

Clinton / Jackson Early Childhood Iowa

Mary Kay Wirth, Director

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Executive Committee Meeting Minutes

Monday, May 23, 2024 – 7:32 AM

C/J ECI Board members present: Jack Willey, Nin Fligel, Sarah Hogan
Staff: Mary Kay Wirth

The director shared the answers to the questions from the previous meeting.

Bright Beginnings corrected the total in the budget.

LSI sent an email with explanations of extra costs. LSI (NPP): needs to address questions about amount of staffing, **The ECI staffing is stable now.** large increase in expenses for professional fees/org-**The amount of affiliation fee for PAT as well as the PAT curriculum access for PAT,** supplies/curriculum **due to increase in group events, also each staff has a cell phone instead of wifi hotspot to allow for hipaa compliancy,** and communication/occupancy **also due to cell phones, and lost FSRP contract so occupancy increased.**

CCR & R sent an email with their plans for the Early Childhood funds The director shared that ECI state leadership has given guidance that our local ECI should not be funding CCR & R salaries/benefits, travel and EC-PBIS because HHS has a contract with CC R & R for these costs in our areas. The amount of these expenses is \$43,758. It was discussed to leave \$20,000 of that amount to be left in CCR & R for the Sunshine project. Also, it was suggested by the state that CCR & R use the Business Investment Program for these funds and some of the mini-grant/urgent need funds which is \$43,500.

Sunshine now has 3 bids for the playground project.

The director salary was discussed. The raises for FY25 in Clinton County are 3%, Jackson County 3.5%. The board recommended a raise of 3.25% for the director.

The director would like to include \$18,000 in carryover to fund the preschool scholarships for FY25.

New Business included LSI's request to transfer money allocated for car seats to salaries. At this time they are asking to fund \$1,500 in car seats and the rest \$8,500 to be used for salaries. They are currently \$25,000 short in salaries for FY24.

The meeting adjourned at 8:02 AM.

The next regular board meeting is May 23rd at 4:00 PM

The regular board meeting will be moved to June 10th at 4:00 PM due to the director's vacation. An executive board meeting will be scheduled as needed on June 17th at 7:30 AM

Respectfully submitted by: Mary Kay Wirth, Director

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Every child, beginning at birth, will be healthy and successful.