

APRIL 29, 2024

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Irwin, Srp and George. Minutes from the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance
9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

Resolutions 2024-104 through 2024-107 were approved on the Consent Agenda:

RESOLUTION 2024-104

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made: Approve the appointment of Benjamin Brown for the position of seasonal Conservation Tech, at the rate of \$13.50 per hour, effective April 29th, 2024; the appointment of Baylor Crigger for the position of seasonal Conservation Tech, at the rate of \$13.50 per hour, effective April 29th, 2024.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Conservation Maintenance & Operation Fund – Wages of Temp & Part Time Employees in payment of wages without further order of the Board.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-105

WHEREAS, the job tasks of current employee Andra L. Ehredt, Case Monitor in the Department of Community Supports, has assumed additional job duties as outlined in Iowa Code, and;

WHEREAS, Andra Ehredt is making \$27.87 per hour and granting 1.5% for additional job duties would increase pay to \$28.29 per hour; now

THEREFORE BE IT RESOLVED that the Auditors Office is authorized to increase the rate for Andra Ehredt to \$28.29 per hour in payroll, effective May 12, 2024.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-106

WHEREAS, the listed Clinton County mobile home records have been purchased from mobile home dealer Scottsman Homes LLC and qualify for a property tax adjustment pursuant to Iowa Code Section 435.23:

- 22421D now owned by Jerry Martel qualifies for an adjustment of \$72.00.
- R26341 now owned by Jeff Budd qualifies for an adjustment of \$48.00.
- 11263247 now owned by Jaymie Penberthy for an adjustment of \$48.00.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that mobile home taxes for the above referenced parcels shall be adjusted in accordance with Iowa Code Chapter 435.23 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-107

BE IT RESOLVED by the Clinton County Board of Supervisors that Susan Arey, d/b/a The Almont Tap, has electronically filed a renewal application for a liquor license with an endorsement for Sunday Sales, effective July 1, 2024, and said application be and is hereby approved by the Clinton County Board of Supervisors.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

GENERAL PUBLIC

Kristin Kida, Clinton resident, said she was identified in Supervisor George’s accusations of why she takes adult ballet classes. She said she didn’t know of George until last Monday. She had been taking classes for some time and didn’t take them because that is where George’s family attends classes. She did not know George had a family member attending the classes until George mentioned it last week.

Andrew Kida, Clinton resident, said Supervisor George made comments last week attacking his character. Kida said she used letterhead to speak out against the YWCA project after the Board had approved funding for the project twice before the letter was sent. He said that is why he formally requested records from George. He said he has championed women his entire life and her charges are ludicrous. He said it sounded like there was a walking quorum as supervisor and councilmembers were texting about the YWCA project. He said IPIB stated they struggled with cases like these because records should be preserved. He said he served his country for the rights for the process of open government.

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker reminded the Board that starting next week all Board meetings in May will be conducted at the County Satellite Office in DeWitt. He added the Zoom link for the meetings in DeWitt are different than the traditional link and will be included on the Board agendas. He asked how the Board would like to handle the Memorial Day holiday at the end of May. A decision will be made later. He asked the Board to put the canvass for the Primary Election on their calendar for the morning of Tuesday, June 11.

County Treasurer Dustin Johnson reported Wednesday is the last day to pay property taxes before interest is added.

County Facilities Director Corey Johnson said it has been an honor to work for the taxpayers of Clinton County for the past 13 years. His last day with the County is Tuesday.

County Conservation Director Phil Visser said there were issues with the plumbing at restrooms at Eden Valley. He believes the budget to repair it should be fine.

DISCUSSION WITH POSSIBLE ACTION

Medical Examiner Investigator and Medical Examiner Transporter Rate of Pay & Transition From Contractors to Employees: County Emergency Management Director Chance Kness reviewed issues with having hours covered in the Medical Examiner Investigator (MEI) program and Human Resources has informed him that MEI's must be moved to employees as opposed to the current arrangement of being contracted. He also said this would change the on-call offering to both MEI and Medical Examiner Transport (MET) programs. Kness said he's concerned about not offering on-call pay in the transporter program. He reviewed the proposals that his office has come up with after receiving feedback from various sources. He said the transport on-call schedule is usually full and they take large portions of the schedule for compensation. He said the investigator impact of removing on-call pay would be less since not all the time is covered with investigators. Chairman Irwin said he would like to maintain the on-call pay for the transport program. Kness said the on-call pay is \$12,000 a year on the budget. Irwin said the on-call appears to be working and that's why he is leaning toward keeping it as is. Irwin said he originally was pushing toward getting rid of on-call pay for both programs but sees how it is working in the transport program. Kay Bates, ME transporter, said she would reconsider continuing without the on-call pay. Supervisor George said she believes the on-call pay should stay for the transporter, but open to reviewing the MEI program on-call pay. Kness said the investigators have had more questions about the process of switching from contracts to being employees. Supervisor Srp liked the idea of \$200 per call and then the training per hour rate for anything more than the typical call. Srp said that should be defined by EMA. Irwin suggested the threshold should be six hours. Kness said it is rare when a case takes more than six hours for investigators. He said there may be one or two a year.

The following resolution was presented and on motion approved:

RESOLUTION 2024-108

WHEREAS, the Board of Supervisors has determined that Medical Examiner Investigators must be reclassified from independent contractors to now be employees; and

WHEREAS, the Board of Supervisors has determined that the Medical Examiner Investigators should be considered "waiting to be engaged" instead of "on-call" when not actively working for Clinton County; and

WHEREAS, the Board of Supervisors have determined an amended compensation structure for Medical Examiner Investigators as described:

MEIs will receive the following:

1. A flat rate of \$200 per call.
2. Mileage reimbursement per the County policy.
3. An hourly rate of \$26 for training or for justifiable work at the discretion of EMA.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that independent contracts with Medical Examiner Investigators will not be renewed and that Clinton County Emergency Management is authorized to begin the hiring process for Medical Examiner Investigators; and

BE IT FURTHER RESOLVED that any newly hired Medical Examiner Investigators be hired at the newly established rates and any former contractors hired as employees shall start at the new rates on July 1, 2024.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

County Facilities Director Position: Srp said he's concerned with some people being spread too thin with the projects coming up and wonders if the position shouldn't be filled sooner than later. He met with Johnson about what the job will look like in the future because he doesn't see where the County will be engaged in large capital projects for a while after this year. Srp met with Human Resources for a new job description to be considered. Srp said his suggestion is this position stay a department head position. Srp said some of the positions are currently being moved to other departments during the transition, such as the Auditor's Office taking over the claim payments for maintenance. Srp said he worked with Johnson to possibly find a Project Manager. George agreed a point person on the project is needed. She asked if Srp was proposing to hire a Maintenance Manager and have a part-time Project Manager. Srp said there is a budget challenge. Van Lancker said he could meet with Johnson and the Budget Director to see if the

budget could handle both hires. HR Director Alexandria Ellison said this would really be a skills supervisory position with much of the project and claims management having been removed.

MOTION by Supervisor Srp to accept the job description of County Building Maintenance Manager and authorize the County HR Department to post the position.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Motion carried.

County Administration Building Project Update: Van Lancker reviewed the storage agreement.

MOTION by Supervisor Srp to authorize the Chairperson to sign the storage space agreement with Bray Properties, LLC to store County property for up to a year for \$100 a month.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Motion carried.

The Board of Supervisors approved the following claims be allowed and checks/drafts issued on the funds in payment thereof:

Vendor	Payable Description	Payment Amount
ACCESS SYSTEMS LEASING	COPIER LEASE	\$402.40
ACCURATE CONTROLS INC	PARTS	\$1,370.82
AGVANTAGE FS	DIESEL	\$21,930.51
ALLIANT ENERGY	SERVICE	\$14,888.72
ALTORFER INC	PARTS/REPAIR	\$5,360.63
AMAZON CAPITAL SERVICES INC	PARTS	\$499.87
ANDERSON SAND & GRAVEL CO	ROCK	\$150.30
ANDOVER, CITY OF	UTILITIES	\$99.00
ANDREW COMM SCHOOL DIST	SCHOLARSHIPS	\$100.00
ARAMARK CHICAGO LOCKBOX	SUPPLIES	\$344.32
ARROWHEAD FORENSICS	SUPPLIES	\$240.49
AT&T MOBILITY NATIONAL ACCOUNTS LLC	CELL PHONES	\$1,830.03
BELLEVUE COMM SCHOOL DIST	SCHOLARSHIPS	\$400.00
BICE, KRISTEN	MEI SERVICES	\$155.70
BILLION CHEVROLET BUICK GMC TOYOTA	VEHICLE MAINT	\$392.18
BLAIN'S FARM & FLEET	EQUIPMENT	\$129.99
BRAY, JOHN M	TRAVEL EXPENSES	\$540.82
BURKE ELECTRIC	PROJECT EXPENSE	\$896.28
BURKE, PHILIP F	OIL	\$1,737.52
CARDINAL PRESCHOOL	SCHOLARSHIPS	\$200.00
CDW GOVERNMENT LLC	SUPPLIES	\$349.23
CENTURYLINK	SERVICE	\$1,293.16
CENTURYLINK BUSINESS SERVICES	SERVICE	\$65.93
CERTASITE LLC	SUPPLIES	\$318.00
CINTAS CORP NO 2	SHOP SUPPLIES	\$13.16
CINTAS CORPORATION LOC 23M	SHOP SUPPLIES	\$1,681.58
CLARK SAW CENTER	PARTS LN CHAINSAW	\$133.85
CLINTON COUNTY AREA SOLID WASTE AGENCY	SERVICES	\$21.00
CLINTON HERALD	SUBSCRIPTION	\$324.48
CLINTON PRINTING CO INC	SUPPLIES	\$245.00
CLINTON, CITY OF	RENT	\$23,936.55
COMMUNITY ACTION OF EASTERN IA	CCRR	\$8,417.59
CROSTHWAITE, MARGARET	MILEAGE REIMB	\$324.90
CULLIGAN OF CLINTON	SERVICE	\$253.90
D & K MARINE REPAIRS	BOAT REPAIRS	\$291.60
DAN'S OVERHEAD DOORS	REPAIR SERVICE	\$155.00
DAVENPORT, CITY OF	HAZMAT AGREEMENT	\$18,750.00
DAVIS, LAURA J	MILEAGE/MEAL REIMB	\$353.29
DAVISON FUELS & OIL, LLC	FUEL	\$6,631.40
DAVISSON TILING LLC	UTILITIES	\$75.00
DEERING, ANDREA	MEI SERVICES	\$111.57
DELWOOD COMMUNITY PRESCHOOL	SCHOLARSHIPS	\$200.00
DENTONS DAVIS BROWN PC	SERVICES	\$11,841.00
EASTERN IOWA LIGHT & POWER COOP	SERVICE	\$1,184.00
EASTERN IOWA TIRE INC	VEHICLE MAINT	\$1,263.16
ELLISON, ALEXANDRIA K	MILEAGE REIMB	\$75.07
ESRI INC	LICENSE	\$875.00
FARM & HOME PUBLISHERS LTD	PLAT BOOKS	\$1,222.00
FIG SERIES 2021-35 LLC	TAX SALE REFUND	\$10,751.00
FINANCIAL SUCCESS LLC	RENT ASSISTANCE	\$200.00
FREEDOM HYDRAULICS INC	PARTS	\$173.57
GALLS LLC	UNIFORMS	\$110.40
GENESIS VNA & HOSPICE	SERVICES	\$26,841.66
GO GREEN CLEANING SERVICE	SERVICES	\$2,965.00
GOLLON BAIT & FISH FARM INC	SUPPLIES	\$353.00
GRAINGER	PARTS	\$171.39
GREAT WESTERN SUPPLY CO	SUPPLIES	\$5,515.90
HARRIS, AMANDA C	MEI SERVICES	\$87.97
HAWKEYE AREA COMM ACTION PROGRAM INC	HEAD START	\$2,479.76
HEALTH SOLUTIONS LLC	WELLNESS PROGRAM	\$4,185.50
HENDERSON PRODUCTS INC	PARTS	\$96.36
HITCHCOCK, RAYMOND A	TRAVEL EXPENSES	\$300.13
HODGES, BRETT A	MEI SERVICES	\$538.61
HOME DEPOT CREDIT SERVICES	SUPPLIES	\$1,007.16
I S A C A	REGISTRATION	\$250.00
IOWA AMERICAN WATER CO	SERVICE	\$1,368.54
IOWA DEPT OF PUBLIC HEALTH	ME SERVICES	\$1,900.00
IOWA LAW ENFORCEMENT ACADEMY	SERVICES	\$150.00
IOWA, STATE OF, DEPT OF REVENUE	REGISTRATION	\$10.00
IOWA'S COUNTY CONSERVATION SYSTEM	ANNUAL FEES	\$434.00
ITSVAVY LLC	EQUIPMENT	\$679.00

