

OCTOBER 14, 2024

The Board of Supervisors of Clinton County, Iowa, met at the Clinton County Law Center, Clinton, IA. Present were Supervisors Irwin, Srp and George. Some resolutions and discussions are summarized as provided by the Code of Iowa. Full text can be found at www.clintoncounty-ia.gov/BOS_Minutes and may also be inspected during regular business hours in the Clinton County Auditor's Office at 1900 N. 3rd St., Clinton, IA. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

Resolutions 2024-269 through 2024-274 were approved on the Consent Agenda.

RESOLUTION 2024-269: RESOLUTION ACCEPTING THE TERMINATION OF CADEN MILLER FROM THE MAINTENANCE DEPARTMENT

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-270 discussion: County EMA Director Chance Kness said he, Medical Examiner Program Director Dr. Margaret Wolf, and EMA Operations Officer Andrew Smith agree the nine ME investigators are needed to be able to fill the schedule. He said they are currently at seven. He said the portion of the budget that would be affected to get to nine is hiring and training. Kness said he has heard from investigators that the lack of on-call pay has been viewed as negative. He said transporters are still getting on-call pay. The Board asked for a presentation on the on-call pay situation when EMA has prepared a report with that information. Chairman Irwin said the call pay was increased to off-set on-call pay. Kness said they are seeing the negative impact of lack of on-call pay in current employees and people interested in working. Wolf said on-call pay may help keep the seven and help fill up the schedule. Irwin said HR is stating they have had more applicants since the new pay plan was implemented. Wolf said the investigators state they are not seeing the same amount of pay. It was generally agreed to continue to post and backfill up to nine.

RESOLUTION 2024-270: RESIGNATION OF MEDICAL EXAMINER INVESTIGATOR RAMON TIESO

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-271: RESOLUTION APPOINTING DAVID MCDONELL AS CLINTON COUNTY MEDICAL EXAMINER INVESTIGATOR

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-272: RESOLUTION TO APPROVE THE APPOINTMENT OF EMILY DRURY TO PERMANENT PART-TIME CONCESSIONS WORKER

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-273: RESOLUTION TO AUTHORIZE THE SHERIFF TO SIGN AN AGREEMENT WITH THE GOVERNOR'S TRAFFIC SAFETY BUREAU

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-274: RESOLUTION TO RENEW A CONTRACT WITH POLICYSTAT FOR POLICY MANAGEMENT SOFTWARE

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION 2024-275: RESOLUTION TO APPROVE 2024 WEED COMMISSIONER REPORT

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2024-276: APPROVE THE REVISIONS TO THE CLINTON COUNTY EMPLOYEE HANDBOOK

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Clinton County Auditor Eric Van Lancker said in-person absentee voting begins Wednesday in the cafeteria of the Administration Building and will continue through November 4. He added the office will be open for voting Saturdays, October 26 from 8 a.m. to 1 p.m. and November 2 from 8 a.m. to 5 p.m. He also reminded voters that absentee ballot request forms for ballots to be mailed must be submitted by the end of the day October 21. Van Lancker also reviewed the possible schedule for Board meetings around the election. The bid process for the Law

Center parking lot will begin next week with a resolution to set a public hearing. That schedule would have the project being awarded in mid- to late-November.

Chairman Irwin said he attended the organizational meeting for the Ports of Eastern Iowa and he was named a co-chairperson of that committee. He said they also learned of many funding opportunities from various sources. He said they would like to develop the port authority with committees that include elected officials and another that features business leaders and citizens. He said the next wind turbine meeting will be October 30 at the County Satellite Office in DeWitt.

Supervisor George said the fall fest in downtown Clinton during the weekend was well attended and the Sheriff's Office and EMA had good representation.

County Treasurer Dustin Johnson thanked HR for getting the position in his office posted quickly and they have received several applications already. He added property tax collection is down to \$1.6 million outstanding for first-half collections. He said past due notices will be sent out toward the end of the month. He said the number of parcels not paid has decreased since his last report.

County Engineer Todd Kinney said the old Highway 61 bridge south of DeWitt is open. He said the overlay on Elvira Road west of Elvira continues and should finish up late next week. He reported the bridge crew is finishing the last bridge of the season and then moving onto two box culverts in a project with the City of Clinton.

