVE N	\$376.00
Clinton	8206430008	334 19 PL	\$84.00
Clinton	8206430009	330 19 PL	\$84.00
Clinton	8206430014	307 18 PL	\$84.00
Clinton	8206430015	309 18 PL	\$84.00
Clinton	8605100300	N 3 ST	\$179.00
Clinton	8025140000	617 6 AVE S	\$920.00

THEREFORE, BE IT RESOLVED pursuant to code of Iowa sections 445.63 taxes, penalty interest, rates, and charges outstanding and billed to the city of Clinton shall be abated and the treasurer is hereby authorized to make amendment to the county records indicating said abated tax for the parcels as noted, and the county auditor shall update the county record for fiscal year 2023-2024 in the same manner.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

June 5, 2023

RESOLUTION 2023-124

RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING WITH CITY
OF DEWITT FOR LAKE STREET AND 252nd STREET FOG SEAL PROJECT

WHEREAS the City of DeWitt and Clinton County desire to enter into a Memorandum of Understanding (MOU) concerning the application of a fog seal on Lake Street and 252nd Street (Clinton County Road) and;

WHEREAS the responsibilities of each participating agency are set forth in the attached MOU agreement; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the MOU agreement be and is hereby approved and the chairperson and county auditor be and are hereby authorized to execute said MOU agreement on behalf of Clinton County, Iowa.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

May 8, 2023

MOTION by Supervisor _____ to authorize the Chairperson to sign the three-year contract with Republic Services for garbage collection services at the County Administration Building, County Law Center and County Satellite Office.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

June 5, 2023

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 9-45 for EI L&P to bore new cable near the intersection of 190th Street and Hwy 61 in the county right-of-way located in Sections 15 and 25, T82 R3E of Welton Township.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

June 5, 2023

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 16-218 for Windstream to place buried feeder cable along 350th Avenue, 270th Street, 275th Street, 340th Avenue, 292nd Street, 291st Street, and 345th Avenue in the county ROW located in Sections 29, 30, 31 and 32 of T81N R4E and Sections 5, 6, 7, and 8 T80N R5E in the Eden TWP

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

June 5, 2023

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 16-219 for Windstream to place buried feeder cable along 360^h Avenue, 270th Street, 275th Street, 280th Street and then 260th Street in the county ROW located in Sections 20, 21 ,22, 28, 29, 32, and 33 of T81N R5E in the Eden TWP

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

June 5, 2023

RESOLUTION 2023-

RESOLUTION TO APPROVE REDUCED SPEED LIMIT ON ELWOOD STREETS

WHEREAS, the Board of Supervisors of Clinton County, Iowa, realizes that some locations in the County may require lower speed limits than those set by state law, and

WHEREAS, the Board of Supervisors of Clinton County, Iowa, have received a request to lower the speed limits on streets within the unincorporated area of Elwood, and

WHEREAS, in accordance with section 321.285, an engineering and traffic evaluation on Elwood streets has been completed and has identified that Elwood streets geometry, usage and traffic warrants a residential speed limit as recommended by the County Engineer, now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors approves the following 25 mph speeds be established as described:

1. On 180th Ave, from 129th Street north 750 feet
2. On 181st Ave, from State Highway 136 to 128th Street
3. On 182nd Ave, from State Highway 136 to 127th Street
4. On 183rd Ave, from State Highway 136 to 127th Street
5. On 127th Street, from 183rd Ave to the west end of the street
6. On 128th Street from State Highway 136 to 181st Ave
7. On 129th Street from State Highway 136 to 180th Ave

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

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June 5, 2023

RESOLUTION 2023-_____

RESOLUTION TO ADOPT THE
CLINTON COUNTY SHERIFF'S OFFICE PETTY CASH POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Sheriff's Office requests the Board of Supervisors to adopt rules for a petty cash fund in his office for the purpose of investigations; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Sheriff's Office Petty Cash Policy filed in the County Auditor's Office be and is hereby adopted effective this date; and

BE IT FURTHER RESOLVED that this policy is updated by the County Auditor in the County PolicyStat program.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

June 5, 2023

RESOLUTION 2023-_____

RESOLUTION TO UPDATE THE CLINTON COUNTY EMPLOYEE HANDBOOK

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Human Resources Director has recommended changes to the County Employee Handbook; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Employee Handbook filed in the County Human Resources Department be and is hereby adopted with said recommended changes effective this date; and

BE IT FURTHER RESOLVED that this policy be distributed by the County Human Resources Department to all County employees via PolicyStat.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2023-_____

RESOLUTION SETTING THE COUNTY HOLIDAY SCHEDULE FOR FISCAL YEAR 2024

BE IT RESOLVED by the Clinton County Board of Supervisors that the official holidays for FY 2024, for which County offices of the Administration Building and other off premises County offices will be closed are as follows:

2023: Independence Day	Tuesday, July 4 th
Labor Day	Monday, September 4 th
Veterans Day	Friday, November 10 th
Thanksgiving	Thursday, November 23 rd
	Friday, November 24 th
December Holidays	Monday, December 25 th
	Tuesday, December 26 th
2024: News Years Day	Monday, January 1 st
Martin Luther King Day	Monday, January 15 th
Spring Break	Friday, March 29 th
Memorial Day	Monday, May 27 th

BE IT FURTHER RESOLVED that employees of the Sheriff's Office are to refer to their respective Bargaining Unit Agreement for their holiday schedule.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker