

FEBRUARY 10, 2025

The Board of Supervisors of Clinton County, Iowa, met at the Clinton County Administration Building, Clinton, IA. Present were Supervisors George, Irwin, and Srp. Minutes from the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance
9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

The following Resolutions 2025-31 through 2025-35 and one (1) MOTION were approved:

RESOLUTION 2025-31

WHEREAS, the Clinton County Attorney is an elected official and the Board of Supervisors does neither consider nor appoint personnel for elected officials, but needs to authorize payroll for the County Auditor; and

WHEREAS, the Clinton County Attorney's Office wishes to begin full-time employment of Camille Kahn as an Assistant County Attorney, effective Monday, February 24, 2025; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve the hiring of Camille Kahn to the full-time position of Assistant County Attorney in the County Attorney's Office at an annual salary of \$79,234.52, with an effective date of February 24, 2025. Further, after 6 months of employment, and successful completion of the probationary period, her yearly pay will increase to \$83,234.52; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly paychecks from the County Attorney's General Basic Fund in payment of salary to Camille Kahn, as structured above, without further action of this Board.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes. Erin George, Chairperson

RESOLUTION 2025-32

WHEREAS, the Board of Supervisors of Clinton County, upon recommendation from the Clinton County Engineer, hire Lionel Ty Keeney for the position of Truck Driver (Elwood Shed 23-16), and

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve the appointment of Lionel Ty Keeney to the full-time position of Truck Driver (Elwood Shed 23-16), at the hourly wage of \$23.19 for said position effective February 24, 2025.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes. Erin George, Chairperson

RESOLUTION 2025-33

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Sheriff to Patrick Cullen, as a Special Deputy, a part-time position. This will be in effect February 17, 2025, at an hourly rate of \$25 per hour.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes. Erin George, Chairperson

RESOLUTION 2025-34

WHEREAS, Clinton County is dedicated to managing the risks of providing services for the public and will do all it can to prevent losses and create a safe work place for employees; and

WHEREAS, recognizing that losses may occur, Clinton County considers no losses acceptable and will make efforts to identify and treat all loss exposures; and

WHEREAS, Clinton County recognizes the need to adopt, review and update the Emergency Action Plans for its facilities; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors approves the 2025 versions of the Clinton County Satellite Offices (DeWitt), Clinton County Administration Building, Clinton County Courthouse, and the Clinton County Law Center Emergency Action Plans developed, reviewed and presented by the Risk Management Committee.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes. Erin George, Chairperson

RESOLUTION 2025-35

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Jay Hosette the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Jay Hosette from the General Basic Miscellaneous Fund.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Erin George, Chairperson

MOTION by Supervisor Irwin to authorize the Chairperson to sign Utility Permit Number 16-224 for Windstream to remove exiting aerial line hardware and replace with buried line ROW along US HWY-67. The work that will take place within Clinton County ROW will be at the intersection of 291st Street and US HWY-67, located in Section 11 T80N R05E of the Camanche Township.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Motion carried.

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION 2025-36

WHEREAS, the Wage Study Committee has been appointed to manage the County compensation strategy; and WHEREAS, the committee was asked to review the banding of the Civil Process Director and provided additional information to the committee about the scope of the role.

THEREFORE BE IT RESOLVED to adjust the band of the Civil Process Director to B25.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Erin George, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2025-37

WHEREAS, the Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IDOT) on January 22, 2025, for a pavement rehabilitation project located on E-63 (190th St) from Y-44 to Old Hwy 61, Project No. HSIP-SWAP-C023(141)—FJ-23.

WHEREAS, the total amount of each bid was as follows:

Mathy Construction Company	\$2,855,395.15
Manatt's Inc	\$2,713,838.65

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IaDOT's recommendation that the contract for said work be awarded to the low bidder, as follows:

Manatt's Inc	\$2,713,838.65
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BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance (Todd Kinney), the County Engineer for Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this Clinton County.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Erin George, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

David Troester, County Auditor, gave an update on the March 4th Special Election.

Supervisors shared their meeting schedule for the week and those that they will be attending.

DISCUSSION WITH POSSIBLE ACTION

Printer contract with Access systems: This discussion was re-scheduled for the next Board meeting on February 24.

28E Agreement for Clinton County Communications Commission: After discussion and review of the agreement, a motion was made.

MOTION by Supervisor Irwin to approve the 28E agreement for the Clinton County Communications Commission.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Motion carried.

Law Center/Courthouse parking lot and building project: It was discussed that the contractor will be on site in early March to start the project.

Administration Building project update: Irwin provided an update on the project.

MOTION by Supervisor Irwin to approve change order for entry door glass on the Administration Building.

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Motion carried.

REPORTS

The Commission of Veterans Affairs September 2024 through December 2024 monthly reports were presented, approved and filed.

The Board of Supervisors approved the following claim be allowed and draft issued on the funds in payment thereof:

<u>Vendor</u>	<u>Payable Description</u>	<u>Payment Amount</u>
PEANUT BUTTER INC	FEBRUARY 2025 PAYMENT	<u>\$4,605.00</u>
	Grand Total:	\$4,605.00
<u>Fund</u>	<u>Expense Amount</u>	
0001 GENERAL BASIC	<u>\$4,605.00</u>	
Grand Total:	\$4,605.00	

Roll Call: Srp: Yes; Irwin: Yes; George: Yes.

Motion carried.

I, David Troester, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: David Troester, Clinton County Auditor

9:46 A.M. The Board of Supervisors recessed until 10:30 a.m. for budget discussions.

10:30 A.M. FY2026 Budget Discussion

The Board of Supervisors reconvened for budget discussions.

The Board of Supervisors adjourned to meet at 1:00 p.m. today for an additional budget discussion session.

David Troester, County Auditor

Erin George, Chairperson

-APPROVED-

County Auditor

Chairperson