County Conservation Director Phil Visser reported the Halloween event at Rock Creek went very well and the campground was full. He said the Blue Heron tours will run until October 24. He said they are starting to winterize the campgrounds this week. He said the Conservation Board meets next week and will open bids for work on the Eden Valley remodel.

County VA Director John Bray said they are going to Des Moines for the annual fall school training. He said the office will be closed and have limited hours the rest of the week.

DISCUSSION WITH POSSIBLE ACTION

County Courthouse Fourth Floor Bat Waste Remediation Estimates: Van Lancker reported maintenance collected two estimates to have the floor cleaned and disinfected. He said one estimate is for \$16,885 and the other is \$11,200. He and Building Maintenance Manager Matt Lancaster reviewed the estimates and the work included and didn't see any major differences between them. Sheriff's Office Chief Deputy Steve Diesch said he has removed three bats since the work was completed, but that is way less than before work was done.

MOTION by Supervisor Srp to engage Get Bats Out for the Courthouse fourth floor bat waste remediation.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

County Administration Building Project Update: Van Lancker and Irwin reported window replacement on the first floor of the east side of the building starts today and concrete for the front entry sidewalk is being poured today. Irwin said the Mental Health department and community services offices are moving back in. Johnson said he hopes they will be moving things into their new office area later this week.

10:12 A.M. Public Hearing with Possible Action to Follow

Chairman Irwin called a public hearing to order to solicit public comment on a budget amendment to the fiscal year 2025 Clinton County Budget.

Proof of publication was presented, accepted and returned for filing.

Present were Board of Supervisors, County Auditor Van Lancker, County Budget Director, public and media.

Van Lancker and County Budget Director Nicholas Manrique reviewed the budget amendment.

No comments were received before the hearing.

Manrique said it looks like a large amount of amendments but a lot of it is budgeting ARPA and railpark lawsuit funds. Johnson wanted to make sure the railport lawsuit funds were being set aside for debt service levy reduction. Srp said that is still the plan and should be plenty to meet using 50% of the funds for that purpose. Van Lancker said using those funds for current capital projects will help protect the general fund balance.

MOTION by Supervisor Srp to adjourn the public hearing.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried. The public hearing was closed at

10:25 a.m.

The following resolution was presented and on motion approved:

RESOLUTION 2024-277

WHEREAS, certain departments in the various funds of the County may overspend and there are sufficient funds available in the said service areas to cover these expenditures; now

THEREFORE BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

General Basic Fund – Expenses	from	\$ 16,352,536.68	to	\$ 17,118,045.68
General Supp. Fund – Expenses	from	\$ 7,587,109.52	to	\$ 7,958,839.52

ARPA Fund - Revenues	from	\$ 3,793,500	to	\$ 4,164,801
ARPA Fund - Expenses	from	\$ 3,793,500	to	\$ 4,164,801
Pioneer Cemetery Fund– Expenses	from	\$ 86,065	to	\$ 104,065
Opioid Settlement Fund – Expenses	from	\$ 0	to	\$ 300,000
Misc Grants Fund – Revenues	from	\$ 50,000	to	\$ 297,385
Misc Grants Fund – Expenses	from	\$ 50,000	to	\$ 297,385
Capital Projects Fund – Revenue	from	\$ 0	to	\$ 2,040,000
Capital Projects Fund – Expenses	from	\$ 0	to	\$ 1,890,000

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments to the fiscal year 2025 County Budget.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

Supervisor George said she may not agree with everything in the budget amendment but understands moving forward.

REPORTS

The 1st Quarter FY2025 County Recorder’s Report of Fees Collected was presented, approved and filed.

