

NOVEMBER 8, 2024

The Board of Supervisors of Clinton County, Iowa, met at the Clinton County Law Center, Clinton, IA. Present were Supervisors Irwin and Srp. Supervisor George joined the meeting via Zoom. Minutes from the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

Resolutions 2024-291 through 2024-294 and two (2) Motions were approved on the Consent Agenda:

RESOLUTION 2024-291

WHEREAS, the Clinton County Conservation Board wishes to end employment of Benjamin Brown, Baylor Crigger, Michael Scheckel Jr., and Edwin Hinz as seasonal conservation technicians; and Ella Eshelman, Olivia Johnson, and Verayna Johnson as seasonal concessions workers effective November 4th, 2024; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-292

WHEREAS, the Communication Commission determines pay for county employees; and

WHEREAS, the Board of Supervisors administrates payroll communications; and

WHEREAS, the Communications Commission has voted to institute a temporary pay rate raise for the Technology Systems Manager; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve a temporary wage increase for the full-time position of Technology Systems Manager from \$39.61 to \$43.83 effective October 27, 2024; and revert back to \$39.61 upon the start date of a new Director of Communications; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Communications Fund in payment of salaries without further order of the Board.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-293

WHEREAS, the listed Clinton County mobile home records have been transferred to mobile home dealer Scottsman Homes LLC and pursuant to Iowa Code section 435.25 taxes shall be abated:

- 11259505 transferred to Scottsman Homes LLC in dealer inventory qualifies for an abatement of \$97.00
- MP1513207 transferred to Scottsman Homes LLC in dealer inventory qualifies for an abatement of \$63.00
- CLH028670TN transferred to Scottsman Homes LLC in dealer inventory qualifies for an abatement of \$94.00
- BR05NC142030 transferred to Scottsman Homes LLC in dealer inventory qualifies for an abatement of \$63.00.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that Mobile Home taxes for the above referenced parcels shall be abated in accordance with Iowa code chapter 435.25 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-294

WHEREAS, the listed Clinton County mobile home records have been purchased from mobile home dealer Scottsman Homes LLC and qualify for a property tax adjustment pursuant to Iowa Code section 435.23:

- FLHML2FE192730063 now owned by Maggie and Brandon Archer qualifies for an adjustment of \$100.00

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that Mobile Home taxes for the above referenced parcels shall be adjusted in accordance with Iowa Code chapter 435.23 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

MOTION by Supervisor Srp to authorize the Chairperson to sign Utility Permit Number 13-26 for Miles Telephone to bury duct and fiber optic cable along the following routes: 475th Avenue, 460th Avenue, 445th Avenue, 437th Avenue, 135th Street, 131st Street, 130th Street, 125th Street, 115th Street, 110th Street, and 105th Street. The proposed work is located within the county right-of-way in Sections 01, 02, 10, 11, 12, 13, 14, 14, 23 and 24 T83NR06E and Sections 06, 07, 17, 18, 19, and 20 T83NR07E of the Elk River Township.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

MOTION by Supervisor Srp to approve the final plans for the Bridge Deck Overlay Project No. BHS-C023(140)—63-23, on Y-70 over Ames Creek.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION 2024-295

WHEREAS, the Iowa County Engineers Association (ICEA) has contracted to complete Safety Action Plans for Iowa counties at no cost to the counties, and

WHEREAS, the Clinton County Board of Supervisors is committed to achieve significant declines in roadway fatalities and serious injuries in Clinton County, and

WHEREAS, the Clinton County Board of Supervisors supports of the strategies outlined in Iowa's Five-Year Strategic Highway Safety Plan (SHSP) 2024-2028 and the overall vision of Zero Fatalities on Iowa's public roadways, and

WHEREAS, the Clinton County Board of Supervisors is committed to implementing the safety strategies outlined in the Safety Action Plan (SAP), which will assist road users with staying safe while driving, walking, or riding in Clinton County; now

THEREFORE BE IT RESOLVED by that the Clinton County Board of Supervisors authorizes the Clinton County Board of Supervisors Chairman to sign the Clinton County Safety Action Plan pledge.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2024-296

WHEREAS, in accordance with Section 309.22 and Section 309.93 Code of Iowa, it is required that County Secondary Road Five Year Construction Program Amendments be adopted by the Board of Supervisors, and

WHEREAS, such a program revision is required to revise the HSIP Swap safety funding award amount from \$425,000 to \$400,000, has been prepared, and

WHEREAS, said budget and program are subject to the approval of the Iowa Department of Transportation, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that said Five Year Program Revision as set forth in detail be and are hereby adopted and that same be submitted to the Iowa Department of Transportation for their approval.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2024-297

WHEREAS, the City of Grand Mound has been awarded Federal Aid funds in accordance with the RPA STBG Small City funding program on Y-54, Project number HSIP-SWAP-CO23(133)—FJ-23; and

WHEREAS, to reimburse Clinton County the Small City STBG swap funds it is necessary for Clinton County, City of Grand Mound and the IDOT to enter into an agreement for administration and funding of the project; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the IADOT Agreement No: 6-22-STBG-SWAP-034; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2024-298

WHEREAS, it is in the best interest of Clinton County to establish and review vendors from time to time; and

WHEREAS, the Clinton County Director of Human Resources has reviewed the responses to PRFs and recommended the County renew the agreement with Lynch Dallas; now

THEREFORE BE IT RESOLVED that the chairman of the Board of Supervisors may execute the agreement for Fiscal Year 2026, effective July 1, 2025, with Lynch Dallas for HR Legal Services.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

RESOLUTION 2024-299 discussion: Supervisor George said the EMA board met yesterday and discussed the proposal. She said the MEI program is working better than it has in years with Dr. Margaret Wolf leading the program. She said the board agreed their time is worth something even on call. She said the Board agreed with capping the MEIs at 8 and adding on call pay. Andrew Smith, EMA Operations Officer, reminded the Board that they are asking for this proposal based on feedback from the investigators. Wolf said her concern is their working pool is low and retaining employees is difficult. She said replacing workers will be costly and this plan may ultimately be a

cost savings to the County by retaining the team members. George asked the MEIs to please fill the gaps in the schedule now that the Board is agreeing to the new pay structure.

