

Clinton County Board of Supervisors

Jim Irwin

Dan Srp

Erin George

Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, March 18, 2024, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions Claims Approval

CONSENT AGENDA

- RESOLUTION 2024-64: Appointment – Sheriff’s Office
- RESOLUTION 2024-65: Resignation – Jail
- RESOLUTION 2024-66: Disclaim interest in property to the City of Clinton
- RESOLUTION 2024-67: Set a public hearing for the County Secondary Road Five-Year Program and Budget
- RESOLUTION 2024-68: Set a public hearing for a proposed map amendment to the Clinton County Zoning Ordinance
- RESOLUTION 2024-69: Authorize the Sheriff to sign an agreement with the Clinton Community School District for emergency response preparedness
- MOTION: Utility permit 4-37 for Grand Mound Communications
- MOTION: Utility permit 9-55 for Eastern Iowa Light & Power

RESOLUTIONS

- ORDINANCE: Adopt the re-codification of the County Ordinances
- RESOLUTION: Final plat of Jayce Block Addition
- RESOLUTION: Authorize the chairman to sign the lease agreement with the City of Clinton for the Dodge Building
- RESOLUTION: Authorize the chairman to sign the contract renewal with Health Solutions for the County employee wellness program

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Review Administration Building renovation bids
2. Review County Snow Fence & Wind Break policy
3. Review the temporary construction easement proposal for the County property located on Manufacturing Drive in Clinton
4. County Department Head Policy review
5. Review of the County-wide tax levy mailing
6. Medical Examiner Investigator/Transporter discussion
7. FY25 budget discussion

March 18, 2024

RESOLUTION 2024-64

RESOLUTION TO AUTHORIZE PAYROLL TO START
FOR TRAVIS WINTER FROM THE SHERIFF'S OFFICE BUDGET

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Sheriff to Travis Winter, as a Community Service Officer, a part-time position. This will be in effect March 18, 2024, at an hourly rate of \$20 per hour.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 18, 2024

RESOLUTION 2024-65

RESOLUTION ACCEPTING THE TERMINATION OF
ZACK CUNNINGHAM FROM THE SHERIFF'S OFFICE

WHEREAS, the Clinton County Sheriff has terminated Zack Cunningham, as a full-time correctional officer.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of the Jail, to Zack Cunningham. Zack's last day of work was March 13, 2024.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 18, 2024

RESOLUTION 2024-66

CLINTON COUNTY AUTHORIZATION TO ENTRY
OF ORDERS DISCLAIMING INTEREST IN IOWA CODE 657A PROCEEDINGS
REGARDING ABANDONED PROPERTIES

WHEREAS, Clinton County and the Treasurer for Clinton County, Iowa are named Respondents in Iowa Code 657A proceedings for the following property:

265 20th Place, Clinton, IA, [Parcel 82-04930000] (EQCV049676)
506 11th Avenue S, Clinton, IA, [Parcel 80-57150000] (EQCV049678)

WHEREAS, the Clinton County Attorney requests authorization on behalf of the County to entry of an Order Disclaiming Interest in the above-listed properties and Consent to entry of Order awarding title to these properties to the City of Clinton; now

THEREFORE, BE IT RESOLVED the Clinton County Board of Supervisors authorizes Clinton County Attorney, Michael Wolf, on behalf of Clinton County to consent to entry of an Order in favor of the City of Clinton in the above 657A actions filed awarding title of the above-listed properties to the City of Clinton, Iowa, free and clear of any claims, liens, or encumbrances.

BE IT FURTHER RESOLVED the Clinton County Board of Supervisors authorizes the Clinton County Treasurer, upon the entry of Judgment by the Court in favor of the City of Clinton in the above 657A actions filed, to make an entry in the county system canceling any tax sale certificates of purchase liens against the properties and shall refund tax sale purchase money to the tax sale certificate holder(s) as named (if any) in the 657A actions as required pursuant to the provisions of Iowa Code § 657A.10B(6).

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin, Jr.

ATTEST:

County Auditor, Eric Van Lancker

March 18, 2024

RESOLUTION 2024-67

RESOLUTION TO SET PUBLIC HEARING FOR APRIL 1 AT 10:00 A.M. FOR THE
SECONDARY ROAD DEPARTMENT FIVE YEAR PROGRAM AND BUDGET

WHEREAS, in accordance with Section 309.22 and Section 309.93 Code of Iowa, it is required that a County Secondary Road Budget and Construction Program be adopted by the Board of Supervisors, on or before April 15th each year; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that a public hearing for the purpose of soliciting public comment on said County Secondary Road Department Five Year Construction Program for the 2025-2029 FYE, be scheduled for April 1, 2024, at 10:00 a.m. in the Board of Supervisors Room.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2024 – 68

RESOLUTION SETTING A PUBLIC HEARING ON APRIL 8, 2024 AT 10:00 A.M. FOR A PROPOSED MAP AMENDMENT TO THE CLINTON COUNTY ZONING ORDINANCE

BE IT RESOLVED, that the Clinton County Board of Supervisors will hold a Public Hearing on the 8th day of April, 2024 at 10:00 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732 for the purpose of soliciting public comment on a proposed map amendment to the Clinton County Zoning Ordinance changing the designation of certain property in Section 18, Township 81 North, Range 5 East of the 5th P.M. from A-1 (Prime Agriculture) to M-1 (Limited Industrial); and

BE IT FURTHER RESOLVED, the Clinton County Board of Supervisors authorizes Planning and Zoning Director Thomas Barnes to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 18, 2024