The Board of Supervisors approved the following claim be allowed and draft issued on the fund in payment thereof:

Vendor	Payable Description	Payment Amount
Access Systems	Copier Lease	\$26.41
Access Systems Leasing	Copier Lease	\$818.83
ADT Security Services	Annual Service Plan	\$520.92
Advanced Correctional Healthcare Inc	Service	\$26,723.27
Alliant Energy	Service	\$3,076.88
Alltest Inc	Drug Test	\$180.00
Altorfer Inc	Parts Service	\$48,060.78
Amazon Capital Services Inc	Equipment/Supplies	\$744.66
Andover, City Of	Utilities	\$91.50
Aramark Chicago Lockbox	Services	\$22,691.28
Arcasearch Llc	Annual Fee	\$3,025.00
Ascensus	Services	\$1,000.00
At Disposal	Services	\$1,074.34
AT&T Mobility National Accounts LLC	Cell Phones	\$2,139.91
Authlite LLC	Parts/Supplies	\$3,395.00
Baldwin Nashville Telephone Co Inc	Service	\$111.90
Bellevue Community School District, Little Stars Preschool	Scholarships	\$600.00
Bergert, Dale H	Mileage Reimb	\$397.98
Bowman, David M	Rad Officer	\$270.00
Calamus, City Of	Utilities	\$104.01
CDW Government LLC	Equipment	\$1,308.14
Center Grove Cemetery Assoc	Servicemen's Grave Care	\$700.00
Centurylink	Service	\$638.48
Cintas Corp No 2	Shop Supplies	\$13.16
Cintas Corporation Loc 23m	Shop Supplies	\$1,627.99
Clark Saw Center	Equipment Repair	\$145.49
Clinton County	Copy Paper Reimb	\$36.00
Clinton County Area Solid Waste Agency	Services	\$56.00
Clinton County Auditor	Idda Membership Dues	\$1,981.84
Clinton County Extension	Row Pesticide Trng	\$90.00
Clinton Herald	Publication	\$2,319.80
Clinton Humane Society	Services	\$100.00
Clinton, City Of	Rent	\$15,282.44
Coast To Coast Computer Products Inc	Equipment	\$1,779.83
Comelec Services Inc	Supplies	\$749.04
Conference Technologies Inc	Service Agreement	\$7,588.00
Corner Deli & Ice Cream Shoppe LLC	Lunch Meeting	\$59.50
Culligan Of Clinton	Service	\$485.25
Davison Fuels & Oil, LLC	Fuel	\$6,552.46
Davisson Tiling LLC DbA Total Septic Service	Services	\$1,185.00
Delmar, City Of	Utilities	\$43.10
Denco Highway Construction Corp	Crack Fill	\$29,157.75
Department Of Inspections, Appeals, & Licensing	Inspections	\$450.00
Des Moines Register Media	Subscription	\$574.92
Des Moines Stamp Mfg Co	Supplies	\$68.15
Dewitt, City Of	Utilities	\$411.41
Downtown Auto Clinic	Vehicle Maint	\$53.63
Dultmeier Sales LLC	Parts	\$124.00
Eastern Iowa Light & Power Cooperative	Area Lighting	\$803.68
Eastern Iowa Tire Inc	Vehicle Maint	\$2,788.41
Ed Morse Chevrolet Buick GMC North	Vehicle Maint	\$1,109.05
F&B Communications Inc	Service	\$281.56
Fastenal Co	Parts	\$89.85
Foley, Ashley	Mei Services	\$10.45
Foley's Stump Removal	Stump Removal	\$1,890.00
Galls LLC	Uniforms	\$1,249.57
Genesis VNA & Hospice	Ccnc	\$6,552.89
Go Green Cleaning Service	Bldg Cleaning	\$850.00
Gollon Bait & Fish Farm Inc	Supplies	\$337.00
Goose Lake, City Of	Utilities	\$70.96
Grainger	Supplies	\$634.28
Grand Mound Cooperative Telephone Assoc	Service	\$2,749.76
Great Western Supply Co	Supplies	\$1,468.00
GTN LLC	Propane	\$33.00
Guardian Alliance Technologies Inc	Services	\$100.00