The following resolution was presented and on motion approved:

RESOLUTION 2024-299

WHEREAS, the County Medical Examiner and Emergency Management have recommended a change in the pay structure for Medical Examiner Investigators in order to recruit and retain sufficient Investigator staffing; and

WHEREAS, the recommended pay structure will require a change in job description from “waiting to be engaged” to “on-call” when an Investigator is on the schedule to respond to any calls that may occur; and

WHEREAS, the Board of Supervisors have determined an amended compensation structure for Medical Examiner Investigators as described:

MEIs will receive the following:

1. On-call pay at a rate of \$1.42 per hour.
2. A flat rate of \$200.00 per call, for calls taking up to 6 hours.
3. Mileage reimbursement per the County policy.
4. An hourly rate of \$26.00 for training or for justifiable work at the discretion of EMA.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the new rates for MEIs shall be instituted November 24, 2024.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Clinton County Auditor Eric Van Lancker said Tuesday’s election went smooth and thanked everyone who worked the election for their neighbors. He said the Board meets next on Wednesday morning to canvass the votes and again on Wednesday evening to continue wind turbine ordinance discussions. He reminded the Board that County Buildings are closed on Monday for the Veteran’s Day holiday.

Chairman Irwin said the Iowa Workforce Region is scrambling to find a new fiscal agent. He thanked Conservation for the work they have done recently to address ADA concerns.

Supervisor George said she also appreciated everyone who helped with the election on Tuesday.

County Treasurer Dustin Johnson said they are settling into their new space. He thanked maintenance for the work they have done to make the move possible. His office is starting interviews for the new clerk position this week. He said delinquent notices went out last week and that has been keeping them busy.

Sheriff’s Office Chief Deputy Steve Diesch said they had a traffic stop that involved pets, so a couple of dogs were taken to the Clinton Humane Society.

Conservation Director Phil Visser said the Conservation Foundation banquet went very well last weekend. He said naturalists have now shifted to in-school programs as the weather is turning. He said the docks have been removed from Rock Creek.

DISCUSSION WITH POSSIBLE ACTION

Ranger Power Solar Development Update: Toby Valentino, Ranger Power representative, said there is not a lot that has changed since their last update however, he said anyone can reach out to them. He said they are working to find a general contractor for the project. He said there are some studies being done on the ground so residents may see some activity in those areas. He said construction mobilization is looking to happen late spring or summer of next year. Valentino said they have worked with local landowners to establish a cover crop on the property.

Law Center Parking Lot Project and Storage Building Plans: Irwin reviewed issues that came up during a pre-bid meeting with contractors. He said there are some questions about the fill that the County placed on the property after it was purchased. He asked if a core sample should be done. Mike McNeil, a representative of Origin Design, said an issue with core samples is that the company won’t give an opinion if it is compacted or not. He added the specifications allow for a roll to check for stabilization and that could determine how much needs to be excavated. County Engineer Todd Kinney suggested an addendum be done to pull out the parking lot and do the rest of the work. Then we could issue a separate letting for the parking lot. He knows that’s more cost, but it may be best in the long term. Kinney said Secondary Roads crew could address some soft spots for less money than a contractor. McNeil said it could be bid and split into two phases to still take advantage of lower costs. He believes if there was an addendum to allow for the phasing, they may be able to keep with the bids due on Thursday. Kinney said the bids could also be pushed back a week. Origin Design will work on addendum to phase the project and include the building construction before the parking lot is paved. The goal is to still award the project on November 18.

County Administration Building Project Update: Van Lancker and Irwin reported the windows on the second floor above the Boardroom are near completion and the windows in the cafeteria have been removed. Van Lancker said work has started in the Boardroom. He said his office and Assessors’ Office will be relocating late next week. Irwin said the only timing issue they have now is making sure to get the plumbing done for heat in the building.

10:14 A.M. Drainage District with possible action

MOTION by Supervisor George to recess as the Board of Supervisors and convene as the Board of Trustees for Drainage District 23.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.
10:14 a.m.

Motion carried. The Board of Trustees convened at

County Engineer Todd Kinney reviewed a repair request he received from Lateral 3. He said the request is for ditch cleaning. It was last cleaned in 2010. He said the lateral is about 7400 feet long and 10 feet wide. Kinney said the lateral slope was always fairly flat. He said the estimate for the project is \$18,000 so the work would have to be approved by the Board. He's recommending a survey be done to determine cross sections with a proper grade.

MOTION by Supervisor Srp to authorize the County Engineer to survey the lateral and seek quotes for the work.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

MOTION by Supervisor Srp to adjourn as the Board of Trustees for Drainage District 23 reconvene as the Board of Supervisors.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.
10:20 a.m.

Motion carried. The Board of Trustees convened at

The Board of Supervisors adjourned to meet on Wednesday, November 13, 2024, at 8:30 a.m. at the Clinton County Administration Building, 1900 N 3rd St, Clinton IA.

Eric Van Lancker, County Auditor

Jim Irwin, Jr., Chairperson

-APPROVED-

County Auditor

Chairperson