RESOLUTION 2024-69

RESOLUTION TO AUTHORIZE THE SHERIFF TO SIGN AN AGREEMENT WITH THE CLINTON COMMUNITY SCHOOL DISTRICT AND LOCAL LAW ENFORCEMENT FOR SECURITY AND EMERGENCY RESPONSE PREPAREDNESS

WHEREAS, the Clinton Community School District desires to enter into an agreement with the Clinton County Sheriff's Office to provide services, security and emergency response, and;

WHEREAS, the Clinton County Sheriff wishes to provide this service; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Sheriff is hereby authorized to sign said agreement.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 18, 2024

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 4-37 for Grand Mound Communications to place buried fiber optics cable North of DeWitt city limits. The work will be within the County ROW along 225th Street, 275th Avenue, 223rd Street, 272nd Avenue, and 221st Street located in section 12 of T81N R3E in the DeWitt TWP.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

March 18, 2024

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 9-55 for EI L&P. The Project will include the installation of a new pole in the back of the ROW and installing new overhead lines to cross 215th Street to an existing property. The work will be within the county right-of-way, along 215th Street, located in Section 33, T82N R04E of DeWitt Township.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____

March 18, 2024

ORDINANCE 2024-02

AN ORDINANCE ADOPTING THE COUNTY CODE OF ORDINANCES

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa:

Section 1. Pursuant to published notice, a public hearing has been duly conducted on February 26, 2024, and the Board of Supervisors hereby suspend the rules for second hearing hereby adopts the Clinton County, Iowa Code of Ordinances.

Section 2. An official copy of the County Code as adopted, including a certification by the County Auditor as to its adoption and effective date is on file at the office of the County Auditor.

Section 3. A copy of the code shall be kept available at the office of the County Auditor in the County Administrative Building for public inspection and copies will be made available for sale at cost.

Section 4. All general ordinances or parts thereof passed prior to March 4, 2024, not contained in the Clinton County, Iowa, Code of Ordinances are hereby repealed except as hereafter provided, or special ordinances not named.

Section 5. The following ordinances are specifically saved from repeal:

- 1. Zoning Ordinances, and other Ordinances related to Zoning
- 2. Grade Ordinances
- 3. Vacating Streets and Roads
- 4. Flood Plain Ordinance
- 5. Subdivision Ordinance

Section 6. This ordinance shall be in full force and effect upon publication as required by Iowa law.

Passed and approved by the Board of Supervisors on the 18th day of March, 2024.

Erin George _____

Daniel A. Srp _____

Jim Irwin Jr. _____

Attest:

Eric Van Lancker, County Auditor

Certification: I hereby certify that the foregoing was published as Ordinance Number 2024-02 on March _____, 2024.

Eric Van Lancker, County Auditor

March 18, 2024

RESOLUTION 2024 - _____

RESOLUTION APPROVING THE FINAL PLAT OF
JAYCE BLOCK ADDITION, CLINTON COUNTY, IOWA

WHEREAS, Jayce Block has filed subdivision application 4449 requesting preliminary and final approval of a proposed minor subdivision to be known and designated as Jayce Block Addition, located in the SE ¼ of the SW¼ of Section 21, Township 81 North, Range 6 East of the 5th P.M. in Clinton County, Iowa, and

WHEREAS, the Clinton County Planning and Zoning Commission held a public meeting on March 5, 2024 in DeWitt, Iowa to consider this application, and

WHEREAS, it appears that all requirements of the Clinton County Zoning Ordinance, Subdivision Regulations, Master Plan, and the laws of the State of Iowa have been complied with,

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Final Plat of Jayce Block Addition, Clinton County, Iowa, be and the same is hereby approved and the Chair is authorized to sign the final plat prior to recording.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 18, 2024

RESOLUTION 2024-_____

RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF A LEASE AGREEMENT BY AND
BETWEEN CLINTON COUNTY, IOWA AND THE CITY OF
CLINTON, IOWA FOR A PORTION OF THE BUILDING
LOCATED AT 121 6TH AVENUE, CLINTON, IOWA

WHEREAS, Clinton County, Iowa (the “County”) has leased space in the building located at 121 6th Avenue, Clinton, Iowa (the “Premises”) for many years, to provide space for various public offices including the Department of Human Services, Juvenile Court Services, and Adult Probation; and

WHEREAS, the City of Clinton, Iowa, (the “City”) has recently acquired ownership of 121 6th Avenue, Clinton, Iowa, and the City has proposed a new lease agreement (the “Lease Agreement”) with the County for the continued lease of the Premises for a five-year initial lease term and up to two five-year renewal terms; and

WHEREAS, the Board has determined that the continued lease of the Premises for the above identified offices, under the terms and conditions proposed in the Lease Agreement, would further a public purpose and is in the best interests of the County and the residents thereof, now

THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF CLINTON COUNTY IN THE STATE OF IOWA that the form and content of the Lease Agreement, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the Chairperson is authorized, empowered and directed to execute the Lease Agreement for and on behalf of the County in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by the Chairperson and County Auditor.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker

March 18, 2024

RESOLUTION 2024-

APPROVE AN AGREEMENT FOR COUNTY EMPLOYEE WELLNESS SERVICES

WHEREAS, it is in the best interest of Clinton County to annually review and renew benefits;
and

WHEREAS, Health Solutions has provided a contract renewal for the County employee wellness
program for the 2025 plan year; now

THEREFORE, BE IT RESOLVED, by the Clinton County Board of Supervisors that the
Chairman of the Board is authorized to sign said renewal document.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson, Jim Irwin

ATTEST:

County Auditor, Eric Van Lancker