Haack Lawn Care LLC	Grounds Care	\$1,836.00
Hamilton, Cole A	Meal Reimb	\$14.72
Hammond, Paul R	Meal Reimb	\$55.49
Hartz Lock Co	Project Payment	\$807.50
Holiday Inn Des Moines Airport	Lodging	\$772.80
Home Depot Credit Services	Materials/Supplies	\$2,059.44
Housby Heavy Equipment LLC	Parts	\$391.42
Huginin Sewer And Plumbing	Service Call	\$1,689.00
Iowa American Water Co	Service	\$966.81
Iowa Department Of Transportation	Hma Paved Fillets	\$92,348.93
Iowa Dept Of Natural Resources	1st Qtr Fy2025 Fees	\$300.00
Iowa Individual Health Benefit Reinsurance Assoc	Services	\$1,787.00
Iowa Law Enforcement Academy	Services	\$20.00
Iowa National Emergency Number Assoc	Registration	\$550.00
John Deere Financial	Supplies/Repairs	\$249.93
Kalfas, Daniel B	Ground Lease	\$50.00
Karl Chevrolet Inc	Vehicle Purchase	\$49,905.20
Keeney Welding	Outside Service	\$511.61
Keltek Incorporated	License Renewal	\$3,300.00
Klye R Maurer, Attorney At Law Plc	Services	\$678.58
Kness, Chance	Meal Reimb	\$4.27
Kristensen, Natalie Z	Mileage Reimb	\$70.35
Kunau Implement Co Inc	Parts	\$78.51
Kupfer, Nicole M	Rad Officer	\$210.00
Lectronics Inc	Alarm Service	\$568.50
Lerup Assets LLC	Rent Assistance	\$200.00
Linn, County Of - Community Services	Services	\$48,563.34
Lost Nation, City Of	Utilities	\$3.02
Lovaas, Jenna	Stipend	\$500.00
Lynch Dallas Pc	Supplies	\$1,665.50
Madison National Life	Premiums	\$415.80
Mail Services LLC	Services	\$2,262.85
Martin Equipment Of Illinois Inc	Parts Tool	\$3,240.41
Mastercard	Part Fuel Sup Fee Safety Bldg	\$11,372.37
Matco Tools	Shop Tool	\$31.77
Mediacom Communications Corp	Service	\$1,250.00
Menard Inc	Supplies	\$156.04
Meyer Pest Control LLC	Services	\$170.00
Midamerican Energy Company	Area Lighting	\$52.66
Mj's East Amoco	Bridge Maint Fuel	\$86.96
Motorola Solutions Inc	Services	\$3,305.69
Mulgrew Oil Co	Fuel	\$304.63
Mulholland, Michael L	Grounds Care	\$252.00
Mutual Wheel Co	Parts	\$95.84
Napa Auto Parts - 2725	Prt Oil Fltr Sfty Sppls	\$2,216.37
National Realty Counselors Inc	Services	\$9,343.15
Northwest Mechanical Inc	Service Call	\$4,796.23
Northwest Plumbing Heating & Ac	Project Payment	\$1,675.50
O T R Tire Sales Service & Repair Inc	Repair Service	\$60.00
O'Donnell Ace Hardware	Supplies/Parts	\$388.58
Ogden, Linda A	Transcripts	\$238.20
Owens, Matthew R	Grounds Care	\$1,320.00
Paarmann, David G	Grounds Care	\$252.00
Pape Funeral Home Inc	Cremation Assistance	\$1,500.00
Pauly Jail Building Company Inc	Parts	\$2,494.00
Petersen, Pamela K	Mileage Reimb	\$53.60
Pitney Bowes Global Financial Services LLC	Equipment Lease	\$3,340.35
Pitts, Dora	Well Chlorination	\$150.00
Plunkett's Pest Control Inc	Services	\$370.31
Preston Ready Mix Corp	Bridge Maint	\$1,573.52
Preston Telephone Company	Service	\$93.22
Priority Dispatch	Certification	\$425.00
QC Analytical Services LLC	Services	\$132.00
Quality Concrete Co Inc	Patching	\$21,362.50
Quill Corporation	Supplies	\$241.37
R H A Service Inc	Equipment Lease	\$120.00
Rasmussen, Ray	Well Chlorination	\$187.00
RCM Data Corporation	Supplies	\$522.68
Republic Services	Services	\$2,813.72
Ricoh USA Inc	Copier Lease	\$198.14
RK Dixon	Copier Maint	\$315.52
RNJS Distribution Inc	Service	\$89.00
Rogis, Allan E	Grounds Care	\$175.00
Sadler Power Train Inc	Parts	\$2,493.42
Schober, Dean K	Hbi Reimb	\$1,500.00
Schoenthaler, Kahler, Reicks & Petersen	Services	\$45.60
Schroeder, Jenny L	Mei Services	\$4.02
Schwartz, Amanda K	Travel Refund	\$306.88
Scott, County Of - Sheriff	Sheriff Services	\$80.32
Scott, County Of - Treasurer	Mei Services	\$2,738.37
Secretary Of State	Notary Fee	\$30.00
Seneca Environmental Services	Tank Repair	\$1,168.75
Sherwin Williams	Supplies/Materials	\$811.39
Skyline Center Inc	Scanning Services	\$252.00
Soenksen, Allan L	Meal Reimb	\$99.82
Spahn & Rose Lumber Co - 08	Portland Cement	\$119.00
Sparks Small Engine Repair LLC	Parts	\$36.99
Stanard & Associates Inc	Services	\$455.00
Stay N Play Daycare Center	Scholarships	\$200.00
Stericycle Inc	Services	\$512.05
Sterling Commercial Roofing Inc	Inspections	\$250.00
Stonehugger Cemetery Restoration LLC	Restoration	\$65,810.00
Stroehle, Michelle	Transcripts	\$24.50
Sullivan, Ricky	Grounds Care	\$753.00