KARL CHEVROLET INC	VEHICLE PURCHASE	\$24,855.78
KNESS, CHANCE	MEAL REIMB	\$2.88
KWIK TRIP INC	FUEL	\$767.88
LANT, CRYSTAL A	MEAL REIMB	\$47.44
LAURITZEN AUTOMOTIVE INC	VEHICLE MAINT	\$157.52
LITTLE SHEPHERD CHRISTIAN PRESCHOOL	SCHOLARSHIPS	\$700.00
LOGAN CONTRACTORS SUPPLY INC	SUPPLIES	\$850.00
LUTHERAN SERVICES IN IOWA INC	NPP	\$18,214.49
LYNCH DALLAS PC	SERVICES	\$220.00
MALCOM, MARY E	STIPEND	\$500.00
MANATTS INC	MATERIALS	\$13,398.81
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SERVICE	\$694.01
MARTINEZ, ESMIRIA	RENT ASSISTANCE	\$275.00
MASTERCARD	APR PAYMENT	\$2,321.06
MATCO TOOLS	HAND TOOLS	\$329.50
MCI COMMUNICATIONS SERVICES	SERVICE	\$54.17
MEAD & HUNT	PROJECT PAYMENT	\$4,500.00
MEDIACOM COMMUNICATIONS CORP	SERVICE	\$270.22
MENARD INC	SUPPLIES	\$254.92
MERCYONE CLINTON MEDICAL CENTER	SUPPLIES	\$1,229.76
MIDAMERICAN ENERGY COMPANY	SERVICE	\$1,505.20
MIDWEST PATCH, IOWA PATCH	SIGNS	\$952.00
MJ'S EAST AMOCO	FUEL	\$249.35
MODUS ENGINEERING LTD	SERVICES	\$13,562.50
MOTOROLA SOLUTIONS INC	SERVICES	\$23,995.07
MULGREW OIL CO	FUEL	\$524.70
NAPA AUTO PARTS - 2725	PARTS FILTERS OIL	\$2,734.68
NAPA AUTO PARTS - 2879	PARTS	\$267.13
ODEN ENTERPRISES INC	BRIDGE S3452 C2897	\$14,640.36
OSMUN, MICHAEL F	TRAVEL EXPENSES	\$514.02
PAPE FUNERAL HOME INC	CREMATION ASSISTANCE	\$4,500.00
PHYSICIANS CLINIC OF IOWA PC	SERVICES	\$12.75
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	EQUIPMENT LEASE	\$1,143.18
PITNEY BOWES INC	SUPPLIES	\$522.87
PLUNKETT'S PEST CONTROL INC	SERVICES	\$66.88
PRIORITY DISPATCH	LICENSE RENEWAL	\$14,000.00
QUALITY CLEANING EQUIPMENT	PARTS	\$1,483.66
QUALITY CONCRETE CO INC	PROJECT PAYMENT	\$326.50
QUALITY INN	SERVICES	\$210.00
RADIOLOGY CONSULTANTS OF IOWA	SERVICES	\$109.00
RIVER VALLEY COOPERATIVE	LP LOST NATION	\$470.88
RK DIXON	COPIER MAINT	\$209.70
RK GRAPHICS	DECALS	\$300.00
ROSSITER CEMETERY ASSOC	SERVICEMEN'S GRAVE	\$350.00
SACRED HEART PRESCHOOL	SCHOLARSHIPS	\$300.00
SCENARIO TRAINER INC	SUPPLIES	\$3,960.00
SCHROEDER, JESSUP J	EXPENSE REIMB	\$71.05
SCHULZ, ASHTON LEE	MEI SERVICES	\$151.80
SCOTT, COUNTY OF - SHERIFF	SERVICES	\$32.01
SCOTT, COUNTY OF - TREASURER	I-SMILE	\$3,476.50