Tandem Tire & Auto Service Inc	Vehicle Maint	\$26.99
The Garage Inc	Vehicle Maint	\$545.55
The Observer	Publications	\$1,840.58
The Shredder	Services	\$48.00
Theisen's Of De Witt Inc	Parts	\$270.05
Thompson Truck & Trailer Inc	Batteries	\$840.10
Tieso, Ramon	Mei Services	\$2.01
Tires N' More	Vehicle Purchase	\$1,485.45
TMobile USA Inc	Services	\$100.00
Transunion Risk & Alternative Data Solutions Inc	Services	\$75.00
Travel Inn Clinton - Shah, Pankaj C	Lodging	\$823.20
Tri City Electric Co Of Iowa	Services	\$1,510.00
Trimble Apartments	Rent Assistance	\$200.00
Uline Inc	First Aid Sup	\$447.37
Uniform Den Inc	Uniforms	\$727.65
Unitypoint Health - St Luke's Occupational Medicine	Drug Screen	\$126.00
US Cellular	Service	\$2,395.08
Valley Construction Co	Project Payment	\$461,741.58
Verizon Wireless	Service	\$379.76
Veterans Information Service	Supplies	\$190.00
Wells Fargo Financial Leasing Inc	Copier Lease	\$633.36
Wendling Quarries Inc	Materials	\$2,182.49
White Cap Lp	Patching Supplies	\$304.71
Windstream Iowa Communications Inc	Service	\$2,511.15
Wolf, Margaret C	Me Services	\$3,264.99
Wolf, Michael L	Expense Reimb	\$54.56
Xerox Financial Services LLC	Copier Lease	\$380.98
YWCA, Clinton Childrens' Center	Scholarships	\$100.00

Grand Total: \$1,060,152.13

Fund	Expense Amount
0001 General Basic	\$250,610.32
0003 American Rescue Plan Act Of 2021 (Arpa)	\$463,136.98
0004 Eastern Iowa Mental Health Region	\$282.01
0011 Rural Services Basic	\$10,663.44
0020 Secondary Roads	\$217,203.25
0021 Pioneer Cemetery	\$72,782.42
0024 County Recorder's Records Mgmt	\$252.00
0027 Commissary	\$758.60
4000 Emergency Management Services	\$18,278.41
4010 E911	\$2,859.02
4100 County Assessor	\$10,388.15
5120 School Ready	\$4,300.94
5121 Early Childhood Iowa	\$3,151.95
5400 State Fees / Well Permits	\$300.00
8500 Clinton County Benefit Trust	\$3,202.80
9999 Treasury Management Fund	\$1,981.84
Grand Total:	\$1,060,152.13

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

The Board of Supervisors adjourned to meet on Monday, October 21, 2024, at the Clinton County Law Center, Clinton, IA.

Eric Van Lancker, County Auditor

Jim Irwin, Jr., Chairperson

-APPROVED-