SEVENTH JUDICIAL DISTRICT COURT	GAX REIMB	\$5,526.35
SMITH, ANDREW R	MEAL REIMB	\$13.78
SPAHN & ROSE LUMBER CO - 08	SIGNS	\$127.26
SPARKS SMALL ENGINE REPAIR LLC	REPAIR SERVICE	\$518.81
SPERRY, SHERRY J	MILEAGE REIMB	\$239.31
STANKEE, CHRISTY	MEI SERVICES	\$201.40
STATE HYGIENIC LABORATORY	SERVICES	\$325.00
STERICYCLE INC	SERVICES	\$1,259.98
STEWART, KOLTON P	MEAL REIMB	\$103.84
THE GARAGE INC	VEHICLE MAINT	\$631.97
THEISEN'S OF DE WITT INC	PARTS/SUPPLIES	\$369.79
THILTGEN, DONALD	MILEAGE REIMB	\$29.48
THOMPSON TRUCK & TRAILER INC	PARTS	\$941.47
TIRES N' MORE	PARTS	\$50.00
TRI STOP FUEL	FUEL	\$155.92
TRUCK COUNTRY OF IOWA	PARTS	\$195.35
UNPLUGGED WIRELESS COMMUNICATIONS LLC	PAGERS	\$150,243.80
US CELLULAR	SERVICE	\$86.30
VAN DIEST SUPPLY COMPANY	SUPPLIES	\$1,305.25
VAN LANCKER, ERIC	MILEAGE REIMB	\$224.18
VERIZON WIRELESS	SERVICE	\$609.43
VERIZON WIRELESS-VSAT	SERVICE	\$170.36
VOGEL, BRENT M	MILEAGE REIMB	\$338.57
WEGENER, WALKER	WELL PLUGGING	\$500.00
WENDLING QUARRIES INC	ROCK	\$12,943.59
WILLSON & PECHACEK PLC	SERVICES	\$1,311.10
WIMACTEL INC	PAY PHONE	\$91.50
WIRTH, MARY KAY	MILEAGE REIMB	\$257.28
XEROX FINANCIAL SERVICES LLC	COPIER LEASE	\$440.04
YOERGER TOWING & RECOVERY	SERVICES	\$325.00
YWCA, CLINTON CHILDRENS' CENTER	SCHOLARSHIPS	\$300.00
ZION CHILD CARE PRESCHOOL	SCHOLARSHIPS	\$300.00
	Grand Total:	\$533,066.29

Fund	Expense Amount
0001 GENERAL BASIC	\$109,970.92
0002 GENERAL SUPPLEMENTAL	\$4,815.61
0003 AMERICAN RESCUE PLAN (ARPA)	\$22,022.50
0011 RURAL SERVICES BASIC	\$24,921.52
0020 SECONDARY ROADS	\$85,532.92
0027 COMMISSARY	\$84.80
0040 MISC. GRANTS	\$5,526.35
4000 EMERGENCY MANAGEMENT SERVICES	\$171,178.39
4010 E911	\$41,935.94

4100 COUNTY ASSESSOR	\$1,773.90
5120 SCHOOL READY	\$44,816.08
5121 EARLY CHILDHOOD IOWA	\$5,385.86
7100 TAX CLEARING FUND	\$10,751.00
7300 REFUND CLEARING	\$165.00
8500 CLINTON COUNTY BENEFIT TRUST	\$4,185.50
Grand Total:	<u>\$533,066.29</u>

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

The Board of Supervisors adjourned to meet on Wednesday, May 1, 2024.

Eric Van Lancker, County Auditor

Jim Irwin, Jr., Chairperson

-APPROVED-

County Auditor

Chairperson